

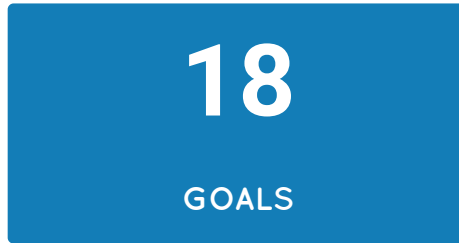


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CAO PLAN

(CAO) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
25% 25 / 100% -	Kincardine Saugeen Shores Healthcare Partnership	A three-year pilot program, funded by Bruce Power, aims to boost family physician recruitment and ensure emergency rooms remain operational. \$75,000 annually until 2026.	Progress: Partnership with Kincardine and supported by Bruce Power continues to advance in the areas of family physician recruitment and ER stabilization.	\$0.01	Year 3 Implemented
0% 0 / 100% -	Digital Engagement Governance	Update the Town's internal Social Media Policy to address new platforms, legal issues, and best practices.	Progress: Launching Q2	\$0.01	Updated Policy
0% 0 / 100% -	Corporate Communications Framework	Improve communications policies and processes to ensure consistent, efficient, and professional messaging across the organization.	Progress: Launching Q3	\$0.01	Processes Improved
0% 0 / 100% -	Organizational Communications Capacity	Provide staff with tools and knowledge for effective internal and external communications.	Progress: Launching Q3	\$5k	Tools Implemented
25% 25 / 100% -	Lean Legacy	Embed lean into the organization's DNA through systems, policies and processes.	Progress: 2026 organization Lean training scheduled and underway. Legacy workplan developed.	\$0.01	Plan Developed
35% 35 / 100% 2% behind	Strategic Plan Report Out	As the Town's 5-Year Strategic Plan ends, this report out will highlight key accomplishments, reflect on progress made, and set the stage for future priorities.	Progress: Report out in Q3	\$0.01	Council Report



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COMMUNITY SERVICES PLAN

(COMM) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
15% 15 / 100% 15% ahead	Harbour Strategic Assessment (2025)	Update the 2018 Strategic Assessment (\$30K) of the Port Elgin Harbour evaluating the overall business case for the operation.	Progress: The RFP to complete the review has closed and further conversation with a potential firm are underway.	\$30k	Assessment Complete
0% 0 / 100% -	Marine Heritage Society Agreements Consolidation	Develop comprehensive list of support and responsibilities, review and consolidate existing Agreements between M.H.S and Town. Work to occur in 2026 and 2027.	Progress: Work is scheduled to advance in Q3.	\$-0.01	Review Underway
100% 100 / 100% -	Athletic Field Allocation Policy	Create a policy for athletic field allocation for sports fields.	Progress: COMPLETE. Policy approved by Council on March 23, 2026.	\$-0.01	Policy Approved
15% 15 / 100% 15% ahead	Tourist Camp Strategic Assessment (2024)	Evaluate the overall business case (\$35K) for the operation of the Port Elgin and Southampton Tourist Camps.	Progress: The RFP to complete the review has closed and further conversation with a potential firm are underway.	\$35k	Assessment Complete
20% 20 / 100% 20% ahead	Port Elgin Harbour Dredging (2025)	Funds allocated to support dredging (\$75K) if water levels recede. The budget request is multiyear, but will only be used when required.	Progress: Water depths were taken in early 2025. With the changing water levels and upcoming dock replacement project, the dredging (if required) will take place once the old docks are removed and prior to the new dock installation. It is anticipated that the dock replacement project will occur in 2027 and 2028.	\$75k	Dredging Complete

