

# The Corporation of the Town of Saugeen Shores

## By-law 112 - 2025

Being a By-law to set Fees and Charges for the Provision of Services or Activities for the Town of Saugeen Shores

**Whereas** Section 391(1) of the Municipal Act, 2001, S.O. 2001, c. 25 authorizes a municipality to pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipal or local board; and for the use of its property including property under its control; and

**Whereas** Section 398 (2) of the Municipal Act provides that a Treasurer of a local municipality may add fees and charges imposed by the municipality under this Part to the tax roll for the following property in the local municipality and collect them in the same manner as municipal taxes:

1. In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied.
2. In all other cases, any property for which all of the owners are responsible for paying the fees and charges.

**Now Therefore Be It Resolved** the Council of the Corporation of the Town of Saugeen Shores enacts as follows:

1. That all fees and charges outlined in the following Schedules attached hereto and forming a part of this By-law are hereby approved:

Schedule A: Administration  
Schedule B: Animal Control  
Schedule C: Development  
Schedule D: Roads and Roadside Maintenance  
Schedule E: Wastewater  
Schedule F: Water  
Schedule G: Garbage Collection  
Schedule H: Waste Management  
Schedule I: Cemetery  
Schedule J: Town Facilities  
Schedule K: Recreation and Culture  
Schedule L: Parks  
Schedule M: Harbour  
Schedule N: Coliseum and Complex  
Schedule O: Tourist Camps  
Schedule P: Pool  
Schedule Q: Fire Services  
Schedule R: Building Services  
Schedule S: Police Service

2. That should any fee or charge authorized by this by-law remain unpaid and past due then staff is hereby authorized to add any such outstanding receivable together with any applicable interest to the tax roll for the real property, the owners of which are responsible for paying the outstanding fee or charge.
3. A Manager may impose a new fee or charge not outlined in a Schedule attached to this by-law, but still under the provisions of the *Municipal Act*, where a new program or service is being offered by the Town. The new fee or charge imposed by a Manager shall:
  - i) not exceed the Town's actual cost to deliver the new program or service; and
  - ii) shall be included in a Schedule of the Fees and Charges By-law, as soon as is practicable.

4. The fees and charges imposed by the Town as outlined in the Schedules to this by-law, may be increased, decreased or waived completely by the Manager, to which department the fee or charge relates, in the following circumstances:
  - i) where there is a material change to the program or service being offered;
  - ii) where it is reasonable to decrease a fee or charge in an effort to maximize usage of facilities;
  - iii) where, by imposing a fee or charge, the Town is decreasing access or imposing a barrier to a person with a disability or their support person;
  - iv) where a fee is set or charged incorrectly by way of an administrative error; or,
5. Should a Manager increase, decrease or waive a fee or charge pursuant to section 5 of this by-law, or should a Manager impose a new fee or charge pursuant to section 4 of this by-law, the Manager shall report to Council on an annual basis and outline the specific actions taken and the rationale for so doing when the decision is significant.
6. That By-law 96-2024 is hereby repealed.
7. That any By-laws containing fees and charges that are inconsistent with this By-law are hereby amended with the fee or charge set out in the Schedules attached hereto and forming part of this By-law.
8. That this By-law comes into full force effective January 1, 2026, unless otherwise noted in the Schedules.

Read a First and Second Time this 8<sup>th</sup> day of December, 2025.

Read a Third Time and Finally Passed and Sealed this 8<sup>th</sup> day of December, 2025.

\_\_\_\_\_  
Luke Charbonneau, Mayor

\_\_\_\_\_  
Morgan McCulloch, Acting Clerk

By signing this By-law on December 8, 2025, I, Mayor Luke Charbonneau, will not exercise the power to veto this by-law pursuant to subsection 284.11 (4)(a).

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Luke Charbonneau, Mayor

**Schedule A**

**Administration**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST	Fee Including HST - If applicable	Notes
			13%		
<b>Administration</b>					
Commission Of Oaths	5.30%	26.49	x	29.93	Up to three signatures
Certified Copy Of Document	5.30%	26.49		26.49	Up to three documents
Request For Tax History - Information On-Site - Charge Per Year Researched	0.00%	12.00		12.00	Includes bill reprints, current or historical statements, receipt requests
Request For Tax History - Archived At Museum (\$12 Per Year Researched; Minimum Charge \$100)	0.00%	100.00		100.00	\$12 PER YEAR RESEARCHED; MINIMUM CHARGE \$100
Tax Certificate	0.00%	70.00		70.00	
Tax Certificate - within 48 hours	0.00%	125.00		125.00	
Tax Certificate - Same Day		200.00			
Request for Water Account History - Charge Per Year Researched	0.00%	12.00		12.00	Includes bill reprints, current or historical statements, receipt requests
Water Certificate	0.00%	70.00		70.00	
Water Certificate - within 48 hours	0.00%	125.00		125.00	
Water Certificate - Same Day		200.00			
Water - New Account Setup Fee	0.00%	25.00		25.00	
Non-sufficient Funds (NSF) Charge	0.00%	45.00		45.00	
Returned Post Dated Cheque	0.00%	12.00		12.00	Fee to mail or return a post dated cheque upon customer request
Refund Fee - For Incorrect Payment to Account	25.00%	25.00		25.00	
Transfer Fee - For Incorrect Payment to Account	0.00%	25.00		25.00	For incorrect account numbers that lead to misapplied payments
Unpaid Charges Added to the Tax Roll for Collection	0.00%	25.00		25.00	
Incorrect Banking Information Fee	N/A	25		25.00	For incorrect banking information that results in a payment not being able to be withdrawaw
USD Processing Fee	N/A	25		25.00	Payments received in USD funds
Withdrawal Fee	N/A	25		25.00	For one time or off cycle withdrawal of funds from customers account
Reissue Cheque Fee	N/A	25		25.00	Reissue of cheque fee as a result of customer error
Tax Sale Registration Admin Fee - Stage 1 - Initial Review And File Setup	0.00%	200.00		200.00	
Tax Sale Registration Admin Fee - Stage 2 - Registration Of The Property	0.00%	300.00		300.00	
Burial Permit	5.30%	34.08		34.08	
Marriage Licences	5.30%	169.51		169.51	
Tile Drainage Inspection	5.30%	69.53		69.53	PER INSPECTION
Accounts Receivable - Interest Charge Per Annum		15.0%		15.0%	
Sale Of Zoning By-Law	5.30%	173.81		173.81	
Sale Of Official Plan	5.30%	173.81		173.81	
Sale Of Zoning By-Law Or Official Plan - On Cd	5.30%	173.81		173.81	
Photocopies-Standard, Legal & 11 X 17	5.30%	0.42	x	0.47	
Photocopies-Standard, Legal & 11 X 17 - Colour	5.30%	2.78	x	3.14	
Photocopies-Large Format Copier - 24 X 36	5.30%	20.86	x	23.57	PER SHEET
Photocopies-Large Format Copier - 24 X 36 Colour	5.30%	34.76	x	39.28	PER SHEET
<b>Freedom Of Information (FOI) Fees - Established By Legislation</b>					
FOI Application Fee	0%	5.00		5.00	
FOI Manual Search For A Record After Two Hours Have Been Spent Searching	0%	7.50		7.50	FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON
FOI Fee For Preparing A Record For Disclosure, Including Severing A Part Of The Record	0%	7.50		7.50	FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON
FOI Fee for Photocopies	0%	0.20		0.20	PER PAGE
FOI Fee for CD's	0%	10.00		10.00	FOR EACH CD
FOI Fee for Developing A Computer Program Or Other Method Of Producing A Record	0%	15.00		15.00	FOR EACH FIFTEEN MINUTES SPENT BY ANY PERSON
<b>Municipal Heritage</b>					
Heritage Plaque		50% of Actual Cost	x		50% SUBSIDY FROM TOWN
<b>Promotion</b>					
Flags		Actual Cost	x		
Other Promotional Items - i.e. T-Shirts, pins, pens, mugs		Actual Cost	x		
<b>Business Licences</b>					
Hawkers & Peddlers - Per Event, Or Location	5.30%	243.34		243.34	
Refreshment Vehicle (Includes Mobile Bbq, Chip Wagon, Hot Dog Cart, Ice Cream Truck)	5.30%	243.34		243.34	
Taxi, Limousine & Vehicle Services Owner - One Time Approval	5.30%	<del>243.34</del>		243.34	
Taxi, Limousine & Vehicle Services - Annual Per Vehicle	5.30%	<del>62.67</del>		62.57	
Taxi, Limousine & Vehicle Services - Annual Driver Permit	5.30%	<del>61.38</del>		61.38	Includes Photo ID
<b>Lottery Licences</b>					
Raffle & Bazaar Licence			3%	3%	OF THE PRIZE VALUE. To a max of \$125.00 (minimum of \$10)
Bingo Licence			3%	3%	OF THE PRIZE VALUE. To a max of \$125.00 (minimum of \$10)
Nevada Licences			3%	3%	OF THE PRIZE VALUE. To a max of \$125.00 (minimum of \$10)

**Schedule B  
Animal Control**

TOWN OF SAUGEEN SHORES					
Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST	Fee Including HST - If applicable	Notes
			13%		
<b>Animal Control</b>					
Animal Control Officer Fee (during business hours)		80.00	x		
Animal Control Officer Fee (emergency calls after hours)		95.00			
Vet Clinic Charge - Board Fees (per day)		10.00	x		
Licence Fee, one-time fee for the life of the animal, payable within 10 days of acquiring the Dog or Cat	0%	75.00		75.00	
Kennel Licence - Annual	0%	150.00		150.00	
Replacement Tag	0%	10.00		10.00	
<b>Dog And Cat Fines - In 12 Month Period</b>					
<b>Animal Reclaim Fees</b>		100.00			
<del>Animal Reclaim Fees-1st Offence</del>	<del>5.30%</del>	<del>13.97</del>		<del>13.97</del>	
<del>Animal Reclaim Fees-2nd Offence</del>	<del>5.30%</del>	<del>34.76</del>		<del>34.76</del>	Plus all applicable costs (including fines, board, shelter, animal control service fees, and veterinarian charges.)
<del>Animal Reclaim Fees-3rd And Subsequent Offence</del>	<del>5.30%</del>	<del>102.92</del>		<del>102.92</del>	

