



Bluewater District School Board

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NOTICE OF ADOPTION

AP 3101-D – Holding Zones and Holding Schools Administrative Procedure

Bluewater District School Board

TAKE NOTICE that Bluewater District School Board (BWDSB) has adopted **Administrative Procedure AP 3101-D – Holding Zones and Holding Schools** on **November 27, 2024**, which establishes formal guidelines for the designation and management of holding zones and holding schools to accommodate students moving into newly constructed homes within BWDSB's jurisdiction.

This Administrative Procedure is intended to mitigate enrolment pressures arising from new residential developments, ensuring that schools do not exceed their on-the-ground capacity. This procedure permits BWDSB to temporarily assign students from new developments to schools with available space until long-term accommodation solutions are implemented.

This Administrative Procedure also provides guidance for recommending clauses in subdivision agreements, specifically outlining formal conditions for municipalities to incorporate into their development approvals process. These conditions require developers to clearly inform prospective homebuyers that the property may be designated as part of a holding zone, and that students may be temporarily assigned to a holding school until a permanent accommodation solution is established.

This Administrative Procedure is being circulated to all municipal partners within BWDSB's jurisdiction to clarify the board's role in school accommodation planning, especially in the context of development approvals. By sharing this administrative procedure, BWDSB aims to foster greater collaboration with municipal partners, strengthening our shared commitment to effective community planning and the management of school capacity. For further details, please refer to the attached AP 3101-D – Holding Zones and Holding Schools Procedure document.

Dated at Bluewater District School Board February 25, 2025

Lori Wilder
Director of Education

Andrew Low
Superintendent of Business