Progress	Capital Highlights	Description	Update	Budget	Outcome
30% 30 / 100% 30% ahead	Needs Assessment Implementation	Addition of Parks Divisional Highlights to the 2026 Business Plan associated with the Arena and Sports Fields Needs Assessment.	Progress: On November 24, 2025, Council provided direction to include the 2026 Recommendations (9) into the Divisional Highlights for Recreation and Parks and Facilities Divisions. The Athletic Field Allocation Policy is complete, the Ice Allocation Policy is underway, utilization tracking for ball diamonds and soccer fields will occur this season, and Biener Field will be used as a temporary field in 2026.	\$0.01	Highlights Complete
30% 30 / 100% 30% ahead	Gobles Grove Parking Strategy	Investigate options for parking solutions at Gobles Grove Beach and areas north and south.	Progress: Preliminary conversations are underway with potential partners. Additional initiatives are being investigated.	\$0.01	Strategy Investigated
50% 50 / 100% 50% ahead	Smart Beach Program In-Kind Support Year 2	3 year partnership with University of Waterloo and Georgian College. Goal to minimize drowning risks through improved warning and communication. Year 2 will focus on data collection.	Progress: The 2026 buoy placement will be approximately 1km offshore from Chantry View Drive in Southampton. The Port Elgin camera location will be reinstalled at the Beach House building, and a second camera will be installed at the Chantry View building in Southampton. Currently the team from Georgian College are developing the Smart Beach App.	\$0.01	Data Collected
50% 50 / 100% 50% ahead	Needs Assessment Future Year Recommendations	Add the future year recommendations as outlined in the 2025 Needs Assessment into the 2027 Business Plan for Council consideration.	Progress: Integration of the future year recommendations from the 2025 Needs Assessment is underway as the 2027 Business Plan is being developed.	\$0.01	Business Plan Updated
0% 0 / 100% -	Facilities Energy / Carbon Reduction Study	Complete an energy audit of the non-recreation facilities and operations. Identify and evaluate a variety of operational strategies and high impact energy saving improvement options. Work to occur in 2026 and 2027.	Progress: Work is scheduled to advance in Q3.	\$50k	Audits Complete
100% 100 / 100% -	Review Unopened Beach Access Points (2025)	Review Waterfront Access Point Inventory and Analysis Report (2022) and if required, resolve unopened beach access points.	Progress: COMPLETE. Report presented to Council at the March 9, 2026, meeting. Recommended action items to be complete in 2026.	\$0	Review Complete
25% 25 / 100% 25% ahead	12-Month Ice Pilot Program Year 2	Continuation of the three-year 12-month ice pilot program.	Progress: The off-season ice period starts April 27 at the Plex. There has been strong response for year two (2) of the pilot program. Some ice time remains on weekends throughout May and June, with availability limited in July and August.	\$-0.01	Program Continued
35% 35 / 100% 35% ahead	Ice Allocation Policy	Create policy for ice allocation at the Complex and Coliseum.	Progress: An internal work plan is developed. Staff are reviewing the delegations from the Saugeen Shores Winterhawks and Saugeen Shores Minor Hockey from Q1 2026, and continuing to collect usage data. Engagement with user groups will occur as the policy and procedure are developed. The policy is expected at Council in Q2.	\$-0.01	Policy Approved
0% 0 / 100% -	Hall Of Fame	Potential multiyear project. Design and programming requirements of the Hall of Fame at the Complex/A.W.C. Location and responsibilities to be determined.	Progress: This is a multi-year project. Phase 1 is on target for completion in Q4 2026.	\$0.01	Design Complete

Progress	Capital Highlights	Description	Update	Budget	Outcome
0% 0 / 100% -	Banner And Trophy Display Policy	Create policy regarding banner and trophy display in recreation facilities.	Progress: On target for completion in Q3 2026.	\$0.01	Policy Approved
50% 50 / 100% 50% ahead	Coliseum Capital Upgrades Review	Revise the Coliseum capital program to advance upgrades earlier than currently proposed. The revised timing will be presented through the 2027 Business Plan.	Progress: Staff are reviewing the 10-year capital plan for the Southampton Coliseum, project timing and opportunities to consolidate projects, or advance them earlier in the 10-year plan. Proposed changes will be included in the 2027 Business Plan.	\$0.01	Business Plan Updated
100% 100 / 100% -	Active Transportation Signage Strategy (2023)	This is a carry forward project from 2023. Completion of an active transportation wayfinding signage strategy and develop a future year implementation plan. Carry forward budget of \$45K.	Progress: COMPLETE. The Active Transportation Wayfinding Signage Strategy was presented to Council on April 13, 2026. The package includes the Strategy and Implementation Plan, and an accompanying Companion Guide.	\$0	Strategy Complete
100% 100 / 100% -	Centennial Pool Decommissioning (2025)	Following the opening of the A.W.C., the Centennial Pool will require decommissioning.	Progress: COMPLETE. The municipality's responsibilities are complete for the decommissioning of the Centennial Pool.	\$50k	Asset Decommissioned