**Schedule C  
Development Services**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2024 Fee (excluding applicable taxes)	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Planning And Zoning</b>						
Road Closure Policy Fee	155.16	5.30%	170.41		170.41	
Site Plan Agreement Admin Fee (minimum): \$.14 Per Square Foot;	633.04	6.02%	700.00		700.00	MINIMUM FEE IS BASED ON 5000 SQ FT; FEE WILL INCREASE AS SQ FOOTAGE INCREASES
Site Plan Agreement Amendment / Re-Assignment Admin Fee			500.00		500.00	
Site Plan Agreement - Invoiced For Actual Cost - Refundable Deposit - \$1,000	ACTUAL COST		ACTUAL COST		ACTUAL COST	Deposit may include legal or any peer review costs
Draft Plan Of Subdivision Minimum Fee (\$150 Per Lot/Block - Payable At The Time Of Submitting Application For Draft Plan Approval To The County Of Bruce)	3,269.00	5.30%	3,442.26		3,442.26	APPLICABLE TO ALL DRAFT PLAN APPLICATIONS RECEIVED AFTER MARCH 22, 2010. MINIMUM FEE BASED ON 20 LOTS/BLOCKS; WILL INCREASE AS LOTS/BLOCKS INCREASE TO A MAXIMUM OF \$10,329.93
Draft Plan of Subdivision Maximum Fee Calculation	9,810.00	5.30%	10,329.93		10,329.93	
Subdivision Agreement Admin Fee: \$69.53 Per Unit; Minimum Fee \$695.25		6.11%	695.25		695.25	MINIMUM FEE IS BASED ON 10 LOTS/BLOCKS; FEE WILL INCREASE AS THE # OF LOTS/BLOCKS INCREASES
Subdivision Agreement - Invoiced for Actual Cost - Refundable Deposit - \$2000.00	ACTUAL COST		ACTUAL COST		ACTUAL COST	DEPOSIT TO COVER ENGINEERING & LEGAL FEES WHETHER IN-HOUSE, OR OUT-SOURCED
Final Approval of Subdivision/Phase Being Registered	1,266.08	5.30%	1,390.51		1,390.51	APPLICABLE TO ALL DRAFT PLAN APPLICATIONS RECEIVED AFTER MARCH 22, 2010. THE FEE IS TO APPLY TO EACH PHASE/STAGE OF FINAL APPROVAL FOR THE DRAFT PLAN.
Draft Plan Of Subdivision Approval Extension	633.04	5.30%	695.25		695.25	
Application for Plan of Subdivision Revival Minimum Admin Fee (\$150.00 Per Lot/Block Being Final Approved; Plus Final Approval Fee of \$1,000)	3,269.00	5.30%	3,442.26		3,442.26	APPLICABLE TO ALL DRAFT PLAN APPLICATIONS RECEIVED AFTER MARCH 22, 2010. MINIMUM FEE BASED ON 20 LOTS/BLOCKS; WILL INCREASE AS LOTS/BLOCKS INCREASE TO A MAXIMUM OF \$10,329.93. FINAL APPROVAL FEE IS IN ADDITION TO THE REVIVAL FEE.
Application for Plan of Subdivision Revival Maximum Admin Fee Calculation	9,810.00	5.30%	10,329.93		10,329.93	
Condominium Agreement Admin Fee: \$69.53 Per Unit; Minimum Fee \$695.25	633.04	5.30%	695.25		695.25	MINIMUM FEE IS BASED ON 10 UNITS; FEE WILL INCREASE AS THE # OF UNITS INCREASES
Condominium Agreement - Invoiced For Actual Cost - Refundable Deposit - \$2,000	ACTUAL COST		ACTUAL COST		ACTUAL COST	
Condominium Exemption Or Clearance Request	126.61	5.30%	139.05		139.05	
In-House Engineering Review	2.5%		2.5%		2.50%	per development manual, cost based on construction cost estimate -Subdivision Registration and Complex Site Plans (over 2 ha)
Residential Site Grading Plan Review	316.52	5.30%	347.63		347.63	
Fee Payable For Services Provided By Municipality's Solicitor	ACTUAL COST		ACTUAL COST		ACTUAL COST	
Fee Payable For Services Provided By Municipality's Consulting Engineers	ACTUAL COST + 10%		ACTUAL COST + 10%		ACTUAL COST + 10%	
Release Of Development Agreements On Title	443.13	5.30%	486.68		486.68	TOWN SOLICITOR REGISTERS
Encroachment Or Servicing Agreements	316.52	5.30%	347.63	X	392.82	TOWN SOLICITOR REGISTERS (SIDEWALK PATIOS & CAFES ARE EXEMPT)
Encroachment Or Servicing Agreement Deposit - Invoiced For Actual Cost - Refundable Deposit	633.04	5.30%	695.25		695.25	DEPOSIT TO COVER LEGAL AND REGISTRATION FEES
Annual Encroachment Fee	VARIABLES		VARIABLES	X		ESTABLISHED IN THE AGREEMENT (SIDEWALK PATIOS & CAFES ARE EXEMPT). STANDARD RATE OF \$10.54/SQUARE METER.
Request For Adequate Security & Releases	94.96	5.30%	104.29		104.29	
Deem Lots Not To Be Lot In Plan Of Subdivision	316.52	5.30%	347.63		347.63	TOWN SOLICITOR REGISTERS
Deeming By-Law Deposit - Invoiced For Actual Cost - Refundable Deposit	1,266.08	5.30%	1,390.51		1,390.51	DEPOSIT TO COVER LEGAL AND REGISTRATION FEES
Review Of Wind Turbine Plans - Administration Fee Non-Refundable	633.04	5.30%	695.25		695.25	NEW FEE PER TURBINE
Feed-In Tariff	335.14	5.30%	368.08		368.08	
Part Lot Control By-Law	316.52	5.30%	347.63		347.63	PER LOT, PLUS \$1,000 DEPOSIT FOR LEGAL FEES. ACTUAL COST BILLED FOR LEGAL FEES
Official Plan Or Secondary Plan Amendment	161.58	42.85%	403.94		403.94	As per Fees and Charges Review Implementation Plan
Zoning By-Law Amendment	161.58	42.85%	403.94		403.94	As per Fees and Charges Review Implementation Plan

**Schedule C  
Development Services**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2024 Fee (excluding applicable taxes)	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Joint Application To Amend Official Plan Or Secondary Plan Zoning By-Law Amendment	193.90	55.69%	682.26		682.26	As per Fees and Charges Review Implementation Plan
Joint Zoning And Severance/Consent	193.90	55.69%	682.26		682.26	As per Fees and Charges Review Implementation Plan
Joint Official Plan Amendment, Zoning And Severance/Consent	193.90	55.69%	682.26		682.26	As per Fees and Charges Review Implementation Plan
Consent/Severance Including Easements & Right-Of-Way	161.58	42.85%	403.94		403.94	(A) WHERE NO NEW LOT IS CREATED AND (B) FOR EACH NEW LOT OR EASEMENT CREATED
Minor Variance	161.58	42.85%	403.94		403.94	As per Fees and Charges Review Implementation Plan
Removal Of Holding Provision	158.26	5.30%	173.81		173.81	
Letter Of Compliance - Subdivision Or Site Plan	167.57	5.30%	184.04		184.04	
Spoiling Description On Lot Of Record	316.52	5.30%	347.63		347.63	PLUS \$1,000 DEPOSIT FOR LEGAL FEES. ACTUAL COST BILLED FOR LEGAL FEES
Sanitary sewer for new development (adding, changing, replacing, or extending)	2,000.00	5.30%	2,196.56		2,196.56	through any Planning Act submission, as applicable
Storm Sewers for new development	1,500.00	5.30%	1,647.42		1,647.42	through any Planning Act submission, as applicable
Low Impact Development review for new development	1,000.00	5.30%	1,098.28		1,098.28	through any Planning Act submission, as applicable
Watermain/drinking water system for new development	1,000.00	5.30%	1,098.28		1,098.28	through any Planning Act submission, as applicable
Sanitary appurtenances (ex: odour and corrosion control) for new development	3,000.00	5.30%	3,294.84		3,294.84	through any Planning Act submission, as applicable
<del>Sanitary pumping station/Force main</del>						through any Planning Act submission, as applicable
<del>Sanitary Waste Water Treatment Plant</del>						through any Planning Act submission, as applicable
Storm appurtenances (ex: LID, oil grit separators, flow control, exfiltration piping) for new development	1,000.00	5.30%	1,098.28		1,098.28	through any Planning Act submission, as applicable
Stormwater management facilities (ex. Wet/dry pond) for new development	4,000.00	5.30%	4,393.12		4,393.12	through any Planning Act submission, as applicable
Alteration application expedited review (each system)	50% of total submission fee		50% of total submission fee		50% of total submission fee	through any Planning Act submission, as applicable
Review of Hydrogeological Assessment for new development			ACTUAL COST		ACTUAL COST	through any Planning Act submission, as applicable
Administrative processing fee / Review of CLI ECA Amendment Application	1,000.00	5.30%	1,098.28		1,098.28	through any Planning Act submission, as applicable
Pulling title instruments and/or Registering documents in the Land Registry System, if stated above or if applicable	ACTUAL COST		ACTUAL COST		ACTUAL COST	TOWN SOLICITOR'S FEE PLUS COST OF DISBURSEMENTS INCURRED BY TOWN
Real Estate / Appraiser Current or Fair Market Value Letter of Opinion / Appraisal (in relation to the determination of Parkland Dedication Cash In-Lieu)	ACTUAL COST		ACTUAL COST		ACTUAL COST	

