

**Schedule A
Administration**

TOWN OF SAUGEEN SHORES	2026 Fee (excluding applicable taxes)	HST	Notes	By-law Reference
Description of Fees & Charges		13%		
Administration				
Commission Of Oaths	26.49	x	Up to three signatures	
Certified Copy Of Document	26.49		Up to three documents	
Request For Tax History - Information On-Site - Charge Per Year Researched	12.00		Includes bill reprints, current or historical statements, receipt requests	
Request For Tax History - Archived At Museum (\$12 Per Year Researched; Minimum Charge \$100)	100.00		\$12 PER YEAR RESEARCHED; MINIMUM CHARGE \$100	
Tax Certificate	70.00			
Tax Certificate - within 48 hours	125.00			
Tax Certificate - Same Day	200.00			
Request for Water Account History - Charge Per Year Researched	12.00		Includes bill reprints, current or historical statements, receipt requests	3.20.5(b)(f)(h)
Water Certificate	70.00			3.20.5(k)
Water Certificate - within 48 hours	125.00			3.20.5(k)
Water Certificate - Same Day	200.00			3.20.5(k)
Water - New Account Setup Fee	25.00			3.20.5(a)
Non-sufficient Funds (NSF) Charge	45.00			3.20.5(i)
Returned Post Dated Cheque	12.00		Fee to mail or return a post dated cheque upon customer request	3.20.5(c)
Refund Fee - For Incorrect Payment to Account	25.00			
Transfer Fee - For Incorrect Payment to Account	25.00		For incorrect account numbers that lead to misapplied payments	3.20.5(d)
Unpaid Charges Added to the Tax Roll for Collection	25.00			3.20.5(e)
Fee for Registered Mail Account Correspondence	10.00			3.20.5(g)
Hand Delivery of Account Notice	25.00			3.20.5(j)
Incorrect Banking Information Fee	25		For incorrect banking information that results in a payment not being able to be withdrawawn	
USD Processing Fee	25		Payments received in USD funds	
Withdrawal Fee	25		For one time or off cycle withdrawal of funds from customers account	
Reissue Cheque Fee	25		Reissue of cheque fee as a result of customer error	
Tax Sale Registration Admin Fee - Stage 1 - Initial Review And File Setup	200.00			
Tax Sale Registration Admin Fee - Stage 2 - Registration Of The Property	300.00			
Burial Permit	34.08			
Marriage Licences	169.51			
Tile Drainage Inspection	69.53		PER INSPECTION	
Accounts Receivable - Interest Charge Per Annum	15.0%			
Sale Of Zoning By-Law	173.81			
Sale Of Official Plan	173.81			
Sale Of Zoning By-Law Or Official Plan - On Cd	173.81			
Photocopies-Standard, Legal & 11 X 17	0.42	x		
Photocopies-Standard, Legal & 11 X 17 - Colour	2.78	x		
Photocopies-Large Format Copier - 24 X 36	20.86	x	PER SHEET	
Photocopies-Large Format Copier - 24 X 36 Colour	34.76	x	PER SHEET	
Freedom Of Information (FOI) Fees - Established By Legislation				
FOI Application Fee	5.00			
FOI Manual Search For A Record After Two Hours Have Been Spent Searching	7.50		FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON	
FOI Fee For Preparing A Record For Disclosure, Including Severing A Part Of The Record	7.50		FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON	
FOI Fee for Photocopies	0.20		PER PAGE	
FOI Fee for CD's	10.00		FOR EACH CD	
FOI Fee for Developing A Computer Program Or Other Method Of Producing A Record	15.00		FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON	
Municipal Heritage				
Heritage Plaque	Actual Cost	x		
Promotion				

