

Day 2 – Admin Requested Information

1) Breakdown of Sidewalk Condition Data

Asset Management Staff advise that the sidewalk condition was 13% “Excellent” and 41% “Good”.

2) Curbside Leaf Collection Service

Staff will provide the staff report requested from 2015 (see Attachment XI). In 2015 the Town contracted with BASWRA to pick up garbage. The staff report focused on the adoption of the contract and the decision to eliminate leaf collection was an ancillary issue in the report. Leaf collection was specifically not included in the BASWRA contract. The internal resources (2 staff, and 2 packer trucks) that were previously used to perform garbage pickup service (and made possible the leaf collection as well), were eliminated from the Town labour and fleet contingent.

It is notable that the leaf pickup service took a great deal of Town resources. For a 2 week period in the fall a large number of Public Works staff were committed to the work, over and above the two staff and two vehicles assigned to curbside garbage. Some residents left dozens of bags of leaves at the curbside.

The above is a synopsis of a review of the attached staff report, and discussions with staff that were here at the time.

3) “Op(erator) to Pop” data

In 2024, Operations Department management surveyed peer municipalities: Blue Mountains, Lambton Shores, Meaford, Kincardine, Goderich, Midland, and Owen Sound. The “Op(erator) per pop” statistic, varied from 12 to 23 Operations Department staff per 10,000. At Saugeen Shores we have 14; the average of the municipalities surveyed was 15.

To compare different municipalities with respect to services, we asked questions about 27 different scopes of service; (ie winter control scope, roadside works, water and wastewater, landfills, etc.) We asked if they offered those various services in house or using contractors. Of the 27 services, Saugeen Shores performed the highest number in-house vs the other municipalities.

4) Actual Cost of the Centralized Operations Centre Feasibility Study Update

The actual cost from the consultant to update the Centralized Operations Centre Feasibility Study is \$49,000. It will be carried forward into 2026.

5) Pre and Post Evaluation of Sidewalk After Development

There are two possible ways this occurs:

1. Existing Town sidewalk is damaged, typically by heavy equipment, in the process of construction of the development, usually when contractors are accessing the site. In this case the Town approaches the contractor and in most cases the contractor will “make it right”. If the project required a Road Occupancy Permit, this also provides some coverage for the Town.
2. A development which includes road and sidewalk that the Town is going to assume ownership and maintenance of: In this case, the infrastructure is subject to pre-acceptance inspection by Town Engineering staff, and any damaged infrastructure is identified as a deficiency to be addressed.

6) 2026 Road Projects

2025 Carry Over Construction Projects	
Project	Project Extents
Burns Lane	Adelaide St. to Lake St.
Drummond Drive	Bricker St. to Wellington St.
Adelaide Street	Lambert Ln. to Huron St. S.

2026 Construction Projects

Project	Project Extents
High Street Phase 2	Huron St. S. to Dominion Point
Highway 21 Resurfacing - Southampton	South St. to Craig St.
Bricker Street	Maple St. to Lloyd St.
Richard Crescent	Robin St. to Wellington St.
River Street	Westerly leg of Wellington St. to Arlington St.
Ridge Street	Frances St. to Bruce Road 25
Stafford Street	Green to Market St.
Asphalt Resurfacing (Tomlinson Dr.)	Goderich St. to Wellington St.
Capital Sidewalk	Locations to be Determined
Alley Resurfacing	Locations to be Determined
Drainage Improvements	Perkins St. (Huron St. to McNabb St.)
Shoreline Protection Program	Locations to be Determined

7) Building Reserves

A preliminary adjustment to the allocations to the Building Reserve resulted in the reserve staying in positive territory (2034 balance is now forecast at \$256,625) through all of the years of the plan which is included in Attachment V – Reserves. The allocations will be updated for the 2027 Business Plan as 2026 Finance Division Highlight.

8) Program Area 860

The name for this program area has been updated from Tourism to Economic Development for all the budget material.

9) Beach Driftwood

Public Works has retained pieces of attractive and functional driftwood to retain on the beaches for decorative purposes. Hearing the request to improve on that, staff will comb through the deposited wood in the spring for additional suitable pieces.

