

The Following Members Were Present:

Diane Huber, Chair
John Woodley, Vice Chair
Rachel Stack, Councillor and Member
Pat O'Connor, Member

The Following Individuals Were Present:

Kevin Zettel, Police Chief
Jeremy Mighton, Deputy Police Chief
Ken Cook, Inspector
Tracey Guy, Board Secretary
Hank Zehr, Police Service Advisor (Zone 5), Inspectorate of Policing, Ministry of the Solicitor General
Lyndsay Binning, HR Manager

The Following Members Were Absent:

Greg Thede, Member

1. **Call to Order**
The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.
2. **Approval of Agenda**
Motion 1 – John Woodley/Rachel Stack
That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated June 18, 2025, be approved
Disposition – Carried
3. **Declaration of Pecuniary Interest**
No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.
4. **Delegations**
None.
5. **Adoption of Minutes**
Motion 2 – Pat O'Connor/John Woodley
That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated May 21, 2025, be approved.
Disposition – Carried
6. **Reports**
 1. **Chief's Report**
Personnel
1) Member Spotlight – Sergeant Primeau

As noted in the Saugeen Shores Police Service 2023-2025 Strategic Plan, Inspector Mighton highlighted Sgt. Primeau. The Board thanked Sgt. Primeau for all their hard work for the Police Service.

2) Cst. Gordon – Catherine Martin Award for Excellence in Media Relations
The Ontario Association of Chiefs of Police and the Ontario Media Relations Officers Network created The Catherine Martin Award for Excellence in Media Relations to recognize police officers and civilian personnel dedicated to professional media relations and corporate communications. The Chief nominated Constable Gordon for this prestigious award, was advised that she won the reward, and would be honoured at the annual conference in June. The Police Services and the Board are very proud of Constable Gordon's accomplishments and congratulate her on the well-deserved award.

3) Change of Classification – Constable Hamilton
Constable Hamilton is eligible for classification change from 2nd Class Constable to 1st Class Constable effective June 21st 2025. As per Article 6 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 3rd class Constable for 12 months.

Motion 3 – Pat O'Connor/John Woodley

That the Saugeen Shores Police Service Board approve the promotion of Constable Hamilton from 2nd Class Constable to 1st Class Constable effective June 21st 2025.

Disposition – Carried

4) Change of Classification – Constable Ross
Constable Ross is eligible for classification change from 4th Class Constable to 3rd Class Constable effective June 25th 2025. As per Article 6 of the Uniform Collective Agreement, members are eligible for promotion on the recommendation of the Chief of Police and the approval of the Board after serving as a 4th class Constable for 12 months.

Motion 4 – John Woodley/Pat O'Connor

That the Saugeen Shores Police Service Board approve the promotion of Constable Noah Ross from 4th Class Constable to 3rd Class Constable effective June 25th 2025.

Disposition – Carried

Personnel Training

1) Niche UA Training

All members of the Saugeen Shores Police Service will be participating in NICHE RMS UA Training. The mandatory training will be delivered locally, using instructors from the Saugeen Shores Police Service and surrounding police services.

2) CISO Biker Enforcement Unit (BEU) Workshop – Constable Lowerison
Constable Lowerison attended the BEU workshop hosted at the Ontario Police College from June 9th to June 12th 2025.

3) Use of Force Instructor – Constable King
Constable King is currently enrolled in the Use of Force Instructor course hosted by the Ontario Police College. This training is from June 2nd 2025 to June 20th 2025. This training will allow Constable King to instruct and qualify our members on Use of Force Training.

4) CISO – Confidential Informants and Agents Course
May 27 – 28, 2025, the Saugeen Shores Police Service hosted the CISO Confidential Informants and Agents course at the Plex in Port Elgin. Members from the Saugeen Shores Police included; D/Cst. Cutting, Sgt. Primeau, Cst. Newman, Cst. Wagner, Cst. MacDonald, and Cst. King.

Ministry Reports

1) Community Safety and Policing Act

New Procedures issued since last meeting:

- NIL

2) Updated Procedures issues since last meeting:

- LE-028SSPS Criminal Harassment
- LE-033SSPS Detainee Transportation
- LE-034SSPS Sexual Assault Investigations
- LE-012SSPS Search of Persons
- LE-015SSPS Confidential Informants & Agents

3) Inspector General of Policing – Spotlight – POU in Ontario

The Inspector Generals Report is the first Provincial Spotlight Report, Policing Protests and Major Events: Public Order Maintenance in Ontario. This report provides the IOP's assessment of the current state of public order policing, while advancing recommendations to improve policing performance and governance concerning public order maintenance functions in the province. The report, among other details, stresses the importance of updating the POU Procedure to comply with the requirements of the Community Safety and Policing Act, and for the Police Service Board to enter into Section 14 agreements.