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Description of Fees & Charges				13%		
Flags		Actual Cost		x		
Other Promotional Items - i.e. T-Shirts, pins, pens, mugs		Actual Cost		x		
Business Licences						
Hawkers & Peddlers - Per Event, Or Location		243.34				
Refreshment Vehicle (Includes Mobile Bbq, Chip Wagon, Hot Dog Cart, Ice Cream Truck)		243.34				
Taxi, Limousine & Vehicle Services Owner - One Time Approval		243.34				
Taxi, Limousine & Vehicle Services - Annual Per Vehicle		62.57				
Taxi, Limousine & Vehicle Services - Annual Driver Permit		61.38			Includes Photo ID	
Lottery Licences						
Raffle & Bazaar Licence		3%			OF THE PRIZE VALUE. As per Fees and Charges Review Implementation Plan. To a max of \$150.00 (minimum of \$10)	
Bingo Licence		3%			OF THE PRIZE VALUE. As per Fees and Charges Review Implementation Plan. To a max of \$150.00 (minimum of \$10)	
Nevada Licences		3%			OF THE PRIZE VALUE	

Schedule E				
Wastewater				
TOWN OF SAUGEEN SHORES	2026 Fee (excluding applicable taxes)	HST 13%	Notes	By-law Reference
Description of Fees & Charges				
Wastewater (Sewage) Rates:				
Wastewater-Metered-Single Family Residential	2.57		PER CUBIC METER - MAXIMUM RESIDENTIAL BILLING OF 70 M3	3.20.5(p)
Wastewater-Metered-Non-Residential	2.57		PER CUBIC METER	3.20.5(p)
Wastewater Capital Contribution Single Family Residential (1)	35.34		EFFECTIVE WITH ALL BILLS PROCESSED MARCH 1 OR LATER	3.20.5(q)
Wastewater Capital Contribution - Campgrounds/Trailers (.3)	10.60		PER SITE PER MONTH	3.20.5(q)
Wastewater Capital Contribution - Motel Rooms (.2)	7.07		PER MOTEL ROOM PER MONTH	3.20.5(q)
Wastewater Capital Contribution - Cabin/Cottage Court (.4)	14.14		PER COTTAGE PER MONTH - MINIMUM CHARGE 1 UNIT	3.20.5(q)
Wastewater Capital Contribution - Apartments (.5)	17.67		PER APARTMENT PER MONTH	3.20.5(q)
Wastewater Capital Contribution - Nursing Home/Retirement Lodge (.2)	7.07		PER ROOM PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 3/4 Inch Meter (1)	35.34		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 1 Inch Meter (1.6)	56.55		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 1.5 Inch Meter (5.3)	187.33		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 2 Inch Meter (3.2)	113.10		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 2.5 Inch Meter (4)	141.38		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 3 Inch Meter (4.8)	169.65		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 4 Inch Meter (6.4)	226.21		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 6 Inch Meter (9.6)	339.31		PER MONTH	3.20.5(q)
Wastewater Capital Contribution - 8 Inch Meter (12.8)	452.41		PER MONTH	3.20.5(q)
Wastewater (Sewage) Charges:				
Municipality Installs Lateral From Wastewater Main To The Property Line (Deferred Benefit)	Actual Cost	X	Actual cost - lateral from main to property line as part of construction project, and proportion of sewer main cost.	
Septage Waste Disposal (Per 1000 Litres)	52.28	X		
Municipal Wastewater System - Failure To Install Or Repair A Water Meter Within Specified Timeframe	Up to 5x average monthly charge		Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)	3.9.2(f)
Municipal Wastewater System - Failure To Connect Within Specified Timeframe	Up to 5x average monthly charge		Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)	3.9.2(f)
Connection Charges	Actual Cost		Charges for connection to the system are equal to the current year's Development Charges rates for wastewater service.	3.20.1