**Schedule D  
Roads and Roadside Maintenance**

<b>TOWN OF SAUGEEN SHORES</b>					
<b>Description of Fees &amp; Charges</b>	<b>2026 Percentage Increase</b>	<b>2026 Fee (excluding applicable taxes)</b>	<b>HST 13%</b>	<b>Fee Including HST - If applicable</b>	<b>Notes</b>
<b>Public Works</b>					
<b>Equipment Charges:</b>					
Bucket Truck	5.30%	227.63	x	257.23	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Grader	5.30%	181.49	x	205.08	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Backhoe	5.30%	135.45	x	153.06	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Sweeper	5.30%	178.00	x	201.14	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Mower	5.30%	135.45	x	153.06	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Truck	5.30%	135.45	x	153.06	RATE PER HOUR - INCLUDES 1 MAN & MACHINE
Hydro excavation/Vac Truck (Tandum)	5.30%	299.26	x	338.17	RATE PER HOUR - INCLUDES 2 Operators & MACHINE
Decommissioning of sanitary sewer lateral	5.30%	521.68	x	589.50	REQUIRED PRIOR TO BUILDING DEMOLITION - FLAT RATE
<b>Operators without Equipment:</b>					
Labour Rate	5.30%	95.97	x	108.45	PER HOUR
Operator Rate	5.30%	131.03	x	148.06	PER HOUR - PLUS MILEAGE
Licensed Trades	5.30%	147.16	x	166.29	PER HOUR - PLUS MILEAGE
Inspector	5.30%	127.21	x	143.75	PER HOUR - PLUS MILEAGE
Engineering Review	5.30%	127.21	x	143.75	PER HOUR -
<b>Permit Fees:</b>					
Sandpoint Permit	5.30%	43.45		43.45	
Pool Fill Set Up Permit:					
Administrative Fee	5.30%	163.86	x	185.16	Cost to administer permit application, use of hydrant
Cost per m <sup>3</sup>	5.30%	7.97		7.97	Same rate as bulk water, charged when hydrant not available (additional to Pool Set up Admin fee)
Road Occupancy Permit:					
Security Deposit (works completed by others)	5.30%	625.12		625.12	
Security Deposit (works completed by Town)	5.30%	12,502.34		12,502.34	Required for any work to be done within in right of way
Engineering Fee (works completed by Town)		10%		10%	10% of Construction Value
Moving Permit					
Moving Permit Deposit		1,000.00		1,000.00	As per By-law 103-2008. Deposit for any possible damage to roadway resulting from the move.
With Police Escort		At Cost		At Cost	When necessary, the paid duty officer cost
Fill Station-(Bulk) Water Usage Permit:					
Administrative Fee	5.30%	190.82	x	215.62	One time fee to set up account
Cost per m <sup>3</sup>	5.30%	7.97		7.97	Paid per use
Key Deposit	0.00%	250.00		250.00	Increase amount to ensure keys are returned.
Municipal Consent Application Fee	5.30%	170.41		170.41	Required for any work to be done within in right of way by utility where their infrastructure is to remain

**Schedule E**

**Wastewater**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Wastewater (Sewage) Rates:</b>					
Wastewater-Metered-Single Family Residential	2.50%	2.57		2.57	PER CUBIC METER - MAXIMUM RESIDENTIAL BILLING OF 70 M3
Wastewater-Metered-Non-Residential	2.50%	2.57		2.57	PER CUBIC METER
Wastewater Capital Contribution Single Family Residential (1)	2.50%	35.34		35.34	EFFECTIVE WITH ALL BILLS PROCESSED MARCH 1 OR LATER
Wastewater Capital Contribution - Campgrounds/Trailers (.3)	2.50%	10.60		10.60	PER SITE PER MONTH
Wastewater Capital Contribution - Motel Rooms (.2)	2.50%	7.07		7.07	PER MOTEL ROOM PER MONTH
Wastewater Capital Contribution - Cabin/Cottage Court (.4)	2.50%	14.14		14.14	PER COTTAGE PER MONTH - MINIMUM CHARGE 1 UNIT
Wastewater Capital Contribution - Apartments (.5)	2.50%	17.67		17.67	PER APARTMENT PER MONTH
Wastewater Capital Contribution - Nursing Home/Retirement Lodge (.2)	2.50%	7.07		7.07	PER ROOM PER MONTH
Wastewater Capital Contribution - 3/4 Inch Meter (1)	2.50%	35.34		35.34	PER MONTH
Wastewater Capital Contribution - 1 Inch Meter (1.6)	2.50%	56.55		56.55	PER MONTH
Wastewater Capital Contribution - 1.5 Inch Meter (5.3)	2.50%	187.33		187.33	PER MONTH
Wastewater Capital Contribution - 2 Inch Meter (3.2)	2.50%	113.10		113.10	PER MONTH
Wastewater Capital Contribution - 2.5 Inch Meter (4)	2.50%	141.38		141.38	PER MONTH
Wastewater Capital Contribution - 3 Inch Meter (4.8)	2.50%	169.65		169.65	PER MONTH
Wastewater Capital Contribution - 4 Inch Meter (6.4)	2.50%	226.21		226.21	PER MONTH
Wastewater Capital Contribution - 6 Inch Meter (9.6)	2.50%	339.31		339.31	PER MONTH
Wastewater Capital Contribution - 8 Inch Meter (12.8)	2.50%	452.41		452.41	PER MONTH
<b>Wastewater (Sewage) Charges:</b>					
Municipality Installs Lateral From Wastewater Main To The Property Line (Deferred Benefit)	2.50%	7,666.24	X	8,662.85	Actual cost - lateral from main to property line as part of construction project. Potentially proportion of sewer main cost as well.
		*Or actual cost		*Or actual cost	
Septage Waste Disposal (Per 1000 Litres)	2.50%	52.28	X	59.08	
Municipal Wastewater System - Failure To Install Or Repair A Water Meter Within Specified Timeframe		Up to 5x average monthly charge			Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)
Municipal Wastewater System - Failure To Connect Within Specified Timeframe		Up to 5x average monthly charge			Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)

**Schedule F**

**Water**

TOWN OF SAUGEEN SHORES			HST		
Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	13%	Fee Including HST - If applicable	Notes
<b>Water Rates:</b>					
Water-Metered-Single Family Residential	4.70%	1.33		1.33	PER CUBIC METER
Water-Metered-Non-Residential	4.70%	1.33		1.33	PER CUBIC METER
Water Capital Contribution Single Family Residential	4.70%	29.67		29.67	PER MONTH
Water Capital Contribution - Campgrounds/Trailers (.3)	4.70%	8.90		8.90	PER SITE PER MONTH
Water Capital Contribution - Motel Rooms (.2)	4.70%	5.93		5.93	PER MOTEL ROOM PER MONTH
Water Capital Contribution - Cabin/Cottage Courts (.4)	4.70%	11.87		11.87	PER COTTAGE PER MONTH (MINIMUM CHARGE 1.0 EHU)
Water Capital Contribution - Apartments (.5)	4.70%	14.84		14.84	PER APARTMENT PER MONTH
Water Capital Contribution - Nursing Home/Retirement Lodge (.2)	4.70%	5.93		5.93	PER ROOM PER MONTH
Water Capital Contribution - 3/4 Inch Meter	4.70%	29.67		29.67	PER MONTH
Water Capital Contribution - 1 Inch Meter	4.70%	47.47		47.47	PER MONTH
Water Capital Contribution - 1.5 Inch Meter	4.70%	157.25		157.25	PER MONTH
Water Capital Contribution - 2 Inch Meter	4.70%	94.95		94.95	PER MONTH
Water Capital Contribution - 2.5 Inch Meter	4.70%	118.68		118.68	PER MONTH
Water Capital Contribution - 3 Inch Meter	4.70%	142.42		142.42	PER MONTH
Water Capital Contribution - 4 Inch Meter	4.70%	189.89		189.89	PER MONTH
Water Capital Contribution - 6 Inch Meter	4.70%	284.84		284.84	PER MONTH
Water Capital Contribution - 8 Inch Meter	4.70%	379.78		379.78	PER MONTH
<b>Water Charges:</b>					
Water Meter & Transmitter - 3/4 And Smaller	4.70%	537.42	X	607.29	Meter installed by licenced plumber (inspected by Town(PW)), transmitter installed by Town (PW)
Water Meter Only	4.70%	259.00	X	292.66	Installed by licenced plumber, inspected by Town
Transmitter Only	4.70%	278.43	X	314.63	Installed by Town Staff
Water Meter & Transmitter - 1 Inch And Larger		Cost plus 30%	X		Meter installed by licenced plumber, transmitter installed by Town, inspected by Town
Water Meter Only		Cost plus 30%	X		Installed by licenced plumber, inspected by Town (PW)
Transmitter Only		Cost plus 30%	X		Installed by Town (PW)
Turning On And Off Curb Stops - normal working hours		N/C			
Turning On And Off Curb Stops - Outside Normal Working Hours		Actual Cost (Hourly Charge)	X	Min Charge Applies	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.
Repairs To Water Meters		Actual Cost (Hourly Charge)	X	Min Charge Applies	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.
Removal Or Reinstallation Of Water Meter - Normal Working Hours		Actual Cost (Hourly Charge)	X	Min. 1hr Charge Applies	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.
Removal Or Reinstallation Of Water Meter - Outside Normal Working Hours		Actual Cost (Hourly Charge)	X	Min. 3hr Charge Applies	Invoice to be based on actual invoice from OCWA or Town Staff (licenced trade). Minimum call out applies.
Hydrant Permit - Normal Working Hours	4.70%	159.50	X	180.24	
Hydrant Permit - Outside Normal Working Hours		\$100.00 + Actual Labour Costs	X		
Relocation Of Fire Hydrant		Actual Cost	X		
Testing And Servicing Of Private Hydrant	4.70%	159.50	X	180.24	
Municipality Installs Lateral From Water Main To The Property Line (Deferred Benefit)	4.70%	7,228.96	X	8,168.73	Actual cost - lateral from main to property line as part of construction project. Potentially proportion of watermain cost as well.
Misuse of Self Booking- Water Appointment		Actual Cost	X	*or actual cost	
Town Infrastructure Damage - Curb Stops		Actual Cost	X		
Damage or loss of functionality to Transmitter		Actual Cost	X		
Damage or loss of functionality to Meter		Actual Cost	X		
Municipal Water System - Failure To Install Or Repair A Water Meter Within Specified Timeframe		Up to 5x average monthly charge			Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)
Municipal Wastewater System - Failure To Connect Within Specified Timeframe		Up to 5x average monthly charge			Customer is charged regular capital contribution plus (5x the average customer consumption or 5x their average consumption over the past year, whichever is greater)

**Schedule G**  
**Garbage Collection**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Waste Management (Garbage, Recycling, Compost)</b>					
Waste Management Fixed Fee	-23.76%	49.84		49.84	Charged per roll number
Garbage Collection-Bag Tags	0.0%	2.00		2.00	
Resale Bag Tags - 500	0.0%	-		950.00	Charged at 95%