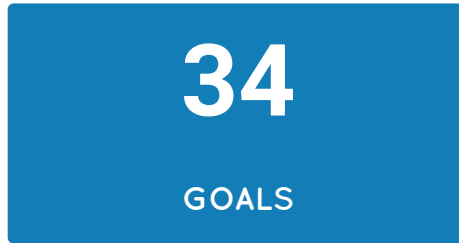
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OPERATIONS PLAN

(OPS) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
10% 10 / 100% 10% ahead	Waste Management Master Plan And Financial Plan	The existing Waste Management Plan was completed in 2020 and will require an update in 2026. It is intended to include a Financial Plan Component.	Progress: Staff are currently working through the procurement process. Project is anticipated to begin in early Q-2 2026.	\$75k	Plan Complete
30% 30 / 100% 30% ahead	Culvert Inventory And Inspection	Culvert inspection will be completed to guide the replacement program. Inspections will be completed by Town staff.	Progress: The inspection program is well underway, with 30% (119 of 402) of the culverts inspected.	\$0.01	Inspections Complete
25% 25 / 100% 25% ahead	C.L.I.-E.C.A. Program Implementation	Storm system Consolidated Linear Infrastructure Environmental Compliance Approval (CLI-ECA) has increased storm water operating and monitoring requirements.	Progress: The Operation and Maintenance Manuals and associated Standard Operating Procedures have been completed. Implementation of these, including staff training, is to commence in Q2.	\$5k	Program Implemented
25% 25 / 100% 25% ahead	Water Valve Replacement Program	A valve replacement program will be implemented to prioritize this critical infrastructure. To be included in existing annual Water Distribution Maintenance Program.	Progress: The program is well underway, with improvements to watermain infrastructure and potential service isolation completed at six locations. Approximately 106 properties have already benefited from these upgrades or are expected to do so in the future.	\$0.01	Program Implemented
50% 50 / 100% 50% ahead	A.V.L. Phase 2 Implementation	Phase 2 will see AVL GPS Systems installed in the remainder of the Operations Fleet.	Progress: Procurement of the hardware for the remaining units is complete, with installation anticipated to be finalized in Q3.	\$0.01	Systems Installed

Progress	Capital Highlights	Description	Update	Budget	Outcome
<p>25%</p> <p>25 / 100%</p> <p>25% ahead</p>	<p>Rural Road Surface Treatment Analysis</p>	<p>The Town has historically has not utilized tar and chip, considered an intermediate treatment between gravel and asphalt. Staff will provide a lifecycle cost analysis report to compare gravel to tar and chip alternatives.</p>	<p>Progress: Preliminary assessment work is underway, and a report to council is expected in Q3.</p>	<p>\$0.01</p>	<p>Report Complete</p>



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CORPORATE SERVICES PLAN

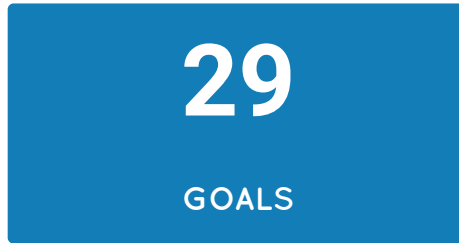
(CORP) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
42% 42.18 / 100% 42% ahead	Business Support Services	Support for other Divisions IT business objectives: Pryde AWC first year operation, Fire Department Records Management, S.S.P.S adobe/teams provincial requirements.	<p>Progress: -Microsoft 365 for Saugeen Shores Police is fully migrated and closed as of Q1.</p> <p>-Front Kiosk and related Microsoft 365 Bookings is well underway with online bookings now available, hardware kiosk to be launched in Q2.</p> <p>-Starlink internet service on behalf of Emergency Management for Plex and Chantry Centre EOCs. These are tentatively being installed in April to provide resilience in the case of total power/landline outages.</p> <p>-Town IT is supporting various departments in the procurement and rollout of AMPS software platform with a vendor chosen in Q1.</p>	\$23.4k	Objectives Supported
13% 12.5 / 100% 13% ahead	Expansion of Cloud Enabled Printing	Ability to print to any Town printer from anywhere to accommodate flexible work locations. Base funding of \$5K.	Progress: Second phase of office/Pryde AWC printing was rolled out in Q1 successfully. Remaining locations are being reviewed such as fire halls and Concession 6 shop for possible deployment in later quarters.	\$2.5k	Service Deployed
100% 100 / 100% -	Managed Detection And Response	Acquisition and deployment of Managed Detection and Response (MDR) service.	Progress: Completed review of needs assessment, rfp plan and no further progress planned due to requested cost savings in operational budget. Savings of \$28,000 per year annual weighed versus potential risk reviewed.	\$28k	Service Implemented

