

OBJECTIVE I. MAINTAIN COMPLIANCE WITHIN THE LEGISLATIVE FRAMEWORK FOR CULTURAL HERITAGE RESOURCES

Action Item	Short Term (0-5 mths)	Medium Term (6-11 mths)	Long Term (12 mths +)	*Responsible & Partners	Budget Estimate for External Consultant
1) Update Official Plan policies for cultural heritage as recommended in Appendix A	✓			<ul style="list-style-type: none"> Town Staff 	✓ \$0 – will commence with adoption of CHMP
2) Adopt template for evaluating Cultural Heritage Resources as recommended in Appendix C	✓			<ul style="list-style-type: none"> Town Staff Municipal Heritage Committee 	✓ \$0 - Completed with Adoption CHMP Project
3) Identify a variety of tools for conservation		✓		<ul style="list-style-type: none"> Town Staff 	\$0 To be completed by Town Staff
4) Update Designating By-laws for Properties already designated under Section 33 (Part IV) of the <i>Ontario Heritage Act</i>			✓	<ul style="list-style-type: none"> Town Staff Municipal Heritage Committee 	\$4000-6000 per property
5) Prioritize Properties for Designation from the Heritage Register		✓		<ul style="list-style-type: none"> Town Staff Municipal Heritage Committee 	\$0 To be completed by Town Staff

OBJECTIVE II. IMPROVE PROCESS

Action Item	Short Term (0-5 mths)	Medium Term (6-11 mths)	Long Term (12 mths +)	Responsible & Partners	Budget Estimate for External Consultant
1) Council endorsed heritage processes		✓		<ul style="list-style-type: none"> Town Staff 	<ul style="list-style-type: none"> i. Project Terms of Reference for studies outlining the minimum requirements for “complete” reports, including for the following - \$800 per study TOR ii. Timelines for processing Heritage Applications for requests to alter / demolish / remove (by-law to deem application complete) - \$800 iii. outline requirements for professional qualifications for the preparation of such reports - \$200 iv. Processes for notice of intention to demolish listed non-designated properties under Section 27 - \$600 v. Processing heritage property designation under Part IV, Section 29 (municipal, third party and/or owner initiated) - \$800 vi. Bi-annual updates to the Town’s publicly available Municipal Heritage Register

					<p>(at a minimum) – \$0. To be completed by Town Staff</p> <p>vii. Develop a delegated authority by-law - \$700</p> <p>viii. Update terms of reference for MHC with each new Term of Council – \$0. To be completed by Town Staff</p> <p>ix. Develop a Site Visit authorization by-law - \$700</p> <p>x. Addressing Applications under Multiple Pieces of Legislation – \$0. To be completed by Town Staff</p>
2) Manage Cemeteries and Burial Places			✓	<ul style="list-style-type: none"> • Town Staff • Saugeen Ojibway Nation • Historic Saugeen Métis • Municipal Heritage Committee 	For the creation of a Heritage Cemeteries Plan and Official Plan policies - \$10,000

OBJECTIVE III. BUILD CAPACITY

Action Item	Short Term (0-5 mths)	Medium Term (6-11 mths)	Long Term (12 mths +)	*Responsible & Partners	Budget Estimate for External Consultant
1) Explore opportunities for on-going staff, Committee and Council training			✓	<ul style="list-style-type: none"> • Town Staff • Municipal Heritage Committee 	\$0. To be completed by Town Staff
2) Consider Developing a Training Manual for Heritage Conservation			✓	<ul style="list-style-type: none"> • Town Staff • Municipal Heritage Committee • External Heritage Consultant 	Training Manual Development - \$5000
3) Reassess Staff Capacity			✓	<ul style="list-style-type: none"> • Town Staff 	\$0. To be completed by Town Staff

OBJECTIVE IV. EXPAND LINES OF COMMUNICATION

Action Item	Short Term (0-5 mths)	Medium Term (6-11 mths)	Long Term (12 mths +)	Responsible & Partners	Budget Estimate for External Consultant
1) Develop an Indigenous Engagement Official Plan Policy and Protocols as part of the Town's new Official Plan			✓	<ul style="list-style-type: none"> • Town of Saugeen Shores • Saugeen Ojibway Nation • Historic Saugeen Métis* 	Develop an Indigenous Engagement Official Plan Policy and Protocols - \$5000-\$7000 for protocols. If implementation measures are required, then \$15,000-\$20,000 total is more realistic.
2) Establish Permanent Positions for Indigenous Community Representation on the Municipal Heritage Committee			✓	<ul style="list-style-type: none"> • Town of Saugeen Shores • Saugeen Ojibway Nation • Historic Saugeen Métis Municipal Heritage Committee 	\$0. To be completed by Town Staff
3) Facilitate Discussion of Cross-sector Heritage Goals and Issues		✓		<ul style="list-style-type: none"> • Town of Saugeen Shores • Municipal Heritage Committee • Saugeen Ojibway Nation • Historic Saugeen Métis • Bruce County Museum & Cultural Centre 	\$0. To be completed by Town Staff

				<ul style="list-style-type: none"> Local Heritage Advocacy Groups 	
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OBJECTIVE V. DEVELOP A SAUGEEN SHORES APPROACH TO CONSERVATION

Action Item	Short Term (0-5 mths)	Medium Term (6-11 mths)	Long Term (12 mths +)	Responsible & Partners	Budget Estimate for External Consultant
1) Build alliances between architectural heritage groups and local businesses		✓		<ul style="list-style-type: none"> Local heritage advocacy groups 	\$0. To be completed by Town Staff
2) Work with the local Business Improvement Association			✓	<ul style="list-style-type: none"> Town of Saugeen Shores BIA 	\$0. To be completed by Town Staff
3) Define, co-ordinate and promote rural heritage			✓	<ul style="list-style-type: none"> Agricultural societies Rural community members 	\$0. To be completed by Town Staff
4) Connect with youth			✓	<ul style="list-style-type: none"> Town of Saugeen Shores 	\$0. To be completed by Town Staff
5) Define Community Character			✓	<ul style="list-style-type: none"> Town of Saugeen Shores Municipal Heritage Committee Local heritage advocacy groups 	External consultant costs - Studies for Heritage Character Areas or HCD Studies can range from \$30,000 - \$200,000 depending on the size of the area and number of properties to be evaluated
6) Invest in Town-owned Heritage Properties			✓	<ul style="list-style-type: none"> Town of Saugeen Shores 	External consultant costs - Plan for investment in town-owned heritage properties - \$8000-\$10,000

				<ul style="list-style-type: none"> • Municipal Heritage Committee • Local heritage advocacy groups • Local Community • Visitors / Tourists 	
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