**Schedule H**

**Waste Management**

TOWN OF SAUGEEN SHORES					
Description of Fees & Charges					
2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes	
<b>Waste Management (Garbage, Recycling, Compost)</b>					
Weigh Scale Charge	0%	10.00		10.00	Charged to Trucks using scale to determine vehicle weight only
Mattress Or Box Spring Disposal	5.30%	31.80		31.80	PER UNIT
Minimum Charge For Any Vehicle	0%	10.00		10.00	
Domestic Sorted Household	5.30%	138.37		138.37	PER TONNE
Unsorted Waste	5.30%	442.79		442.79	PER TONNE
White Metals	5.30%	6.52		6.52	PER ITEM
Asbestos	5.30%	405.73		405.73	PER TONNE
Concrete, Brick, Asphalt Shingles	5.30%	138.37		138.37	PER TONNE
Contaminated Fill - Subject To MoE Regulation	5.30%	446.25		446.25	PER TONNE
Open On Closed Day	5.30%	141.83		141.83	PLUS APPLICABLE TIPPING FEE
Wood, Clean Wood And Stumps	5.30%	138.37		138.37	PER TONNE
Brush - Over 500 Pounds	5.30%	141.83		141.83	
Brush - Under 500 Pounds		-		-	
Clean Fill	5.30%	70.92		70.92	PER TONNE
Blue Box Sales	5.30%	9.54	X	10.78	EACH
Large Blue Bin Sales		ACTUAL COST	X	Actual Cost	ACTUAL COST
Green Cone Composter	5.30%	155.53	X	175.75	

**Schedule I**

**Cemetery**

TOWN OF SAUGEEN SHORES	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Description of Fees & Charges					
<b>Cemeteries:</b>					
Plot Sales:					
Single Lot	5.30%	1,073.56	x	1,213.12	Includes lot care and maintenance
Cremation Lot Single/Infant Lot	5.30%	500.99	x	566.12	Includes lot care and maintenance
Cremation Lot Double	5.30%	715.70	x	808.74	Includes lot care and maintenance
Columbarium (all rows except bottom row)	5.30%	2,597.12	x	2,934.75	Includes Memorial Plaque
Columbarium (bottom row)	5.30%	2,264.45	x	2,558.83	Includes Memorial Plaque
Burial Charges:					
Full Grave Opening	5.30%	858.84	x	970.49	
Infant Grave	5.30%	429.42	x	485.25	
Cremation	5.30%	357.85	x	404.37	
Traditional Burial with Cremated Remains	5.30%	922.45	x	1,042.37	
Double Cremation	5.30%	445.24	x	503.12	
Columbarium	5.30%	286.23	x	323.43	
Cemetery-Licence Fee - All Burials	5.30%	15.27		15.27	
Cemetery-Foundations		Actual Cost + 10%	x	Actual Cost + 10%	
Monument Care And Maintenance (Legislated):					
Flat Marker Over 173 Sq. Inches	0%	100.00	x	113.00	
Upright Monument Up To 4 Ft	0%	200.00	x	226.00	
Upright Monument Over 4 Ft	0%	400.00	x	452.00	
Disinterment:					
Disinterment-Full Earthen Burial	5.30%	1,368.56	x	1,546.48	
Disinterment-Cremated Remains	5.30%	572.56	x	647.00	
Lot Transfer Fee	5.30%	97.75		97.75	
Storage Fee - applicable only for internments taking place in cemeteries located outside of Saugeen Shores	5.30%	159.01		159.01	
Non-Ratepayer Rate Added to All Burial Charges	N/A		25%	25%	
Weekend and Holiday Surcharge on All Burial Charges	N/A		75%	75%	

**Schedule J**  
**Town Facilities**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Southampton Town Hall</b>					
Affiliate Rate 30% off Facility Rental Fee		30% DISCOUNT			
Full Day/Evening Licenced Event	5.30%	477.83	x	539.95	
Hourly Licensed Rate	5.30%	68.26	x	77.13	
Full Day/Evening Unlicensed Event	5.30%	416.13	x	470.22	
One-Half Day	5.30%	268.98	x	303.95	5 hours or less
Hourly Rate	5.30%	56.96	x	64.37	
Theatre Group (Rehearsals - up to 3 days)	5.30%	175.63	x	198.46	
Theatre Group Performance Unlicensed - per day	5.30%	175.63	x	198.46	
Theatre Group Performance Licenced - per day	5.30%	197.82	x	223.53	
<b>Other</b>					
Annual Lease Agreement Increase	5.30%	5.30%			Increase per year
Additional sponsorship items as reflected in the sponsorship packages - may change depending on the needs of the department					

**Schedule K**  
**Recreation and Culture**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Community Services Administration, Advertising &amp; Program Revenue</b>					
Wellness Fair - Per Booth	0.00%	35.40	x	40.00	
Senior Games - Minimum	0.00%	1.77	x	2.00	Operates on break-even basis
Senior Games - Maximum	0.00%	3.54	x	4.00	Operates on break-even basis
Bench Dedications (requires plaque purchase)	5.30%	823.71		823.71	Donation
Bench Dedications - premium bench (requires plaque purchase)	5.30%	1,098.28		1,098.28	Donation
Tree Dedications (requires plaque purchase)	5.30%	572.48		572.48	Donation
Plaques	5.30%	364.79	X	412.21	Required with Bench/Tree Dedications
Council Chambers - Hourly	5.30%	39.19		39.19	
Council Meeting Room - Hourly	5.30%	34.76		34.76	
*Other General Interest Recreational Programs May Be Offered From Time To Time On A Break-Even Basis					
<b>Insurance Rates (added to rentals)</b>					
Room, Pool, Ice or Outdoor Pavilion Rentals < 3hr	5.30%	6.36		6.36	
Room, Pool, Ice or Outdoor Pavilion Rentals >3hr	5.30%	12.72		12.72	
Camp Rentals (Hockey, Day Camp, etc.)	5.30%	63.61		63.61	
Non-Contact Hockey	5.30%	101.77		101.77	
Weekend Event (Non-insured)	5.30%	190.82		190.82	
SOCAN Fees (Where Applicable) Will Be Added		Actual Cost			
<b>Sponsorship Rates</b>					
Summer Concert Series Sponsorship	0.00%	425.00		425.00	
Skate Sponsorship	0.00%	154.76	x	174.88	1 hour skate
Skate Sponsorship - Premium (1.5 hr Holiday and March Breaks)		10%			10% premium on regular rate
One Skate and One Swim Sponsorship Bundle	5.30%	227.93	x	257.56	
Swim Sponsorship	0.00%	154.76	X	174.88	1 hour swim. Both pools.
Swim Sponsorship - Premium Rate (Holidays and March Break)		10%	X		10% premium on regular rate. Applies during Christmas, March Break, Family Day
One Skate and One Swim Premium Sponsorship Bundle (Stat Holidays)	5.30%	<del>341.68</del>	<del>X</del>	<del>386.40</del>	
*Other sponsorship opportunities may be offered from time to time to support programs and events. Rates may vary by sponsorship need.					
<b>Advertising Rates</b>					
<b>Complex</b>					
4'x4' Rink Board	5.30%	556.20	x	628.51	
4'x8' Rink Board	5.30%	834.31	x	942.77	
2nd and Replacement Decals - 4 Foot	5.30%	159.91	x	180.70	FIRST DECAL INCLUDED WITH ORIGINAL PURCHASE
2nd and Replacement Decals - 8 Foot	5.30%	243.34	x	274.97	FIRST DECAL INCLUDED WITH ORIGINAL PURCHASE
Plex - Advertising On Zamboni 3 Year Contract	5.30%	2,085.76	x	2,356.91	1ST YEAR
Plex - Advertising On Zamboni 3 Spots Available 2nd and 3rd Year	5.30%	1,390.51	x	1,571.28	2ND AND 3RD YEAR
Plex - Ice Decal (11' X 8') 2 Year Contract	5.30%	1,112.41	x	1,257.02	PAID EACH YEAR OF CONTRACT
Plex - Ice Decal Centre Ice (23' X 17') 2 Year Contract	5.30%	3,059.12	x	3,456.81	PAID EACH YEAR OF CONTRACT
<b>Coliseum</b>					
4'x4' Rink Board	5.30%	417.15	x	471.38	
4'x8' Rink Board	5.30%	625.73	x	707.07	
2nd and Replacement Decals - 4 Foot	5.30%	159.91	x	180.70	FIRST DECAL INCLUDED WITH ORIGINAL PURCHASE
2nd and Replacement Decals - 8 Foot	5.30%	243.34	x	274.97	FIRST DECAL INCLUDED WITH ORIGINAL PURCHASE
Coliseum - Advertising On Zamboni 3 Year Contract	5.30%	1,668.61	x	1,885.53	1ST YEAR
Coliseum - Advertising On Zamboni 3 Spots Available 2nd And 3rd Year	5.30%	973.36	x	1,099.89	2ND AND 3RD YEAR
Coliseum - Ice Decal (11' X 8') 2 Year Contract	5.30%	695.25	x	785.64	PAID EACH YEAR OF CONTRACT
Coliseum - Ice Decal Centre Ice (23' X 17') 2 Year Contract	5.30%	2,641.97	x	2,985.42	PAID EACH YEAR OF CONTRACT
<b>Sports Fields</b>					
Advertising On Municipally Owned Fencing At Playing Fields 4'x4'	5.30%	380.91	x	430.42	
Advertising On Municipally Owned Fencing At Playing Fields 4'x8'	5.30%	514.56	x	581.45	

**Schedule L**

**Parks**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Athletic Fields</b>					
<b>Athletic Fields-Diamond Rental</b>					
Additional Dragging And Lining Of Diamonds	5.30%	38.59	x	43.60	
Lighting Fee - Per Game	5.30%	20.95	x	23.68	
<b>Adult:</b>					
Per Games (add lighting fee as required)	5.30%	79.51	x	89.84	
Tournaments Per Diamond Per Day	5.30%	180.51	x	203.97	
Weekend Tournaments - Capped Amount -	5.30%	1,124.93	x	1,271.18	
<b>Minor:</b>					
Per Game (add lighting fee as required)	5.30%	59.35	x	67.07	
Tournaments Per Diamond Per Day	5.30%	91.06	x	102.90	
<b>Athletic Fields-Soccer Rental</b>					
<b>Minor Soccer:</b>					
<b>Pierson &amp; Heliwell - Irrigated Fields</b>					
Tyke And Squirt - Per Game	5.30%	20.52	x	23.18	
Atom And Above - Per Game	5.30%	46.16	x	52.16	
Tournaments Per Field Per Day	5.30%	88.86	x	100.41	
<b>Adult Soccer:</b>					
<b>Irrigated Fields</b>					
Per Game	5.30%	82.62	x	93.36	
Tournaments Per Field Per Day	5.30%	166.81	x	188.49	
<b>Passive Parks</b>					
Pavilion Rentals (Long Dock, Fairy Lake, Emmett McGrath, North Shore Park)	5.30%	68.16	x	77.02	
Pioneer Park Rental	5.30%	68.16	x	77.02	
Pavilion Reoccurring Bookings - 8 Or More Bookings	5.30%	16.04	x	18.12	
Pavilion Reoccurring Bookings - 7 Or Less Bookings	5.30%	20.05	x	22.65	

