



**The Corporation of the Town of Saugeen Shores
Regular Council Meeting Minutes**

**Monday, June 23, 2025, 6:30 p.m.
Council Chambers
600 Tomlinson Drive
Port Elgin, Ontario**

Present: Luke Charbonneau, Mayor
Diane Huber, Deputy Mayor
Mike Myatt, Vice Deputy Mayor
Dave Myette, Councillor
Justin Duhaime, Councillor
John Divinski, Councillor
Cheryl Grace, Councillor
Bud Halpin, Councillor
Rachel Stack, Councillor

Staff Members: Kara Van Myall, Chief Administrative Officer
Dawn Mittelholtz, Clerk
Jim Bundschuh, Director, Corporate Services
Ed Melanson, Director, Fire Services/Fire Chief
Mark Paoli, Director, Development Services
Kristan Shrider, Director, Community Services
Jill Roote, Manager, Strategic Initiatives
Morgan McCulloch, Deputy Clerk
Lisa Billing, Manager, Recreation

1. Call To Order

Mayor L. Charbonneau called the meeting to order at 6:30 p.m.

2. Land Acknowledgement

Deputy Mayor Huber read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

No pecuniary interests were declared.

4. Additions, Deletions, Amendments

None.

5. Adoption of Minutes

5.1 Regular Council Minutes - June 9, 2025

Resolution Number: 176-2025

Moved by: D. Huber

Seconded by: M. Myatt

That Council adopt the minutes of the Regular Council Meeting of June 9, 2025, as presented.

CARRIED

6. Public Meeting

7. Open Forum

8. Delegations

8.1 Southampton Business Improvement Area (BIA) Update - Sara Porter

Council heard a presentation from Sara Porter regarding the Southampton Business Improvement Area and their upcoming promotions and events. They requested funding from Council to develop an app and this was referred to staff to review during the 2026 Business Plan discussions.

8.2 Port Elgin Curling Club - The Battle Sponsorship

Council heard a presentation from Dave Middleton regarding the Port Elgin Curling Club and their proposed event "The Battle" to take place September 25, 2026 to September 27, 2026. They requested free rental of The Plex in return for primary sponsorship. The request was referred to staff to bring forward a report outlining the details for Council consideration.

9. Report of Municipal Officers / Committees

9.1 2025 Spring Business Camp Summary

Council received a Report regarding the second annual Spring Business Camp hosted by the Town, where 50 employees discussed work trends, needs and resources. Frontline staff insights are crucial in shaping the Town's Annual Business Plan, ensuring realistic and feasible future plans while involving TEAM Saugeen in corporate decision making.

Staff was requested to recreate the "Did you know" section of the report attachment and make it available to the public throughout the year.

Resolution Number: 177-2025

Moved by: C. Grace

Seconded by: J. Divinski

That Council receive the 2025 Spring Business Camp Summary report for information.

CARRIED

9.2 2026 Business Plan and Budget

Council received a report outlining the steps involved in developing the 2026 Business Plan, along with the implications of the recently announced Strong Mayor Powers and how they intersect with the Town's traditional Business Plan timeline.

Resolution Number: 178-2025

Moved by: R. Stack

Seconded by: C. Grace

That Council receive the 2026 Business Plan and Budget report for information.

CARRIED

9.3 Update to AWC Operations and Management Plan and Proposed Fees

Council received a report regarding the Aquatic and Wellness Centre Operations and Management Plan, along with the proposed fees and charges, which will guide the Recreation Division in preparing for opening and ongoing operations at the Aquatic and Wellness Centre. The Plan outlines key areas such as operational objectives, shutdown periods, the participation structure, facility allocation and programming principles, as well as affordable recreation programs.

A discussion was held regarding the proposed fees and the methodology.

Resolution Number: 179-2025

Moved by: R. Stack
Seconded by: M. Myatt

That Council approve the Aquatic and Wellness Centre Operations and Management Plan; and

That Council approve By-law 65 – 2025 a by-law to amend By-law 96-2024 to authorize the proposed fees and charges related to the Saugeen Shores Aquatic and Wellness Centre.

CARRIED

Resolution Number: 180-2025

Moved by: M. Myatt
Seconded by: J. Divinski

That a twelve (12) month fee of \$150.00 for the walking track be added to the Plan.

