

**Board of Directors Meeting**

Date: Wednesday, February 18, 2026, 09:00 am  
Via Zoom

**Attendance:**

Chair: Mike Myatt

Board Members: Mark Ireland, Larry Allison, Chris Peabody, Rick Nickason, Jennifer Prenger, Paul Deacon

Staff/Management: Vince Cascone, Karrie Drury

Absent: None.

Guests: Mark Rodger, BLG; Fiona Hamilton, CAO, Brockton; Leeanne Martin, CAO, South Bruce.

**Item 1:** Call to order.

**Item 2: Procedural Matters**

**a)**

Moved By	Mark Ireland		Seconded by	Paul Deacon
That we approve the agenda.				Carried.

**b) Declaration of Pecuniary Interests – None Declared**

**c) Additions/Deletions to Agenda –** Paul moved to have in person meeting of the Board of Management. Mike noted that it will be added to the agenda to be discussed later in the meeting

Larry inquired about discussions concerning Vince’s email, this will be discussed later in the meeting.

Larry noted that the agenda must be changed to reflect the presentation of Mark Rodger should be in camera.

Moved By	Larry Allison		Seconded by	Ryan Nickason
That we add a closed session to the agenda.				Carried.

**d) Approval of Previous Meeting Minutes –**

Moved By	Paul Deacon		Seconded by	Ryan Nickason
That the minutes of the January 22, 2026 regular and special meetings be approved as presented.				Carried.

**Item 3: Monthly Reports from Staff**

**Accounts Payable – January 2026**

Vince noted some payments in the Accounts payable motion: 19007 Paid to Intact was a deductible for an accident at the Best Western in Kincardine; 19008 Paid to Keith Snyder for repairs to a retaining wall; an EFT payment for non-CMO recyclables shipped to Waste Management which were collected before January 1, 2026; and 19030 to CNH Industrial Capital is a payment for a new tractor for the purpose of loading trucks to ship recycling to Waste Management. We also purchase blue boxes for \$26,879.

Moved By	Chris Peabody		Seconded by	Mark Ireland
That we have reviewed cheque numbers 18985-19037 plus online/EFT payments totalling \$433,292.10. Carried.				

Jennifer inquired about the commodity revenue on the January income statement, Vince noted that as of December 30, we had product that we could bale (or have baled already) to be shipped. This material was shipped in January.

Jennifer also inquired about there being no costs for Building Maintenance when we budgeted money for it.

Karrie noted that the total budgeted amount is divided into 12 months and there will be months when some budgeted items will have no spending.

Larry Allison noted that the commodity revenue is bonus revenue and inquired about when we will receive our first payment from Waste Management. Karrie noted that Waste Management will be paid in 45 days compared to the contract between CMO and Waste Management which is 60 days.

January 2026 – Net Income totalled \$231,189.62.

Moved By	Mark Ireland		Seconded by	Paul Deacon
That we approve the financial statements presented. Carried.				

**4. Other Business**

**a) & b)**

Moved By	Larry Allison		Seconded by	Pau Deacon
That the Board move into a Closed to Public Session in accordance with the Municipal Act 2001, Section 239 (2): (f) advice that is subject to solicitor-client privilege, including communications necessary for that purposed; and (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or a local board. Carried.				

Moved By	Mark Ireland		Seconded by	Larry Allison
That we move out of closed session. Carried.				

**c) & d) RFP Case Study and Municipal Working Group**

Mike invited Fiona Hamilton; CAO of Brockton and Leeann Martin; CAO of South Bruce into the meeting. Fiona reported on the RFP which was sent out to perform a Business Case study for a Municipal Services Corporation. Five bids were received and the Municipal Working Group decided to offer the Case Study to KPMG. Paul inquired if the contract has been awarded. Fiona reported that they have been notified that they are conditionally approved and that nothing is signed. Concerns were expressed regarding the cost of the Study. Mike noted that this study involved many elements to assist with a change to a municipal services corporation, not just the study itself.

**Bruce Area Solid Waste Recycling**

Board of Management, Regular

Meeting Number:2-2026

February 18, 2026

Larry asked if BASWR was able to sign the agreement; Fiona noted that the municipalities have the obligation to this study and they need to approve it. Cost for the Case Study has been requested to come from BASWR.

Moved By	Chris Peabody		Seconded by	Ryan Nickason
That we direct the Municipal Working Group to retain KPMG to prepare a comprehensive plan for BASWR to become a Municipal Services Corporation and that BASWR fund this project from monthly operating surplus Carried.				

**6. Adjournment**

Paul requested that the BASWR Board meeting be moved to in person meetings with the location being rotated to varying member municipalities. Discussions were held and the consensus of the Board was to move to quarterly in person meetings. The March meeting via Zoom and the April meeting in person at the plant.

Moved By	Ryan Nickason		Seconded by	Mark Ireland
That we adjourn to meet again March 18, 2026 at 9 am via Zoom. Carried.				

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Chairperson

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Secretary/Treasurer