Schedule F

Water

TOWN OF SAUGEEEN SHORES	2026 Fee (excluding applicable taxes)	HST 13%	Notes	By-law Reference
Description of Fees & Charges				
Water Rates:				
Water-Metered-Single Family Residential	1.33		PER CUBIC METER	3.20.5(n)
Water-Metered-Non-Residential	1.33		PER CUBIC METER	3.20.5(n)
Water Capital Contribution Single Family Residential	29.67		PER MONTH	3.20.5(o)
Water Capital Contribution - Campgrounds/Trailers (.3)	8.90		PER SITE PER MONTH	3.20.5(o)
Water Capital Contribution - Motel Rooms (.2)	5.93		PER MOTEL ROOM PER MONTH	3.20.5(o)
Water Capital Contribution - Cabin/Cottage Courts (.4)	11.87		PER COTTAGE PER MONTH (MINIMUM CHARGE 1.0 EHU)	3.20.5(o)
Water Capital Contribution - Apartments (.5)	14.84		PER APARTMENT PER MONTH	3.20.5(o)
Water Capital Contribution - Nursing Home/Retirement Lodge (.2)	5.93		PER ROOM PER MONTH	3.20.5(o)
Water Capital Contribution - 3/4 Inch Meter	29.67		PER MONTH	3.20.5(o)
Water Capital Contribution - 1 Inch Meter	47.47		PER MONTH	3.20.5(o)
Water Capital Contribution - 1.5 Inch Meter	157.25		PER MONTH	3.20.5(o)
Water Capital Contribution - 2 Inch Meter	94.95		PER MONTH	3.20.5(o)
Water Capital Contribution - 2.5 Inch Meter	118.68		PER MONTH	3.20.5(o)
Water Capital Contribution - 3 Inch Meter	142.42		PER MONTH	3.20.5(o)
Water Capital Contribution - 4 Inch Meter	189.89		PER MONTH	3.20.5(o)
Water Capital Contribution - 6 Inch Meter	284.84		PER MONTH	3.20.5(o)
Water Capital Contribution - 8 Inch Meter	379.78		PER MONTH	3.20.5(o)
Water Charges:				
Water Meter & Transmitter - 3/4 And Smaller	537.42	X	Meter installed by licenced plumber (inspected by Town(PW)), transmitter installed by Town (PW)	3.9.3(d)
Water Meter Only	259.00	X	Installed by licenced plumber, inspected by Town	3.9.3(d)
Transmitter Only	278.43	X	Installed by Town Staff	3.9.3(d)
Water Meter & Transmitter - 1 Inch And Larger	Cost plus 30%	X	Meter installed by licenced plumber, transmitter installed by Town, inspected by Town	3.9.3(d)
Water Meter Only	Cost plus 30%	X	Installed by licenced plumber, inspected by Town (PW)	3.9.3(d)
Transmitter Only	Cost plus 30%	X	Installed by Town (PW)	3.9.3(d)
Turning On And Off Curb Stops - Normal Working Hours	N/C			3.20.4
Turning On And Off Curb Stops - Outside Normal Working Hours	Actual Cost (Hourly Charge)	X	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.	3.20.4
Repairs To Water Meters	Actual Cost (Hourly Charge)	X	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.	
Removal Or Reinstallation Of Water Meter - Normal Working Hours	Actual Cost (Hourly Charge)	X	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.	
Removal Or Reinstallation Of Water Meter - Outside Normal Working Hours	Actual Cost (Hourly Charge)	X	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.	
Hydrant Permit - Normal Working Hours	159.50	X		3.7.3
Hydrant Permit - Outside Normal Working Hours	\$100.00 + Actual Labour Costs	X		3.7.3
Relocation Of Fire Hydrant	Actual Cost	X		
Testing And Servicing Of Private Hydrant	159.50	X		
Municipality Installs Lateral From Water Main To The Property Line (Deferred Benefit)	Actual Cost	X	Actual cost - lateral from main to property line as part of construction project, and proportion of water main cost.	
Misuse of Self Booking - Water Appointment	Actual Cost	X		
Town Infrastructure Damage - Curb Stops	Actual Cost	X		
Damage or loss of functionality to Transmitter	Actual Cost	X		
Damage or loss of functionality to Meter	Actual Cost	X		
Municipal Water System - Failure To Install Or Repair A Water Meter Within Specified Timeframe	Up to 5x average monthly charge		Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)	3.9.2(f)
Municipal Water System - Failure To Connect Within Specified Timeframe	Up to 5x average monthly charge		Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)	3.9.2(f)
Repairs to Private Infrastructure Performed by the Town	Actual Cost (Hourly Charge)	X	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.	3.3.5
Disconnection of Service	Actual Cost	X		3.20.2
Connection Charges	Actual Cost		Charges for connection to the system are equal to the current year's Development Charges rates for water service.	3.20.1
Deposit (Dispute Investigation Excavation)	1,000.00			3.5.3(c)
Water Reconnection Fee	50.00		Charged for reconnections for reasons other than seasonal shut-offs.	3.20.5(m)
Construction Water	250.00		Flat Fee paid at time of Building Permit	3.7.1