**Schedule M**

**Harbour**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Waterfront Revenue</b>					
<b>Seasonal Fees-Port Elgin</b>					
Base Rate Per Foot - Unserviced Dock (Without Water & Hydro Pedestal)	5.30%	81.97	X	92.63	
Base Rate Per Foot - Serviced Dock (With Water & Hydro Pedestal)	5.30%	86.91	X	98.21	
PWC - In Water Slip	5.30%	511.27	X	577.74	
PWC - On Float Slip	5.30%	908.95	X	1,027.11	
Exceeding Dock Length - Added To Base Rate - Per Ft	5.30%	86.92	X	98.22	
30 Amp Hydro Fees - Per Slip	5.30%	274.52	X	310.20	
50 Amp Hydro Fees - Per Slip	5.30%	425.12	X	480.39	
Winter Storage - Per Foot (Nov. 1st to April 30th)	5.30%	13.82	X	15.62	
Winter Storage with hydro Per Foot (Nov. 1st to April 30th)	5.30%	20.51	X	23.17	
Winter Mooring Port Elgin - Without Hydro - Per Foot (Nov. 1st)	5.30%	18.34	X	20.73	
Seasonal Pump Out Rate	5.30%	137.58	X	155.46	
Harbour Wait List Deposit	0.00%	250.00		250.00	set fee
Harbour Launch Ramp Day Pass	5.30%	11.50	X	13.00	fee rounded for kiosk use
Harbour Launch Ramp Seasonal Pass	5.30%	67.05	X	75.76	
Deposit Fee To Secure Slip For Season	0%	500.00		500.00	
Fee To Hold Seasonal Slip For Maximum One Year	0.00%	250.00		250.00	set fee
Commercial Vessel - Hydro extra - Per Foot	5.30%	67.64	X	76.43	
Posting Of Boats Or Boat Trailers For Sale On Website	5.30%	33.60	X	37.96	
Accounts Receivable - Interest Charge Per Annum	0.00%	15.0%		15.0%	
Seasonal Fee Late Payment - fee not paid by April 1st	0.00%	5.0%		5.0%	
<b>Guest Fees-Port Elgin</b>					
Per Day - Includes Hydro - Per Foot	5.30%	2.57	X	2.91	For stays of 3 or more nights, apply the weekly fee
Per Week (7 Days) - Hydro Extra - Per Foot	5.30%	14.54	X	16.43	Weekly Fee Applies to stays of 3 or more nights
Per Month (May, June & Sept, Oct) - Hydro Extra - Per Foot	5.30%	35.08	X	39.64	
Per Month (July & August) - Hydro Extra - Per Foot	5.30%	40.19	X	45.42	
PWC - Guest - per day		20.00	X	22.60	added fee
Commercial Vessel - Hydro extra - Per Foot/Per Day		1.55	X	1.75	added fee
Commercial Vessel - Hydro extra - Per Foot/Per Week		8.80	X	9.94	added fee
Commercial Vessel - Hydro extra - Per Foot/Per Month		21.22	X	23.98	added fee
Pump Outs	5.30%	21.79	X	24.63	
Hydro - Per Week	5.30%	18.99	X	21.46	30 and 50 amp
Hydro - Per Month	5.30%	76.14	X	86.04	30 and 50 amp
<b>Seasonal Fees-Southampton</b>					
Winter Storage - Commercial - Per Foot	5.30%	7.26	X	8.20	
Winter Storage - Non Commercial - Per Foot	5.30%	12.32	X	13.92	
Base Rate Per Foot - Recreational Vessel	5.30%	56.44	X	63.78	
Base Rate Per Foot - Commercial Vessel		1.00	X	1.13	new fee - replaces DFO rate
Hydro - Per Week	5.30%	18.99	X	21.46	new fee, same as Port Elgin
Hydro - Per Month	5.30%	76.14	X	86.04	new fee, same as Port Elgin

**Schedule N**

**Coliseum and Complex**

TOWN OF SAUGEEN SHORES	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Description of Fees & Charges					
<b>Coliseum</b>					
Affiliate Rate 30% off Facility Rental Fee		30% DISCOUNT			
<b>Coliseum-Annex Main Floor</b>					
Annex Full Day/Evening Licenced Event	5.30%	903.91	x	1,021.41	
Annex Full Day/Evening Unlicensed	5.30%	693.66	x	783.83	
Annex Half Day Event	5.30%	372.92	x	421.40	5 hours or less
<b>Coliseum-Main Floor</b>					
Main Floor Full Day/Evening Licenced	5.30%	1,158.66	x	1,309.28	
Main Floor Full Day Unlicensed	5.30%	888.56	x	1,004.07	
Main Floor One Half Day Event	5.30%	461.93	x	521.98	5 hours or less
<b>Coliseum - All Facilities</b>					
All Facilities Full Day/Evening Licenced	5.30%	1,918.31	x	2,167.69	
All Facilities Full Day/Evening Unlicensed	5.30%	1,434.89	x	1,621.43	
<b>Coliseum - Green Room</b>					
Green Room Full Day/Evening Licenced	5.30%	314.45	x	355.32	
Green Room Full Day/Evening Unlicensed	5.30%	260.28	x	294.12	
Green Room Half Day Event	5.30%	138.42	x	156.42	
Green Room Hourly Rate	5.30%	36.11	x	40.81	
Tournaments/Test Days	5.30%	156.47	x	176.81	Fee waived for minor sports
<b>Community Complex</b>					
Affiliate Rate 30% off Facility Rental Fee		30% DISCOUNT		30% DISCOUNT	
<b>Complex - Meeting Room/Board Room/Lobby</b>					
Hourly	5.30%	30.84	x	34.84	
Daily	5.30%	211.27	x	238.74	
<b>Complex Main Floor</b>					
Complex Main Floor Full Day/Evening Licenced	5.30%	1,360.97	x	1,537.89	
Complex Main Floor Full Day/Evening Unlicensed	5.30%	1,034.57	x	1,169.06	
Complex Main Floor Half Day Event	5.30%	545.34	x	616.23	5 hours or less
Lacrosse/Roller Hockey Hourly	5.30%	106.77	x	120.65	Per Hour
Lacrosse Tournament Hourly	5.30%	72.97	x	82.46	Per Hour
Commercial (Concerts Etc.) Full Day	5.30%	2.04	x	2.31	per ticket - (minimum \$800.00)
<b>Complex Rotary Hall</b>					
<b>Full Hall:</b>					
One Hour Hall Rental Unlicensed	5.30%	94.54	x	106.83	
One Hour Hall Rental Licenced	5.30%	121.32	x	137.10	
Full Day/Evening Licenced	5.30%	866.21	x	978.82	
Full Day/Evening Unlicensed	5.30%	674.95	x	762.70	
Half Day Event	5.30%	360.40	x	407.25	5 hours or less
Tournament/Test Day Daily	5.30%	325.62	x	367.95	Fee waived for minor sports
Tournament/Test Day Half Day	5.30%	162.81	x	183.98	Fee waived for minor sports
<b>1/2 Hall (A or B):</b>					
Full Day/Evening Licenced	5.30%	433.11	x	489.41	
Full Day/Evening Unlicensed	5.30%	336.69	x	380.45	
Half Day Event	5.30%	180.20	x	203.62	5 hours or less
Hourly Rate	5.30%	45.59	x	51.52	
Tournament/Test Day Daily	5.30%	164.39	x	185.76	Fee waived for minor sports
Bridge Group/Night	5.30%	52.16	x	58.94	
Extra Fee - Decorating/Cleanup by Renter (Up To 4 Hrs)	5.30%	96.42	x	108.96	No charge prior to 4:00 p.m. weekdays
Cost Per Hour - 5 hours and more	5.30%	23.71	x	26.79	
Kitchen Rental	5.30%	37.61	x	42.50	
<b>Complex - All Facilities</b>					
All Facilities Full Day/Evening Licenced	5.30%	1,944.24	x	2,196.99	
All Facilities Full Day/Evening Unlicensed	5.30%	1,458.97	x	1,648.64	
All Facilities Half Day Event	5.30%	753.99	x	852.00	5 hours or less
<b>Indoor Concerts</b>					
Non Refundable Deposit	0.00%	508.75		508.75	
Security Deposit (60 Days Prior to Event)	0.00%	2,035.00		2,035.00	REFUNDED 30 DAYS AFTER EVENT
<b>Outdoor Concerts</b>					
Non Refundable Deposit	0.00%	2,035.00		2,035.00	
Security Deposit (60 Days Prior to Event)	0.00%	2,035.00		2,035.00	REFUNDED 30 DAYS AFTER EVENT
<b>Ice Rentals - Plex &amp; Coliseum - Prime Time: Weekdays after 5pm and anytime weekends. Non-Prime Time: Weekdays before 5pm. Off Season Prime: Anytime, any day.</b>					
Prime Time Ice Rental	5.30%	205.06	x	231.72	Tuesday following Labour Day to last Sunday in April.
Off Season Prime Time Ice Rental		205.06	x		Single rate during Off Season Period (Monday before May 1 to Labour Day)
Minor Sports Ice Rate (Prime Time)	5.30%	150.80		150.80	Tuesday following Labour Day to last Sunday in April
Non Prime Time Ice Rental	5.30%	145.94	x	164.91	Tuesday following Labour Day to last Sunday in April
Minor Sports Ice Rate (Non Prime)	5.30%	98.59		98.59	
Ticket Ice (Youth)	5.30%	18.30	x	20.68	
Ticket Ice (Adult)	5.30%	22.52	x	25.44	
Highschool Hockey Day Use		-		-	No charge
Schools (S.D.S.S.)	5.30%	52.79	x	59.65	
Elementary School - Rate Before/After School		-		-	No charge
Holiday Ice Rate Prime (Christmas Break, March Break)	5.30%	186.62	x	210.88	
Holiday Ice Rate Non Prime (Christmas Break, March Break)	5.30%	125.15	x	141.41	
Small Group Ice (2-6 Persons)	5.30%	70.59	x	79.77	6 persons includes Coach/Trainer
Discount Ice (Last Minute Ice)	5.30%	88.61	x	100.13	
Adult Shiny	0.00%	8.85	x	10.00	
Open Figure Skating	0.00%	8.85	x	10.00	
30 Minute 'Fill the Gap' Ice Time	5.30%	72.48	x	81.90	No flood. Only available when there is a 30 minute gap between booked ice rentals, not as a stand-alone ice rental.
Full Facility Ice Event Fee (per day)		2,575.00	x	2,909.75	E.g. curling event
<b>Public Skating (Price Increase in Effect Sept 1st each year)</b>					
Child	0.00%	-	x	3.75	
Student/Senior	0.00%	-	x	3.75	
Adult	0.00%	-	x	5.00	
Family	0.00%	-	x	9.00	
Parent N Tot - Parent Skates Free	0.00%	-	x	2.25	
<b>Membership Rates - Skating</b>					
Child	5.30%	46.51	x	52.56	
Student/Senior	5.30%	46.51	x	52.56	
Adult	5.30%	63.01	x	71.20	
Family	5.30%	92.86	x	104.94	