Progress	Capital Highlights	Description	Update	Budget	Outcome
50% 50 / 100% 50% ahead	Hardware Lifecycle-Server (2025)	Replace data centre servers every 5 years.	Progress: Major progress was made in Q1 of this project, with the bulk of virtual servers migrated to the new platform. Remaining work will be completed over the Easter long weekend to minimize impact to staff.	\$0.01	Servers Replaced
0% 0 / 100% -	Municipal Candidate Election Readiness	Develop and execute an election year campaign designed to inform prospective municipal candidates about the scope of their responsibilities, the authority they hold, and the commitments and legislative requirements involved in serving as a municipal politician.	Progress: The Elections webpage has been updated with detailed voting, training, and candidate resources, a hybrid Joint Candidate Information Session has been scheduled with area Clerks, and key candidate materials, including the Information Package and Nomination binders are nearing completion.	\$30k	Increased Candidate Readiness
0% 0 / 100% -	Policy Management Process	Create procedures and processes in Laserfiche to manage the review and updating of corporate policies.	Progress: Clerks Division Staff engaged with the File Management Committee and Government Frameworks on a file naming convention procedure and reviewed the draft procedure in alignment with the LaserFiche optimizations goal.	\$0.01	Process Developed
0% 0 / 100% -	Council Post-Election Orientation	Provide incoming Council training in November 2026 to ensure they understand roles, responsibilities, and governance framework.	Progress: Planning is underway for November 2026 Council training, with a draft schedule in progress to support understanding of Council roles and governance.	\$0.01	Training Complete
0% 0 / 100% -	Facility Donation Policy (2025)	Develop a Facility Donation Policy relative to receiving donations for facility builds.	Progress: The draft Donation Policy is being finalized following staff review and will be brought forward to the Management Forum and then Council for approval in Q2.	\$0.01	Adopt Policy
0% 0 / 100% -	Municipal Asset Naming Policy (2025)	Develop a Municipal Asset Naming Policy. Includes facilities and non-road assets.	Progress: The draft Naming Rights, Sponsorship and Advertising Policy is being finalized following staff review and will proceed to the Management Forum and then Council for approval in Q2.	\$0.01	Adopt Policy
0% 0 / 100% -	Records Scanning	Allocation to scan and destroy records where a digital copy is sufficient, scan and return what requires a paper copy/original signatures. ~40 boxes per year for 7 years (2026-2032).	Progress: This initiative is on hold while staff optimize the electronic records management system, after which work on scan-and-destroy and scan-and-return processes will resume.	\$20k	Scanned Records
0% 0 / 100% -	Statutory Committee Mandate Review	To undertake a review of Statutory Committee Mandates with completion in Q1 2027.	Progress: Staff have completed an initial review of the Statutory Committee Mandates, with draft mandates to be presented to the Committees in Q2 and finalized for Striking Committee review in Q1 2027.	\$0.01	Striking Committee Report
73% 72.73 / 100% 27% behind	Laserfiche Optimization	Creation of workflows and automations in Laserfiche.	Progress: Clerks Division staff, in collaboration with Government Frameworks, are reviewing and optimizing Laserfiche repository administration to support streamlined workflows and automation for improved efficiency and consistency.	\$20k	Workflows And Automations

