

**The Following Members Were Present:**

Deputy Mayor Diane Huber, Chair  
John Woodley, Municipal Member  
Councillor Rachel Stack, Municipal Member  
Pat O'Connor, Provincial Member  
Tina Blair, Provincial Member

**The Following Individuals Were Present:**

Kevin Zettel, Police Chief  
Jeremy Mighton, Deputy Police Chief  
Ken Cook, Police Inspector  
Tracey Guy, Board Secretary

**1. Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

**2. Appointment of Chair and Vice Chair for 2026**

In accordance with the Boards Procedures and the *Community Safety and Policing Act*, the Secretary did a call for nominations for the election of a Chair for the year 2026.

John Woodley nominated Diane Huber, and she accepted. The Secretary asked if there were any other nominations and none were declared, and the nominations were closed. Diane Huber was acclaimed as Chair for 2026.

In accordance with the Boards Procedural By-law and the *Community Safety and Policing Act*, the Secretary did a call for nominations for the election of a Vice Chair for the year 2026.

Diane Huber nominated John Woodley, and he accepted, and the Secretary asked if there were any other nominations, and none were declared. The nominations closed and John Woodley was acclaimed as Vice Chair for 2026.

**Motion 1 – Rachel Stack/Pat O'Connor**

**That the Saugeen Shores Police Service Board shall appoint Diane Huber as Chair and John Woodley as Vice-Chair for 2026.**

**Disposition – Carried**

**3. Approval of Agenda**

**Motion 2 – John Woodley/Rachel Stack**

**That the Agenda, as amended, for the Public Meeting of the Saugeen Shores Police Service Board dated January 21, 2026, be approved.**

**Disposition – Carried**

4. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

5. **Delegations**

None.

6. **Adoption of Minutes**

**Motion 3 – Rachel Stack/John Woodley**

**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated December 17, 2026, be approved.**

**Disposition – Carried**

7. **Reports**

1. **Chief's Report**

Personnel

1. A/Sergeant Shaidle – Uniform Experience Pay

As per Article 7.7 of the Uniform Collective Agreement, A/Sgt. Shaidle attained 24 years of service and eligible for 9% experience pay effective January 2<sup>nd</sup> 2026.

2. Change of Classification – Constable Newman

Constable Newman was eligible for classification change from 2<sup>nd</sup> Class Constable to 1<sup>st</sup> Class Constable effective January 2<sup>nd</sup>, 2026. As per Article 6 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 2<sup>nd</sup> class Constable for 12 months. The Chief supports and recommend the promotion of Constable Newman to 1<sup>st</sup> Class Constable retroactive to January 2<sup>nd</sup>, 2026.

**Motion 4 – John Woodley/Pat O'Connor**

**That the Saugeen Shores Police Service Board approve the promotion of Constable Newman from 2<sup>nd</sup> class Constable to 1<sup>st</sup> Class Constable, effective January 2, 2026.**

**Disposition – Carried**

Personnel Training

1. Scenes or Crime Investigations – Constable Ross

Constable Ross is attending the Scenes of Crime Investigation course hosted by the Owen Sound Police Service from January 12 – 23, 2026.

2. Warrior Health Grant

Through a successful grant application, the Police Service has secured 42 courses through Homewood, that will be offered to members over the next 3 months.

Ministry Reports

*Community Safety and Policing Act*

New Procedures issued since last meeting:

- LE-048SSPS Human Trafficking
- LE-048SSPSSP-001 – Accommodation Sector Registration of Guests Act

Updated Procedures issues since last meeting:

- NIL

Police Service Reports

1. Reports Submitted to the Police Service Board:

- December 2025 Stats Analysis (OnCall Analytics)

2. Kindsight Counselling Services

The Saugeen Shores Police Service in partnership with West Grey Police Service and the Owen Sound Police Service have renewed the contract for counselling services with S. Green – Kindsight Counselling. In discussion with the partnering police services, it was decided to proceed with S. Green as the sole provider to promote consistency and ensure accurate assessments and follow-up visits with members.

3. CROMS Statistics – Q4 Collision Statistics

The Q4 2025 Collision Statistics, which encompasses January 1 - December 31, was presented.

Events / Committees

1. Coldest Night of the Year

This February, the Chief will be joining thousands of Canadians across the country and will be walking and fundraising to support people and families experiencing hurt, hunger, and homelessness in Saugeen Shores.

Other

1. Welcoming Ceremony for New Members

We will be having a welcoming ceremony for new members, tentative date is set for Wednesday May 27, 2026 at 2pm.