**Schedule O**  
**Tourist Camps**

TOWN OF SAUGEEN SHORES					
Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Tourist Camp</b>					
Seasonal Fee	5.30%	3,621.27	X	4,092.04	
Deposit Fee To Hold Site For Following Year		500.00		500.00	
<b>Transient Fees</b>					
Daily - July And August	5.30%	62.23	X	70.32	
Daily - May, June, September, October	5.30%	37.88	X	42.80	
Weekly - July And August	5.30%	432.83	X	489.10	
Weekly - May, June, September, October	5.30%	256.99	X	290.40	
<b>Transient Fee-Monthly</b>					
Monthly - July And August	5.30%	1,720.50	X	1,944.17	
Monthly - May, June, September, October	5.30%	1,031.58	X	1,165.68	
Agreement To Sell Fee 5% Of Sale Price		5.0%	X	5.00%	
Family Transfer Commission	5.30%	590.78	X	667.58	
Boat Parking At Tourist Camp In Summer	5.30%	292.10	X	330.07	
<b>Miscellaneous</b>					
Accounts Receivable - Interest Charge Per Annum		15.0%		15.0%	
Dumping Station Fees (Port Elgin)	5.30%	9.05	X	10.22	
Wood Sales	5.30%	10.22	X	11.55	
Lawn Maintenance Charge	5.30%	36.51	X	41.26	
Shed Removal	5.30%	131.11	X	148.15	
Additional non-standard appliance - per unit (i.e. fridge, freezer, AC, washer, dryer)	5.30%	90.91	X	102.73	

**Schedule P**  
**Pool Aquatic and Wellness Centre (AWC)**

TOWN OF SAUGEEN SHORES						
Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes	
<b>AWC fees are adjusted effective September 1 each year to align with the fall/winter sports season.</b>						
<b>AWC Administrative Fees</b>						
Refund Administration	0.00%	20.00	X	22.60	Per refund. No fee for funds applied as account credit.	
Auto-Renewal Failure Fee	0.0%	20.00	X	22.60	Applied when auto-renewal transaction fails.	
Replacement Active Pass Card	0.0%	25.00	X	28.25	First pass included with Active Pass registration.	
Point of Sale (POS) Items		Cost Recovery	X		Locks, swim caps, swim diapers, etc.	
<b>Active Pass Memberships</b>						
AWC All Access Active Ager - Base Rate	5.30%	884.52	X	999.51	Membership term/payment options applied to base rate.	
AWC All Access Adult - Base Rate	5.30%	947.70	X	1,070.90	Membership term/payment options applied to base rate.	
AWC All Access Youth / Student - Base Rate	5.30%	379.08	X	428.36	Membership term/payment options applied to base rate.	
AWC All Access Child - Base Rate	5.30%	252.72	X	285.57	Membership term/payment options applied to base rate.	
Aquatic Access Active Ager - Base Rate	5.30%	694.98	X	785.33	Membership term/payment options applied to base rate.	
Aquatic Access Adult - Base Rate	5.30%	758.16	X	856.72	Membership term/payment options applied to base rate.	
Wellness Access Active Ager - Base Rate	5.30%	821.34	X	928.11	Membership term/payment options applied to base rate.	
Wellness Access Adult - Base Rate	5.30%	884.52	X	999.51	Membership term/payment options applied to base rate.	
Sports Access - Base Rate	5.30%	379.08	X	428.36	Membership term/payment options applied to base rate.	
<b>Per Visit and Indoor Track Passes</b>						
10-Visit Pass - Base Rate	5.30%	79.21	X	89.50	Discount applied to base rate.	
Drop-In Visit - Per Person Any Age	5.30%	7.92	X	8.95		
Family Per Visit (1 adult, up to 2 child or youth/student participants)	5.30%	12.11	X	13.68		
Family Plus Per Visit (2 adults, up to 4 child or youth/student participants)	5.30%	13.97	X	15.79		
Indoor Track Pass	0.00%	100.00	X	113.00	Valid for 6 months from date of purchase.	
<b>Discount Programs</b>						
No Commitment Recurring Membership Discount			20%	20%	Discount applied to base rate.	
12-Month Fixed Membership Discount			25%	25%	Discount applied to base rate.	
6-Month Fixed Membership Discount			15%	15%	Discount applied to base rate.	
10-Visit Pass Discount			12%	12%	Discount applied to base rate.	
10-Visit Personal Training Discount			12%	12%	Discount applied to base rate.	
School Discount			50%	50%	Discount applied to base rate (aquatic centre, gymnasium, program room or fitness studio)	
Swim Team Discount			25%	25%	Discount applied to base rate for pool rental.	
Promotional Discount			10%	10%	Discount available to use for promotional campaigns.	
<b>Courses and Certifications</b>						
Training/Certification Courses (i.e. Babysitting, Home Alone, Specialty)		Cost Recovery				
Registered Dryland Programming		Cost Recovery				
<b>Facility Rentals</b>						
Rental	5.30%	117.47	X	132.74		
Extra Guard Charge (Per Guard) - Per Hour	5.30%	31.75	X	35.87	Based on rental needs (Reg 565)	
Swim Team Non Prime Lane Rate (6-8am, 6:30-9pm)	5.30%	20.80	X	23.50		
Swim Team Prime Lane Rate (3:30-6:30pm)	5.30%	29.26	X	33.06		
Swim Team Pool Rate	5.30%	89.88	X	101.56		
Swim To Survive	5.30%	93.97	X	106.19	Lap pool base rate plus School Discount.	
Inflatable Rental - Per Hour	5.30%	41.29	X	46.66		
Class Room - Hourly	5.30%	30.31	X	34.26		
Class Room - Daily	5.30%	207.63	X	234.62		
Pool Party Package	5.30%	202.80	X	228.94	Includes 1 hour in pool (with inflatable), 1 hour in meeting room	
Lap Pool Rental (8 Lanes) - Base Rate	5.30%	187.94	X	212.37	Base rate includes 2 guards for up to 25 people on deck.	
Leisure Pool Rental - Base Rate	5.30%	132.36	X	149.57	Base rate includes 2 guards for up to 25 people on deck.	
Two Pool Rental - Base Rate	5.30%	320.30	X	361.94	Base rate includes 4 guards, 2 per pool.	
Gymnasium - Special Event/Tournament (Full Gym) - Per Day - Base Rate	5.30%	868.73	X	981.66	Track closed. Access to bleachers, score board, sound system. Only available as full day rental. Use of Program Rooms at no cost.	
Gymnasium - Special Event/Tournament (Full Gym) - Per Day - Non Profit Rate	5.30%	608.11	X	687.16	Track closed. Access to bleachers, score board, sound system. Only available as full day rental. Use of Program Rooms at no cost. NFP rate: 30% off base rate.	
Gymnasium - No Equipment (Full Gym) - Per Hour	5.30%	42.12	X	47.60	Basic rental. No gymnasium equipment.	
Gymnasium - No Equipment (Half Gym) - Per Hour	5.30%	33.70	X	38.08	Basic rental. No gymnasium equipment.	
Gymnasium - Single Sport (Full Gym) - Per Hour	5.30%	52.65	X	59.49	Basic rental. Access to gymnasium equipment for single sport.	
Gymnasium - Multi-Sport (Full Gym) - Per Hour	5.30%	63.18	X	71.39	Basic rental. Access to gymnasium equipment for multi-sport.	
Program Room / Fitness Studio (Full Room) - Per Day	5.30%	315.90	X	356.97		
Program Room (Half Room) - Per Day	5.30%	263.25	X	297.47		
Program Room / Fitness Studio (Full Room) - Per Hour	5.30%	52.65	X	59.49		
Program Room (Half Room) - Per Day - Per Hour	5.30%	31.59	X	35.70		
Celebration Party Package: Lap Pool (swim, celebrate, play)	5.30%	346.44	X	391.47	Includes Lap pool, program room, gym time and host.	
Celebration Party Package: Leisure Pool (swim, celebrate, play)	5.30%	314.85	X	355.78	Includes Leisure pool, program room, gym time and host.	
Celebration Party Package: Lap Pool (swim and celebrate)	5.30%	283.26	X	320.08	Includes Lap pool, program room and host.	
Celebration Party Package: Leisure Pool (swim and celebrate)	5.30%	251.67	X	284.38	Includes Leisure pool, program room and host.	
Celebration Party Package: Gym (celebrate and play)	5.30%	209.55	X	236.79	Includes program room, gym time (1 hr) and host	
Meeting Room - Per Day	5.30%	210.80	X	237.98	First or Second Level AWC	
Meeting Room - Per Hour	5.30%	31.59	X	35.70	First or Second Level AWC	
Court Rental Fee - Per Court	5.30%	26.33	X	29.75	Per court during scheduled times.	
<b>Recreation and Fitness Program Fees</b>						
Trainer Rate Per Hour (Team or Organized Group) - 5 to 10	5.30%	68.45	X	77.34	Team/group training. Participants hold Active Pass or pay per visit.	
Trainer Rate Per Hour (Team or Organized Group) - 11 to 25	5.30%	57.92	X	65.44	Team/group training. Participants hold Active Pass or pay per visit.	
Private Training (1:1) - Per Hour	5.30%	68.45	X	77.34		
10-Visit Pass Private Training (1:1) - Base Rate	5.30%	684.45	X	773.43	Discount applied to base rate.	
Private Training (1:1) - Per Hour	5.30%	140.00	X	158.20		
<b>Aquatic Courses and Certifications</b>						
Bronze Star	5.30%	106.26	X	120.08		
Bronze Medallion	0.0%	140.00	X	158.20		
Bronze Cross	0.0%	140.00	X	158.21		
Bronze Cross - Recertification	0.0%	49.95	X	56.44		
Lifesaving Swimmer Instructor	0.0%	150.00	X	169.50		
Lifesaving Instructor	0.0%	150.00	X	169.50		
National Lifeguard Services Award (Pool or Waterfront)	0.0%	250.00	X	282.50		
National Lifeguard Services Recertification (Pool or Waterfront)	0.0%	65.00	X	73.45		
Pool Operator Course	5.30%	141.41	X	159.79		
Pool Operator Course - 2 Days	5.30%	212.84	X	240.51		
Standard First Aid / Defibrillator	5.30%	122.64	X	138.58		
Standard First Aid / CPR Recertification	5.30%	73.58	X	83.14		
Aquatic Supervisor Training	5.30%	135.77	X	153.43		
Lifesaving Assistant Instructor	0.0%	135.90	X	153.57		
Bronze Med/Cross Manual	0.0%	50.00	X	56.50	Reflects actual cost of book	
<b>Pool-Gate Receipts</b>						
Child	0.0%	-	X	3.76		
Student/Senior	0.0%	-	X	4.75		
Adult	0.0%	-	X	5.25		
Family (Maximum 5 - Additional \$1.00 Per Person After 5)	0.0%	-	X	12.25		
Fitness Visit	0.0%	-	X	7.00		
<b>Punch Card - 10 Visits - Maximum purchase of 1 punch card at a time.</b>						
Child	5.30%	31.48	X	35.57	Savings of 12% off gate receipt when purchasing a 10 pass	
Student/Senior	5.30%	38.85	X	43.90	Savings of 12% off gate receipt when purchasing a 10 pass	
Adult	5.30%	44.95	X	50.79	Savings of 12% off gate receipt when purchasing a 10 pass	
<b>Punch Card - 20 Visits - Maximum purchase of 1 punch card at a time.</b>						
Child	5.30%	57.29	X	64.74	Savings of 20% off gate receipt when purchasing a 20 pass	
Student/Senior	5.30%	73.80	X	83.39	Savings of 20% off gate receipt when purchasing a 20 pass	
Adult	5.30%	81.71	X	92.33	Savings of 20% off gate receipt when purchasing a 20 pass	
<b>Punch Card Aqua Fitness - Maximum purchase of 1 punch card at a time.</b>						
10 Visits	5.30%	59.92	X	67.71	Savings of 12% off gate receipt when purchasing a 10 pass	
20 Visits	5.30%	108.94	X	123.11	Savings of 20% off gate receipt when purchasing a 20 pass	
<b>Aquatic Memberships - Includes unlimited access to drop-in aquatic programs (Lane Swim, Aqua Fitness, Parent and Tot Swim, Family Swim, Fun Swim)</b>						
Senior - 6 Month	5.30%	201.15	X	227.30	Not available for purchase after April 1, 2025.	
Senior - 1 Year	5.30%	337.74	X	381.65	Not available for purchase after October 1, 2024.	
Adult - 6 Month	5.30%	254.79	X	287.91	Not available for purchase after April 1, 2025.	
Adult - 1 Year	5.30%	375.48	X	424.29	Not available for purchase after October 1, 2024.	
Family - 6 Month	5.30%	397.85	X	449.57	Not available for purchase after April 1, 2025.	
Family - 1 Year	5.30%	626.20	X	706.47	Not available for purchase after October 1, 2024.	
<b>Pool-Rentals</b>						
Rental	5.30%	117.47	X	132.74		