Progress	Capital Highlights	Description	Update	Budget	Outcome
0% 0 / 100% -	Accelerate Year-End Close	Complete year-end close activities earlier and issue financial statements by August.	Progress: May 4th start date for interim walkthroughs and planning. Audit is scheduled for June 22nd. The goal is August 10th Council approval of financial statements. Some risk that this is not met depending on MNP turnaround. Key improvements for 2026 audit readiness include credit cards and utilities posting timeliness.	\$0.01	Year-End Close By August
0% 0 / 100% -	Transition Citywide To Cityworks For T.C.A Reporting (2025)	Transition of Tangible Capital Asset reporting to Asset Management team in 2026 through 2028. Includes policy development in 2026 to support the transition in 2027/8.	Progress: Scheduled to start July 1, 2026	\$0.01	Policy Developed
50% 50 / 100% 50% ahead	Support For A.W.C	Support for the funding, purchasing, payments and financial accounting set up for the construction and ongoing operations of the Pryde AWC. Includes consideration of HST treatment and other legislative obligations.	Progress: AWC financial transactions appear to be working smoothly. Addition of components into service will happen during the 2026 Year-End.	\$0.01	Final Debenture Complete
0% 0 / 100% -	Risk Management Policy (2025)	Create a risk management policy, including recommendations for the level of required insurance minimums in agreements with third parties.	Progress: Project will begin in Q3.	\$0.01	Policy Adopted
0% 0 / 100% -	Water Meter Platform Enhancements	Develop workplan and implement changes to billing processes and make use of the meter data portal.	Progress: New RNI is actively being used to monitor alarms. Awaiting Keystone update to run billing run on the new system.	\$-0.01	Enhancements Complete
50% 50 / 100% 17% behind	Development Charges Background Study	Update the Development Charges Background Study.	Progress: Project is on track. Draft rates were presented to Council on March 23rd. Background study will be released on April 9th. Public meeting and staff report with options for Council will be presented May 11th.	\$20k	By-Law Approved
0% 0 / 100% -	2027-2035 Business Plan	Working with all Departments, continue to develop a annual long-term Business Plan and budget for the corporation.	Progress: The schedule for the 2027 Business Plan has been completed and work towards the plan is underway.	\$0.01	Plan Approved
0% 0 / 100% -	Customer Portal For Water And Property Tax Billing (2025)	Investigate options for a water and property tax billing customer portal in connection with a new ERP system and implementation of Sensus Analytics (water meter portal).	Progress: On hold pending staffing vacancies.	\$0.01	Options Investigated
0% 0 / 100% -	Allocation Procedure	Create a procedure for updating and maintaining the allocations. In 2027 allocations will be implemented based on the procedure and results reported to Council.	Progress: Project to begin in Q2.	\$0.01	Procedure Developed
0% 0 / 100% -	Financial Performance Monitoring	Regularly meet with departments and engage in performance monitoring with the goal of accurate and timely quarterly reporting to Council.	Progress: 2025 Capital and Operating Council reports are on track for April 13th and 27th meetings. Q1 2026 department meetings will be scheduled for late April.	\$0.01	Reports Delivered
0% 0 / 100% -	Long-Term Revenue Goals (2025)	Staff Report on Fees and Charges to review long-term revenue goals for different business areas, including alignment with Harbour and Tourist Camp Strategic Assessments.	Progress: Awaiting project award for the TC and Harbour Strategic Assessments to be initiated by Parks. Once awarded, a full work-plan for finance involvement will be drafted at the Project Kick-Off meeting.	\$0.01	Report Delivered