**2. Deputy Chief's Report**

The Deputy Chief presented his report and highlighted the follow statistics:

<b>4<sup>th</sup> QUARTER Occurrences – (01OCT25 – 31DEC25):</b>	<b>Occurrences – Final Year End Occurrences:</b>
2018: 2,030 2019: 2,339 2020: 2,394 2021: 2,491 2022: 2,719 2023: 2,727 2024: 2,721 2025: 2,154	2018: 7,956 2019: 10,332 2020: 11,114 2021: 11,514 2022: 11,174 2023: 12,738 2024: 11,478 2025: 11,257
<b>4th Quarter Charges - (01OCT25-31DEC25):</b>	<b>FULL YEAR:</b>
2018: 675 2019: 482 2020: 617 2021: 594 2022: 672 2023: 684 2024: 704 2025: 509	2016: 1640 2017: 1803 2018: 2530 2019: 2897 2020: 2969 2021: 2979 2022: 2942 2023: 3636 2024: 3129 2025: 2716

**3. Inspector’s Report**

None.

**4. Chair’s Report**

1. The Chair presented By-law 01-2026 – Adopting the 2026 Municipal Budget, which includes the Police Service Budget and the Final Tax Levy By-law; and By-law 04-2026 – Establishing a Speed Limit and All Way Stop Controls on High Street, for information.

2. The Chair advised that she will be attending the Joint Police Employment Conference from February 24-25, 2026.

**8. Unfinished Business**

1. *Community Safety & Police Act*

Inspector General Memorandum 8 – Finding Reports and IG Decisions was provided for information.

**9. New Business**

1. Strategic Plan Process

The Chair is looking to hire a consultant to complete the SSPS Board Strategic Plan. Funds have been included in the budget. She will reach out to companies, and report at a future meeting. She added that projects included in the 2026 Budget will proceed.

2. Member Recognition Event – October 24, 2026

The Chair is looking to hold an annual Member Recognition night. Saturday October 24<sup>th</sup>, 2026 at Lakeshore Recreation has been tentatively booked. Funds are included in the 2026 budget for the event.

The Board was unanimously in favour of the event, and direction was provided to the Chair to move forward with planning the event.

The Chair will present to the SSPS Association for input, and look into inviting various Groups and Local Politicians.

10. **Communications**

The following correspondence was provided for information:

1. OAPSB Quarterly Newsletter Edition 4
2. AMO Policy – OMERS Governance Changes & Bill 68 - Deferred to the next meeting.
3. Community Safety & Wellbeing Survey
4. Legislative and Regulatory Changes Effective January 1, 2026
5. OAPSB Final Report from the Provincial Police Recruitment Campaign, Answer the Call
6. 2026 Joint Police Employment Conference – February 24-25, 2026
7. Forrest Green Newsletter – November 2025
8. Crimes Stoppers Coordinators Report

11. **Next Meeting**

March 11, 2026 at 16:30

May 27, 2026 at 16:30

July 15, 2026 at 16:30

12. **Closed to Public**

**Motion 5 – Rachel Stack/Tina Blair**

**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with *Community Safety and Policing Act* as follows:**

- a) **Closed Session Minutes dated December 17, 2025;**
- b) **Regarding Section 44 (2) (b) personal matters about an identifiable individuals, including members of the police service or any other employees of the board;**
- c) **Regarding Section 44 (2) (d) labour relations or employee negotiations;**  
**and**

- d) **Regarding Section 44 (2) (h) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.**

**Disposition – Carried**

**13. Business Arising from Closed Session**

- 1. Minutes dated December 17, 2025 were approved.
- 2. Information was provided to the Board regarding identifiable individuals.
- 3. Direction was provided in Closed Session to present a motion in Open Session, for the positions of Cadet Recruit and Jail Guard.

**Motion 6 – Rachel Stack/John Woodley**

**That the Saugeen Shores Police Service Board authorize extending a conditional letter of offer of employment to the applicant for the position of Cadet Recruit effective March 9th, 2026, subject to the successful completion of a background investigation.**

**Disposition – Carried**

**Motion 7 – Tina Blair/John Woodley**

**That the Saugeen Shores Police Service Board authorize extending a contract offer of employment to the applicant for the position of Jail Guard with the Saugeen Shores Police Service.**

**Disposition – Carried**

**14. Adjournment**

**Motion 8 – Rachel Stack/Tina Blair**

**That this meeting of the Saugeen Shores Police Service Board does now adjourn at 18:45 hours.**

**Disposition – Carried**

Original Signed

Original Signed

Chair

Secretary