**Schedule P**

**Pool Aquatic and Wellness Centre (AWC)**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Extra Guard Charge	5.30%	31.75	X	35.87	Based on rental needs (Reg 565)
Swim Team Non Prime Lane Rate (6-8am, 6:30-9pm)	5.30%	19.88	X	21.66	
Swim Team Prime Lane Rate (3:30-6:30pm)	5.30%	29.26	X	33.06	
Swim Team Pool Rate	5.30%	89.88	X	101.56	
Swim To Survive - School Rate	5.30%	71.45	X	80.74	
Inflatable Rental - Per Hour	5.30%	41.29	X	46.65	
Class Room - Hourly	5.30%	30.31	X	34.25	
Class Room - Daily	5.30%	207.63	X	234.62	
Pool Party Package	5.30%	202.60	X	228.94	Includes 1 hour in pool (with inflatable), 1 hour in meeting room
<b>Aquatic Program Fees</b>					
<b>Pool-Under 14 Registration Group Lessons</b>					
Per Class Fee 30 Minutes	5.30%	9.67		9.67	
Per Class Fee 45 Minutes	5.30%	11.29		11.29	
Per Class Fee 60 Minutes	5.30%	12.28		12.28	
Family Rate (3 To 5 Registrants Preschool A to Swimmer 10)	5.30%	26.82	-	26.82	
<b>Pool-Over 14 Registration Group Lessons</b>					
Per Class Adult 30 Minutes	5.30%	9.67	X	10.92	
<b>Private Lessons</b>					
Child (1 Class) Under 14 - Per Class	5.30%	33.23		33.23	
Under 14 Special Needs Child-Each (1 class) - Per Class	5.30%	15.72		15.72	
Adult/Student (1 Class) Over 14 - Per Class	5.30%	33.23	X	37.55	
Over 14 Special Needs - Per Class	5.30%	15.72		15.72	
Senior (1 Class)	5.30%	33.23	X	37.56	
<b>Small Group Lessons</b>					
Child-Each (1 Class) Under 14 - Per Class	5.30%	20.54		20.54	
Senior-Each (1 Class)	5.30%	20.53	X	23.20	
Adult-Each (1 Class) Over 14 - Per Class	5.30%	20.53	X	23.20	
<b>Lifesaving Sport Fundamentals (SSLC)</b>					
Waterfront Program per/hr - Competitive Squad	5.30%	5.38	X	6.08	
Waterfront Program per/hr - Junior	5.30%	5.98		5.98	
Waterfront Program per/hr - Surfer	5.30%	7.18		7.18	
Waterfront Program per/hr - Sea Horses	5.30%	8.97		8.97	
Waterfront Program per/hr - Minnow / Sea Monsters	5.30%	9.57		9.57	
Pool Program per/hr - Competitive Squad / Junior	5.30%	5.98	X	6.76	HST for Competitive Squad
Pool Program per/hr - Surfer / Sea Horses	5.30%	8.37		8.37	
SSLC Yearly Fee (Affiliate Fee only)	0.0%	75.00		75.00	

**Schedule Q**

**Fire Services**

TOWN OF SAUGEEN SHORES					
Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Fire Department</b>					
File Search Letters	5.30%	137.00	X	154.81	Per request <del>Reduce to have one consistant fee</del>
Request for Ontario Fire Marshall Standard Incident Report	5.30%	137.00	X	154.81	Per request Reduce to have one consistant fee
Request Fire Inspections Buildings less than 10,000 ft.	5.30%	137.00	X	154.81	Per request <del>Reduce to have one consistant fee</del>
Request Fire Inspections Buildings 10,000 ft. to 50,000 ft.	5.30%	354.93	X	401.07	Per request
Request Fire Inspections Buildings over 50,000 ft.	5.30%	709.86	X	802.14	Per request
Fireworks Inspections	5.30%	354.93	X	401.07	Per request
False Alarm Charge	5.30%	709.86	X	802.14	\$500. / response - after first call in a calendar year
Additional Inspection Fee	5.30%	137.00		154.81	Additional inspection due to non-compliance(s) found on initial inspection <del>Reduce to have one consistant fee</del> <b>Add 2026 Percentage Increase</b>
Additional Review of Fire Safety Plan	5.30%	137.00		154.81	Additional review due to non-compliance(s) found on initial review
Motor Vehicle Accident on Highway 21 (MTO Payment)		SET RATE by MTO per hour/vehicle (1st hour) half hour/vehicle (each additional 1/2 hour) *Maximum of 3 vehicles *rate is set by the MTO annually	X		PER HR, PER TRUCK (As per MTO rate at time of response)
Response Due to Gross Negligence or an Illegal Act		SAME AS SET RATE by MTO (above)	X		PER HR, PER TRUCK (As per MTO rate at time of response)
Hazardous Materials Response		ACTUAL COSTS +10%	X		All costs incurred by the Town of Saugeen Shores
Extraordinary Expenses/Specialized Equipment or Services		ACTUAL COSTS +10%	X		All costs incurred by the Town of Saugeen Shores
Assistance Beyond Normal Requirements or Circumstances		ACTUAL COSTS +10%	X		All costs incurred by the Town of Saugeen Shores
Commercial - Lock Box (Supra)	5.30%	170.41	X	192.57	Per box - hardware only, no installation.
Carbon Monoxide Detector	5.30%	104.67	X	118.27	Per alarm - alarm only, no installation.
Fire Response - Indemnification Technology		ACTUAL COST	X		In accordance with Indemnification Technology