Progress	Capital Highlights	Description	Update	Budget	Outcome
67% 66.67 / 100% 67% ahead	Forms Transitioned To Laserfiche	Cheque Requisition, Expense Report, Pre-Authorized Debit form transition to Laserfiche, with workflow enhancements implemented.	Progress: Landfill Deposit Sheet on hold pending staff vacancies. Cheque Requisition Form and Employee Expense Form completed.	\$0.04	Forms Implemented
75% 75 / 100% 75% ahead	Automation Improvements	Automations implemented in areas such as Medical Building Billing, Pre-Authorized Payment Posting, Developer Deposit processing and VISA transaction processing.	Progress: Staff have begun a number of FARMER40 Laserfiche forms and have identified ones to be completed later in the year.	\$30k	Automations Implemented
17% 16.67 / 100% 17% ahead	Purchasing Software	Purchasing Software will provide managers with a tool to enable them to prepare requests for bids with less Finance involvement. Ongoing costs of \$11k annually.	Progress: Project will begin in Q2.	\$50k	Software Implemented
100% 100 / 100% -	O.M.P.F. Increase	OMPF as per 2026 Allocation Notice	Progress: Increase in OMPF funding has been recorded.	\$-121.2k	Funds Received
0% 0 / 100% -	Financial Platform - Capital (2025)	Preliminary review for the replacement of Keystone finance software with new cloud platform that is capable of connecting to other Town systems for increased efficiency and accuracy. Will also impact operating budget by \$100K annually starting in 2027.	Progress: Senior Finance Process Analyst will draft comprehensive project plan.	\$0.01	R.F.P. Completed
60% 60 / 100% 60% ahead	Public Code Of Conduct And Respectful Workplace (2025)	Develop a Public Conduct Policy and conduct a review of the Workplace Violence, Harassment, and Discrimination Policy to ensure a safe, respectful, and inclusive environment.	Progress: Policies were drafted and reviewed by senior management in Q1. Anticipated for an update to be provided to Council in Q2.	\$0.01	Policies Approved
67% 66.67 / 100% 67% ahead	Performance Management Program (2024)	Develop Performance Management Program to foster continuous feedback, align individual goals with organizational priorities, and support employee growth.	Progress: Benchmarking research conducted in Q1. New process to be developed and reviewed in Q2.	\$0.01	Program Developed
50% 50 / 100% 50% ahead	External Gap Analysis For I.S.O. 450001 Certification.	Pursuing I.S.O. 45001 certification is aimed at improving employee safety, reducing workplace risks and creating better, safer working conditions at the Town.	Progress: Management reviewed the findings from the October 2025 internal health and safety audit in Q1 2026. An action plan was developed to address gaps and support ISO 45001 certification.	\$2.69k	I.S.O. 45001 Certification
44% 44.44 / 100% 44% ahead	Working Alone Program	Develop a program to identify, assess and manage hazards associated with Town staff working alone.	Progress: Town staff have reviewed working alone procedure and are investigating options for the implementation of an app. Further review of the apps will be conducted in Q2.	\$2k	Program Implemented
50% 50 / 100% 50% ahead	Employee Recognition Program	Review and update the Employee Recognition Program to celebrate staff contributions and boost morale. Base funding is \$17K.	Progress: A staff ambassador-led survey in Q1 gathered employee feedback on appreciation and recognition to inform a new recognition program. Benchmarking research to be conducted in Q2.	\$5k	Council Report
50% 50 / 100% 50% ahead	Staffing Level K.P.I.	Staff-led Comparator Staffing Level survey to assist in identifying staffing level per 10,000 residents.	Progress: Draft survey has been developed and comparators identified in Q1. Survey to be distributed in Q3 and findings anticipated to be completed by Q3.	\$0.01	Council Report



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DEVELOPMENT SERVICES PLAN

(DS) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
56% 3.89 / 7 Task(s) 1 Task(s) behind	(H.A.F.) Community Planning Permit System	Consulting fees of \$150k to develop a Community Planning Permit System. Funded by Grant Revenue.	Progress: Posted "What We Heard Report" to Engage Saugeen Shores and proposed Official Plan policies were being drafted at year-end, carried over to 2026.	0	System Implemented
69% 69 / 100 31% behind	Affordable Housing Community Improvement Plan	Review the existing Community Improvement Plan to optimize incentives which support the creation of affordable housing. Funded by Grant Revenue.	Progress: Background review and stakeholder interviews were completed. A discussion report has been drafted, and a suite of proposed programs is under review, carried over to 2026.	\$0	CIP Reviewed
80% 80 / 100% 80% ahead	Digitize Property Files (2025)	Scan and tag hard copy building process materials to be incorporated into the corporate property file database.	Progress: The majority of this years digitization has been completed. The department has completed 80% in our slower months: Jan, Feb, March. That leave 20% for the rest of the year as time becomes available	\$0.01	Files Digitized
70% 70 / 100% 70% ahead	A.M.P.S. Pilot For By-Law	Town processing of Clean Yards fines and tickets through Administrative Monetary Penalty System (A.M.P.S) instead of the Provincial system.	Progress: The updated Clean Yards By-law is included with the AMPS report. This is going to Council on April 13th. The update to the Clean Yards will allow the By-law Department to start using the AMPS program to write tickets.	\$-0.01	Program Implemented

