



**The Corporation of the Town of Saugeen Shores
Municipal Heritage Committee Meeting Minutes**

**Wednesday, November 19, 2025, 4:30 p.m.
Council Chambers
600 Tomlinson Drive
Port Elgin, Ontario**

Present: Cheryl Grace
Frances Barrick
Linda Doll
Merri Fergusson
Neil Menage
Mike Myatt

Members Absent: Nicole Kewageshig

Staff Members: Morgan McCulloch

1. Call To Order

Chair C. Grace called the meeting to order at 4:31 p.m.

2. Land Acknowledgement

Member L. Doll read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

No pecuniary interests were declared.

4. Additions, Deletions, or Amendments

None.

5. Adoption of Minutes

5.1 Committee Minutes - October 15, 2025

Moved by: M. Myatt

Seconded by: F. Barrick

That the Municipal Heritage Committee approve the minutes of October 15, 2025, as presented.

CARRIED

6. Report of Municipal Officers / Committees

7. Unfinished Business

7.1 Pioneer Cemetery Update

8. New Business

8.1 18 Huron Street North, Demolition Request

On November 10, 2025, when Council endorsed the referral of the Heritage Property Demolition Request for 18 Huron Street North, to the

Municipal Heritage Advisory Committee. The Ontario Heritage Act (OHA) requires such demolition requests to be submitted to Council and for Council to seek the advice of the Municipal Heritage Advisory Committee. The Intent of the property Owner is to build the garage and workshop as close to the original structures as possible.

The Committee discussed the need for amendments to the designating By-law and recommended that Council refer it to staff for review and amendments.

Moved by: M. Myatt
Seconded by: M. Fergusson

That the Municipal Heritage Committee recommends to Council the following:

That Council approve the demolition of the garage and workshop at 18 Huron Street North, a Heritage Property designated under the Ontario Heritage Act by Town of Southampton By-law Number 98-20; and

That the Committee recommend Council have staff review the designating By-law and return to Council with amendments.

CARRIED

8.2 2026 Workplan Review

Moved by: M. Myatt
Seconded by: F. Barrick

That the Committee approve the 2026 Municipal Heritage Committee Workplan, as amended.

CARRIED

8.3 Communications Workplan

The Committee discussed the Communications Workplan. The Promotions Sub-Committee to complete Heritage Week materials in January 2026, and Jane's Walk Sub Committee to complete promotional materials by May 1, 2026.

Moved by: M. Fergusson
Seconded by: F. Barrick

That the Committee receive the proposed Communications Workplan for information.

CARRIED

8.4 2026 Municipal Heritage Committee Calendar

The calendar was updated to reflect the election year, removing the November Municipal Heritage Committee Meeting.

Moved by: M. Myatt
Seconded by: L. Doll

That the Committee approve the 2026 Municipal Heritage Committee Calendar, as amended.

CARRIED

8.5 Heritage Award Review

The Committee had a discussion about the Heritage Awards. It was recommended that a Sub-Committee be formed to review the Policy.

Moved by: N. Menage
Seconded by: M. Fergusson

That the Committee receive the proposed Heritage Award Review Report for information.

CARRIED

8.6 Heritage Workshop Summary

Moved by: F. Barrick
Seconded by: L. Doll

That the Committee receive the Heritage Workshop Summary Report for information.

CARRIED

9. Communications for the Committee

10. Next Meeting

The next meeting will be held on January 21, 2026 at 4:30 p.m. in the Council Chambers.

11. Adjournment

Moved by: L. Doll
Seconded by: M. Fergusson

That this Municipal Heritage Committee meeting of November 19, 2025, hereby adjourns at 6:02 p.m.

CARRIED