

Staff Report

Presented By: Mark Paoli, Manager, Planning and Development

Meeting Date: February 23, 2026

Subject: Source Water Protection Service Agreement

Attachment(s): None

Recommendation

That Council adopt By-law 20-2026, a By-law to authorize the Director of Development Services to execute an agreement with the Grey-Sauble Conservation Authority to provide Risk Management Official services for a period of 5 years.

Report Summary

The Grey-Sauble Conservation Authority provides Risk Management Official services that are required under the Source Water Protection Act to municipalities in the region. Saugeen Shores has been using this service since 2016. Continuation of this arrangement for another 5 years is recommended. The Authorizing By-law and Agreement are included in the By-law Section of the Agenda.

Background/Analysis

Grey-Sauble Conservation Authority staff provide Risk Management Services on behalf of 15 municipalities across Grey/Bruce Counties, including:

- Risk Management Plan renewals;
- Land-Use Screening Notices; and
- Annual Reporting requirements.

Participating municipalities include Arran-Elderslie, Blue Mountains, Brockton, Chatsworth, Georgian Bluffs, Grey Highlands, Kincardine, Meaford, Northern Bruce Peninsula, Owen Sound, Saugeen Shores, South Bruce, South Bruce Peninsula, Southgate and West Grey.

A Risk Management Official is a legislated role in the Source Protection Act. Risk Management activities carried out in Saugeen Shores over the past 5 years are summarized below:

Year	Risk Management Plans	Screening Notices
2025	0	10
2024	2	17
2023	1	16
2022	1	16
2021	0	9

Overall, there are currently five (5) active Risk Management Plans in Saugeen Shores for large fuel storage activities. The main workload involves the renewal of Risk Management Plans, which are required every 5 years.

On average, approximately 14 Section 59 Screening Notices per year are prepared for the municipality for planning/building activities within the Intake Protection Zone. Annual progress reports are also prepared and submitted on behalf of the municipality for Annual Reporting requirements with the Province.

Linkages

- Strategic Plan Alignment: Pillar 1: Meeting the Needs of a Growing Community
- Business Plan Alignment: Development Services Business as Usual

Financial Impacts/Source of Funding

The cost of the Risk Management Official Service is contained within the Planning and Development Division budget.

Prepared By: Mark Paoli, Interim Manager, Planning and Development

Reviewed By: Dwayne Evans, Director, Development Services

Approved By: Kara Van Myall, Chief Administrative Officer