Progress	Capital Highlights	Description	Update	Budget	Outcome
0% 0 / 100% -	Habitat For Humanity/Wilson Development	Process Building Permit Application(s) for affordable housing development on Town-owned lands.	Progress: Wilson Habitat project is currently in the development stages. The council report on April 13th outlines the steps involved in the development process. When that process is complete the Building Department will be in a position to review and pass the permit.	\$0.01	Permit Processed
70% 70 / 100% 70% ahead	Urban Tree Conservation By-Law	Implement the Urban Tree Conservation By-law with contract resources.	Progress: The RFP for an arborist is out for tender. Staff have also developed the intake form for applicants. Current mapping of the effected properties has also been completed.	\$50k	Actions Implemented
80% 80 / 100% 80% ahead	By-Law Enforcement Property Cleanup	Every 5 years tender the work required when enforcing Property Standards in order to have a contractor ready to act when required.	Progress: The RFP for yard cleanups is out for tender. The successful contractor will be placed on file and used on as needed basis.	\$0.01	Agreement Entered
100% 100 / 100% -	Relaunch Building Dashboard	Relaunch building dashboard on Town website to automatically populate from Cloud Permit software.	Progress: The updated Building Dashboard was included with the launch of the new Saugeen Shores Website. It is now live.	\$0.01	Dashboard Relunched
49% 49 / 100% 49% ahead	Auto Populate County D.C. Report	Create a process / automation to import Cloud Permit Data into County Development Charge (DC) tracking.	Progress: Currently scheduled as a Q3 project	\$0.01	Process Developed
0% 0 / 100% -	Internal Zoning Interpretation Documentation	Develop a process to document and archive zoning interpretations for future reference.	Progress: Currently scheduled as a Q4 project	\$0.01	Document Completed
25% 25 / 100% 25% ahead	Coordination Major Equipment And Fleet	Staff resources to coordinate committee, equipment / fleet database, and ongoing purchasing / disposal activities.	Progress: The tendering process is currently underway for all fleet and equipment included in the 2026 capital budget. Tender submissions will be reviewed in the near term, followed by the preparation and submission of any required exception forms prior to purchase	\$0.01	Meetings Held
25% 25 / 100% 25% ahead	Cityworks/Arc G.I.S. Upgrade Professional Services	ArcGIS/Cityworks upgrade professional services. Base Funding of \$90K.	Progress: Coordinating with internal IT and external software provider to determine scope and timeline. Scope has been adjusted due to current software being acquired by a different parent company resulting in shift of timeline. Still on time for completion before the end of the 2026 year.	\$10k	Platform Upgraded
0% 0 / 100% -	Surplus Town Land Assets	Annual program (\$10K) of activities including studies, surveys, appraisals, legal reviews, proposal evaluation, negotiations, asset inventory updates, 2026 Business Centre evaluation.	Progress: Annual project that will pick up in Q2	\$0.01	Inventory Updated
0% 0 / 100% -	Laneway Legal Ownership Assessment	Inventory and investigate legal and title issues in order to document Town ownership. Work in 2026-2027 resulting in clarity of title on municipal laneways.	Progress: Planning for Q2 or Q3 to pick up on this project	\$75k	Council Report
0% 0 / 100% -	Municipal Housing Allowance Subsidy	Continued commitment of \$225,000 annually toward the Bruce County Housing Allowance Subsidy.	Progress: Funds to be transferred to the County in Q2 for start of their fiscal year.	\$0.01	Funds Transfer
0% 0 / 100% -	Planning Procedures Manual	Create internal manual that documents procedures to process planning applications and implement planning application decisions.	Progress: Planned for Q3	\$0.01	Manual Completed