4) Community Safety and Policing Act – Aggregate Disciplinary Measures

As per the Community Safety and Policing Act – Section 215 (1) A chief of police shall report, in accordance with the regulations, to the police service board or, in the case of the Commissioner, to the Minister regarding the aggregate disciplinary measures the chief has taken under this Part. This report encompasses December 2024 through May 2025. As per the Act, this report shall be posted on the Police website.

Police Service Reports

- 1) Reports Submitted to the Police Services Board (see attachments):
 - May 2025 Stats Analysis (OnCall Analytics)
- 2) OPP Municipal Policing Bureau – Section 14 Agreement
No update at this time.
- 3) Statistics Canada – Police Administrative Survey
The Chief completed and submitted the annual Police Administrative survey to Statistics Canada.
- 4) 2024 Annual Report
As per the Act, the Chief has completed the 2024 Annual Report, and the report will be posted on the Police website.

Events / Committees

- 1) Rotary Shores Run
Members of the Saugeen Shores Police assisted and participated in the Rotary Huron Shores Run which raised funds for the Saugeen Memorial Hospital Foundation and other local organizations.
- 2) Multicultural Day Celebration
Members of the Saugeen Shores Police Service and Saugeen Shores Police Auxiliary members will be attending and participating in the Multicultural Day Celebration hosted by the YMCA of Owen Sound Grey Bruce and Saugeen Shores. The event will be held at Pioneer Park in Southampton on June 28 2025.
- 2) Special Olympics Torch Run
On Tuesday June 12th 2025, members of the Saugeen Shores Police Service joined the surrounding police services and Special Olympics athletes for the Grey-Bruce torch run, to raise public awareness for Special Olympics programs. The Board thanked Constable Tienhaara for all of their work organizing this event.
- 3) Budget
The Chief advised that the 2023 and 2024 preliminary numbers have been received, and final numbers will be available at a future meeting.

2. Deputy Chief's Report

None.

3. Chair's Report

- 1) Police Association Heading on the Agenda

The Chair is proposing a section on the Agenda, for the Police Association. The Association Executive will be able to attend any meeting, and provide an update. She will investigate further.

2) OAPSB Conference

The Chair noted that the annual OAPSB was hosted in London, on June 3-5. The Chair, Vice Chair, and Secretary attended the Conference. It was an excellent conference, and recommend other members attend in 2026.

3) Police Event – August 13, 2025

Work is progressing on the Police Event with Special Olympics for Wednesday August 13th, 2025 in the afternoon. More information will be provided once it is available.

4) Solicitor General and Grand Opening of the Training Facility

The Solicitor General will be visiting Saugeen Shores to attend the Grand Opening of the New Fire Training Centre and possibly visit the Police Station. She will advise of the date when confirmed by the Solicitor General.

7. **Accounts/Statistics**

None.

8. **Unfinished Business**

None.

9. **New Business**

1) Strategic Plan/Business Plan Process

The Strategic Plan/Business Plan is due by the end of the year; therefore the Board would like to have a draft of the plan by October 31st. Section 39 of the Act outlines the public engagement that is needed to develop the plan, and it will be in effect for 4 years. The Chair will investigate funds for the Plan.

2) Quote for Website Update for Policies

Tracey received a quote from Owen Smart, from Websmart Inc., to upload all the Board Policies onto the Board website. Requirement to have the Policies in alphabetical order, and searchable.

Motion 5 – Rachel Stack/John Woodley

That the Saugeen Shores Police Service Board agrees to contract Websmart Inc. to upload the Police Board Policies to the website funding up to \$700.00.

Disposition – Carried

10. **Communications**

None.

11. **Next Meeting**
July 16, 2025 at 16:30 hours.
12. **Closed to Public**
Motion 6 – John Woodley/Pat O’Connor
That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:
- a) **Closed Session Minutes dated May 21, 2025;**
 - b) **Regarding Section 44 (2) (b) personal matters about identifiable individuals, including members of the police service or any other employees of the board; and**
 - c) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**
- Disposition – Carried**

The Board resumed the Open Meeting at 18:59 hours.

13. **Business Arising from Closed Session**

The Chair reported that

- a) The Board received information about identifiable individuals; and
- b) Direction was provided to a Senior Officer on labour relations.

14. **Adjournment**
Motion 7 – Rachel Stack/John Woodley
That this meeting of the Saugeen Shores Police Service Board does now adjourn at 19:03 hours.
Disposition – Carried

Original Signed

Chair

Original Signed

Secretary