**Schedule R**  
**Building Services**

TOWN OF SAUGEEN SHORES	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Description of Fees & Charges					
<b>Protective Services – Building Permit Fee's</b>					
Letter Of Compliance	5.30%	117.35		117.35	
Letter Of Compliance In Less Than 48 Hours	5.30%	172.75		172.75	
Liquor Licence Inspections	5.30%	129.51		129.51	
Maintenance Fee on open permits (365 days)	0%	100.00/per permit		100.00/per permit	
<b>Building Plumbing Permits</b>					
Building Drain	5.30%	16.09		16.09	
Waste And Vent Stack	5.30%	26.81		26.81	
Roof Water Leaders	5.30%	16.09		16.09	
Roof Water Hoppers	5.30%	16.09		16.09	
Bldg. Storm Drains	5.30%	22.79		22.79	
Interceptors (Grease/Sand/Oil)	5.30%	16.09		16.09	
Hot Water Tanks	5.30%	16.09		16.09	
Water Supply Systems	5.30%	22.79		22.79	
Sanitary Sewer	5.30%	22.79		22.79	
Potable Water Systems	5.30%	16.09		16.09	
All Other Fixtures/Appliances	5.30%	16.09		16.09	
Sewer & Water Connection At Street	5.30%	134.04		134.04	
Sprinkler Systems (only for retro-fit) - per head and Sprinkler tree (minimum fee \$500)	5.30%	16.89		16.89	
<b>Building Permits</b>					
Residential Buildings (minimum fee \$173.63)	5.30%	9.84		9.84	Per Square Metre or Minimum Fee
Finishing Basement (Unfinished to Finished - minimum fee \$173.63)	5.30%	3.46		3.46	Per Square Metre or Minimum Fee
Accessory buildings, small buildings under Part 9 (non farm) / decks & porches, new residential buildings unfinished spaces. (minimum fee \$173.63)	5.30%	6.38		6.38	Per Square Metre or Minimum Fee
Commercial, Group D & Group E (minimum fee \$173.63)	5.30%	11.76		11.76	Per Square Metre or Minimum Fee
Care, Treatment And Detention Occupancies (minimum fee \$173.63)	5.30%	12.92		12.92	Per Square Metre or Minimum Fee
Institutional, Assembly Occupancies (minimum fee \$173.63)	5.30%	12.92		12.92	Per Square Metre or Minimum Fee
Industrial F1, F2, F3 (minimum fee \$173.63)	5.30%	8.89		8.89	Per Square Metre or Minimum Fee
Footings & Foundation - Conditional Permit Fee	5.30%	2.58		2.58	Per Square Metre
Designated Structure (As Defined In Section 1.3.1.1 Of The OBC)	5.30%	12.92		12.92	Per Square Metre. PLUS \$20.00 PER \$1,000 OF ESTIMATED PROJECT VALUE
Tent-Permit Fee - Tents Over 60m <sup>2</sup> And Less Than 225 M <sup>2</sup>	5.30%	105.13		105.13	
<b>General Permits</b>					
Demolition Of A Building	5.30%	180.96		180.96	
Occupancy Permit	5.30%	137.40		137.40	
Wood Burning System	5.30%	180.96		180.96	
Swimming Pools Fencing	5.30%	180.96		180.96	
Certification Of Use	5.30%	107.23		107.23	
Change of Use (1) - Subject To Zoning By-Law	5.30%	107.23		107.23	
Change of Use (2) - Subject To Zoning By-Law and The Ontario Building Code	5.30%	134.04		134.04	PLUS PERMIT FEES
Final Inspection Certificate	5.30%	107.23		107.23	
Transfer Of A Building Permit	5.30%	107.24		107.24	
Minimum Building Permit Fee	5.30%	173.93		173.93	
Kitchen Exhaust Hood System	5.30%	402.13		402.13	
Fit-Up Permit	5.30%	285.79		285.79	
Re-Inspection Fee	5.30%	107.24		107.24	
Building Permit Fee Penalty		50% to a maximum of \$5,000		50% to a maximum of \$5,000	
Driveway Permit Application Fee	5.30%	328.54		328.54	Includes \$200 Refundable Deposit
Value Fee		\$10.00 / per 1000 construction value		\$10.00 / per 1000 construction value	
<b>Farm Buildings-Additions And Renovations</b>					
Farm Buildings For Livestock (minimum fee \$173.63)		\$3.82		\$3.82	Per Square Metre or Minimum Fee
Implement Or Hay Storage Buildings (minimum fee \$173.63)		\$3.30		\$3.30	Per Square Metre or Minimum Fee
Liquid Manure Storage Facilities	5.30%	469.15		469.15	
Solid Manure Storage Facilities	5.30%	335.11		335.11	
Special Accessory Structures-Silo, Bunker Silo, Pit Silo, Granary, Corn Crib	5.30%	268.09		268.09	
<b>Signs</b>					
<del>Real Estate Signs (Annual)</del>	<del>5.30%</del>	<del>112.67</del>		<del>112.67</del>	
Erection Fees For Signs	5.30%	112.67		112.67	Per Sign
<del>Awnings And Marquees</del>	<del>5.30%</del>	<del>100.20</del>		<del>100.20</del>	
Minor Variance Application - For Sign By-Law	5.30%	402.14		402.14	TOWN WILL ADMINISTER MINOR VARIANCE APPLICATIONS FOR SIGN PURPOSES
Licensed Agreement (Projecting Signs)		N/C		N/C	
Administration Cost (Projecting Signs)		N/C		N/C	
<b>Sewage System Permit Fees</b>					
Class 2, 3, 4 Or 5 New/Replacement System	5.30%	770.75		770.75	
Class 4 Or 5 Tank Replacement Only	5.30%	402.13		402.13	

**Schedule R**  
**Building Services**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Class 4 Leaching Bed Repair	5.30%	402.13		402.13	
Demolition/Decommission Permit	5.30%	180.95		180.95	
Revision Or Renewal Of Permit	5.30%	113.67		113.67	
Building Alternate/Change Of Use	5.30%	268.09		268.09	
<b>Refunds</b>					
Once A Building Permit Has Been Issued, Before The First Inspection Has Been Completed, 50% Of The Building Permit Fee Is To Be Retained To A Minimum Of \$172.53	5.30%	177.42		177.42	
An Additional \$159.75 Shall Be Retained If A Site Visit Was Completed	5.30%	164.27		164.27	
<b>Septic Reviews &amp; Assessments</b>					
Subdivision Per Lot	5.30%	282.54		282.54	
Severance Application	5.30%	282.54		282.54	
Official Plan Amendment	5.30%	282.55		282.55	
Zoning Amendment	5.30%	282.54		282.54	
Minor Variance	5.30%	282.54		282.54	
<b>Note:</b>					
1. A Combined Fee Of \$250.00 Shall Apply When Two Planning Documents (Severances, Zoning Amendments, Official Plan Amendments Or Minor Variances) Are Circulated Together.				-	
2. A \$210.00 Credit Shall Be Applied To A New Sewage Permit Application In Cases Where A Building Alteration Appraisal Has Required A New Or Altered Sewage System To Be Installed.				-	
<b>Community Improvement Area (CIP)</b>					
Permit Fee Reduction In CIP Area For Façade Improvements, Signage Upgrades, And Accessibility Improvement Projects			50%	-	

**Schedule S  
Police Services**

TOWN OF SAUGEEN SHORES Description of Fees & Charges	2026 Percentage Increase	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
<b>Police Department</b>					
Course Recoveries		ACTUAL COST + 10%	X	ACTUAL COST + 10%	
Freedom of Information Request	0%	5.00		5.00	
Freedom of Information - Process Fee		ACTUAL COST PER FEE SCHEDULE	X	ACTUAL COST PER FEE SCHEDULE	
Occurrence Report	5.30%	48.79	X	55.13	
Motor Vehicle Collision (MVC) Reports	5.30%	57.68	X	65.18	
Compliance Checks	0%	20.00		20.00	
Witness Statement	5.30%	48.79	X	55.13	
Photographs - Collision Scenes	5.30%	34.85	X	39.38	
Audio Tape - Transcribed	5.30%	48.79	X	55.13	EACH PLUS \$3.20/PAGE
Video Tape	5.30%	62.73	X	70.88	EACH PLUS \$5.00/PAGE
Transcript	5.30%	6.97	X	7.88	PER PAGE
Synopsis Letter - Confirmed	5.30%	54.66	X	61.77	
Synopsis Letter - Edited	5.30%	55.76	X	63.01	
Finger Prints	5.30%	48.79	X	55.13	
Screening Employment	5.30%	69.70	X	78.76	
Vulnerable Sector Check for Volunteers	5.30%	6.97	X	7.88	
<b>Broad Records Check/Exempted Police Record Checks</b>		<b>88.50</b>	<b>X</b>	<b>100.00</b>	<b>NEW IN 2026</b>
Bike Licences	5.30%	5.58		5.58	
Criminal Records Check - List Convictions	5.30%	48.79	X	55.13	
Criminal Fingerprint/Photo Destruction	5.30%	48.79	X	55.13	
Form 2 Pardon Application	5.30%	41.82		41.82	
Name Change Application	5.30%	48.79		48.79	
Statistical Information	5.30%	48.79	X	55.13	
By-Law Hearing	5.30%	48.79		48.79	
RCMP Fee for Fingerprinting	0%	25.00		25.00	
Police Building Capital Charge	0%	45.00		45.00	Charged Per Roll Number

**Schedule T**  
**By-law Enforcement**

TOWN OF SAUGEEN SHORES		2025 Fee (excluding applicable fees)	2026 Fee (excluding applicable taxes)	HST 13%	Fee Including HST - If applicable	Notes
Description of Fees & Charges						
<b>Property Standards</b>						
Appeal Hearing Fee	N/A		150.00		150.00	
Administration Fee for Issuance of Orders	N/A		200.00		200.00	
Administration Fee for Registration of Orders against title	N/A		300.00		300.00	
Administration Fee for Removal of Orders against title	N/A		300.00		300.00	
<b>Staff Time</b>						
Chief Building Official	N/A		\$75.00/hr		\$75.00/hr	
By-law Enforcement Officer	N/A		\$50.00/hr		\$50.00/hr	
External Disbursements (contractor services, etc)	N/A		Actual Cost		Actual Cost	
Administration fee	N/A		15% of total disbursements		15% of total disbursements	
Property Standards Letter/Report/Compliance Letter	N/A		117.35		117.35	Same cost for Building Compliance Letter for 2026
Inspection – Building/By-law Enforcement – where not covered in this by-law	N/A		\$75.00/hr plus mileage		\$75.00/hr plus mileage	
<b>Noise</b>						
Noise Exemption Application	N/A		75.00		75.00	Fee is non-refundable
<b>Clean Yards</b>						
Administration Fee for Issuance of Work Order	N/A		100.00		100.00	Notice to be issued first at no cost – 1 notice per calendar year/property
<b>Tree Protection and Conservation</b>						
Replacement Tree Fee/ Cash-in-Lieu Per Tree	N/A		500.00		500.00	