Progress	Capital Highlights	Description	Update	Budget	Outcome
0% 0 / 100% -	Development Tracking System	Digital solution to monitor, track and optimize development processes.	Progress: Planned for Q3 once procedures manual is completed.	\$10k	Software Purchased
14% 14.29 / 100% 14% ahead	Public Art Support	Town Public Art Policy funding to support additional public art projects.	Progress: Three artists have been selected, eight locations have been determined.	\$10k	Art Funded
0% 0 / 100% -	Downtown Enhancements	Funding for public realm enhancements for downtown(s) to promote destination development. Base funding \$15K.	Progress: Landscape design project as part of creating a gateway to downtown Port Elgin, ROD Grant application to be submitted in Q3.	\$5k	Projects Funded
25% 25 / 100% 25% ahead	International Plowing Match Support	Support and funding for Town participation in the International Plowing Match event in 2026. Funded by Tax Stabilization Reserve.	Progress: Town is planning to participate in the County Showcase at the Plowing Match site.	\$10k	Support Provided
50% 50 / 100% 50% ahead	(H.A.F.) Community Planning Permit System	Project to implement Community Planning Permit System.	Progress: Virtual public meeting and online survey completed to gain input on the main elements of the proposed system.	\$0.01	System Implemented
0% 0 / 100% -	Update Community Profile Materials	To support investment attraction, the Community Profile Materials are updated with contemporary StatsCan information.	Progress: Planned for Q4 once the 2026 Census data are released.	\$0.01	Profile Updated
29% 28.57 / 100% 29% ahead	Campaign To Support Downtowns	Work with downtown BIA\'s to support business growth and development as well as promote downtowns as destinations. 2026-2028 High Street Project focus. Base Funding \$10K.	Progress: Meeting with BIA held and Draft Communications Plan reviewed.	\$0.01	Campaign Executed
22% 22.22 / 100% 22% ahead	(H.A.F.) Bluewater Lands Development	Multi-year project with approvals targeted in 2026 and construction in 2027. \$225k in 2026 and \$225k in 2027 funded by Grant Revenue.	Progress: Surveys to confirm property boundaries were completed, planning applications will be submitted in April.	\$0.01	Development Approved
0% 0 / 100% -	Urban Tree Canopy Plan Implementation	Prepare workplan to implement actions of the Urban Tree Canopy Plan, including education, analysis, and potential Tree Conservation By-law requirements.	Progress: Public education materials will be developed in Q3.	\$10k	Actions Implemented
22% 22.22 / 100% 22% ahead	(H.A.F.) Property Reutilization Study	Identification of public and private lands that are suitable for redevelopment. \$65K funded by Grant Revenue.	Progress: Paused in Q1 to advance CIP and CPPS, will restart in Q2.	\$0.01000000 0002037268	Study Completed
0% 0 / 100% -	Environmental Committee Pilot	One-year pilot of committee to understand resources required for an ongoing commitment.	Progress: Mandate to be completed in Q2.	\$5k	Pilot Started
100% 100 / 100% -	Pumpkinfest Sustainability Plan Support	Work with Pumpkinfest to establish a sustainability plan.	Progress: Business and sustainability plan presented to Council and funding was approved.	\$0.01	Plan Presented
0% 0 / 100% -	Housing Reserve Policy	Develop policy that sets out what funds are added and for what purposes funds are used in the Housing Reserve Fund.	Progress: Draft to be presented to Council in Q2.	\$0.01	Policy Approved



● Draft
 ● Not started
 ● Behind
 ● On Track
 ● Overdue
 ● Complete
 → Direct Alignment
 - - - -> Indirect Alignment

FIRE SERVICES PLAN

(FS) 2. DIVISION HIGHLIGHTS

Progress	Capital Highlights	Description	Update	Budget	Outcome
100% 100 / 100% -	Cancer Prevention	Increase to fund cancer prevention including 3rd party bunker gear inspection, bunker gear washing, decon consumables. Base Funding \$40K.	Progress: Operational funds approved by Council in 2026 Business planning. JHSC committee continues to complete Cancer Prevention Checklist. 11 items outstanding in a total of 83 items.	\$43k	Preventions Implemented