DEFEATED

10. Consent Agenda

Resolution Number: 181-2025

Moved by: D. Myette
Seconded by: J. Duhaime

That Items 10.1 through 10.4 be approved and received for information.

CARRIED

10.1 Marine Heritage Society Boat House and Tour Base Agreements

The Marine Heritage Society leases the Boat House near the Coliseum and the Tour Base by the Southampton Harbour. The new five-year agreements begin June 23, 2025 and end May 31, 2030. During this 5-year period all agreements with the Marine Heritage Society will be reviewed and updated as outlined in the 2025 Business Plan.

That Council adopt By-law 66-2025, a By-law to authorize a five-year (5) Boat House Lease Agreement between the Town of Saugeen Shores and the Marine Heritage Society; and

That Council adopt By-law 67-2025, a By-law to authorize a five-year (5) Tour Base Lease Agreement between the Town of Saugeen Shores and the Marine Heritage Society.

10.2 Southampton Cenotaph Donation and Pledge Update

The report outlines the obligations of both the Town and the Donor that have requested a return to their donation for the Southampton Cenotaph project. These obligations involve record keeping, tax implications and notification to the Canada Revenue Agency. To avoid the obligation, the Donor may redirect their donation to another Town project.

That Council receive the Southampton Cenotaph Donation and Pledge Update report for information.

10.3 Future Infrastructure Special Levy Communications Report

During the Council Business Plan and Budget deliberations in November 2024, Council requested that staff create an insert for the 2025 tax billing to help residents better understand the Future Infrastructure Special Levy. Attached to this report is the proposed insert that will accompany the July tax bill.

That Council receive the Future Infrastructure Special Levy Communications report for information.

10.4 Communications

That the following be received for information:

1. Municipal Heritage Committee Minutes- April 22, 2025
2. County of Bruce Staff Report- Proposed Bill 17: Protect Ontario by Building Faster and Smarter Act, 2025
3. Watson and Associates- Bill 17 Comments for Regulatory Registry
4. WOW Reaffirmation- Strong Mayors Powers
5. City of Guelph Resolution- Special Economic Zones Act, 2025
6. District of Parry Sound Municipal Association - Supporting Municipal Ethics Through Access and Education
7. Township of Georgian Bay Muskoka Resolution - Floating Accommodations
8. Prince Edward County Resolution- Advocacy to the Federal Government for "Disability without Poverty"

Resolution Number: 182-2025

Moved by: B. Halpin
Seconded by: C. Grace

That Council supports the County of Bruce Staff Report- Proposed Bill 17: Protect Ontario by Building Faster and Smarter Act, 2025

CARRIED

Resolution Number: 183-2025

Moved by: C. Grace
Seconded by: B. Halpin

That Council supports the Watson and Associates report regarding Bill 17 Comments for Regulatory Registry.

CARRIED

11. Motions and Notice of Motions

11.1 Mayoral Direction 2025-01

Direction:

1. The CAO and Director, Corporate Services to prepare the proposed 2026-2034 Business Plan and Budget, and the 2026 Fees and Charges By-law

12. Closed to Public

13. Report and Business Arising from Closed Session

14. By-laws

14.1 By-law 65-2025 - Amend Fees and Charges By-law (Aquatic and Wellness Centre)

14.2 By-law 66-2025 - Authorize Lease Agreement (Boat House)

14.3 By-law 67-2025 - Authorize Lease Agreement (Water Rescue Building)

14.4 By-law 68-2025 - Stop up and Close (Sandy Acres Road Allowance)

Resolution Number: 184-2025

Moved by: J. Duhaime

Seconded by: B. Halpin

That By-laws 65-2025, 66-2025, 67-2025, and 68-2025 are hereby read, passed, and sealed this 23rd day of June, 2025.

CARRIED

15. Confirmatory By-law

15.1 By-law 69-2025 - Confirm the Proceedings of June 23, 2025

Resolution Number: 185-2025

Moved by: B. Halpin

Seconded by: R. Stack

That By-law 67-2025 being a By-law to confirm the proceedings of the Council of the Town of Saugeen Shores is hereby read, passed, and sealed this 23rd day of June, 2025.

CARRIED

16. Adjournment

Resolution Number: 186-2025

Moved by: D. Huber

Seconded by: J. Duhaime

That this Regular Council meeting of June 23, 2025, hereby adjourns at 8:49 p.m.

CARRIED

Luke Charbonneau, MAYOR

Dawn Mittelholtz, CLERK