



**The Corporation of the Town of Saugeen Shores
Regular Council Meeting Minutes**

**Monday, March 10, 2025, 6:30 p.m.
Council Chambers
600 Tomlinson Drive
Port Elgin, Ontario**

Present: Diane Huber, Deputy Mayor
Luke Charbonneau, Mayor
Mike Myatt, Vice Deputy Mayor
Dave Myette, Councillor
John Divinski, Councillor
Bud Halpin, Councillor
Rachel Stack, Councillor

Members Absent: Justin Duhaime, Councillor
Cheryl Grace, Councillor

Staff Members: Kara Van Myall, Chief Administrative Officer
Dawn Mittelholtz, Clerk
Jim Bundschuh, Director, Corporate Services
Tammy Grove, Municipal Solicitor
Ed Melanson, Director, Fire Services/Fire Chief
Mark Paoli, Director, Development Services
Matt Prentice, Director, Operations
Jill Roote, Manager, Strategic Initiatives
Morgan McCulloch, Licensing and Records Clerk
Ruhul Amin, Manager, Engineering Services
Colin Saunders

1. Call To Order

Mayor L. Charbonneau called the meeting to order at 6:30 p.m.

2. Land Acknowledgement

Councillor R. Stack read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

No pecuniary interests were declared.

4. Additions, Deletions, Amendments

None.

5. Adoption of Minutes

5.1 Regular Council Minutes - February 18 and February 24, 2025

Moved by: M. Myatt
Seconded by: R. Stack

That Council adopt the minutes of the Regular Council Meetings of February 18 and February 24, 2025, as presented.

CARRIED

6. Public Meeting

7. Open Forum

8. Delegations

8.1 Mayor's Recognition: Laura Robinson, King Charles III Coronation Medal Award Recipient

8.2 Ryan Hennessy - Services to 560 Waterloo Street

Council heard a presentation from Ryan Hennessy requesting Council allow renovations at 560 Waterloo Street to proceed without the need for a second zoning by-law amendment.

9. Report of Municipal Officers / Committees

9.1 Bruce Street Acquisition

Council received a report regarding Bruce Street being a collector road and its connection from Bruce Road 25 to Concession 10 which was outlined in the Town's Official Plan. The report recommended the acquisition of land between Bruce Road 25 and Sunset Boulevard.

Resolution Number: 80-2025

Moved by: R. Stack
Seconded by: D. Myette

That Council adopt By-law 24-2025, a By-law to authorize the execution of an agreement with Barry's Construction and Insulation Ltd. and Berend Johan Kruisselbrink for the acquisition of Bruce Street.

CARRIED

9.2 Landfill Optimization Environmental Assessment Proposed Terms of Reference

Council received a report regarding the Proposed Terms of Reference for the Waste Management Environmental Assessment (EA) for Landfill Optimization which had been completed and was presented for Council consideration.

Resolution Number: 81-2025

Moved by: D. Huber
Seconded by: B. Halpin

That Council approve the Landfill Optimization Environmental Assessment Proposed Terms of Reference.

CARRIED

9.3 Fund Transfer to Goderich Street Resurfacing and Asphalt Resurfacing

Council received a report regarding the Town of Saugeen Shores receiving two tenders on February 20, 2025. For the Goderich Street Resurfacing Project, with the lowest bid of \$3.97 million exceeding the approved budget by \$1 million, and on February 18, 2025, five (5) tenders were received for the 2025 Asphalt Resurfacing Project, with the lowest

bid of \$432,000 exceeding the budget by \$132,000, prompting a request for additional funding from the budget transfers from other projects as detailed in this report to cover these increases.

Resolution Number: 82-2025

Moved by: B. Halpin
Seconded by: R. Stack

That Council approve \$1.05 million in additional funding for the Goderich Street (Hwy 21) Resurfacing Project (320-86879), funded by transfer from 320-86381 Eastwood Drive and 320-86384 Mill Street projects.

That Council approve \$107,000 in additional funding for the Annual Asphalt Resurfacing Project (310-87501), funded by transfer from 320-86818 Engineering Services for the Kolb Bridge Replacement Project.

CARRIED

9.4 Fire Services Dispatcher

Council received a report regarding the five-year Fire Dispatch Services agreement with Owen Sound Emergency Communications that ends on December 31, 2025. A fire specific and economically responsible agreement with St. Catharine’s Fire Dispatch Services was recommended to realize projected savings of approximately \$500,000 over 15 years.

Resolution Number: 83-2025

Moved by: D. Huber
Seconded by: J. Divinski

That Council approve entering into a 15-year Fire Service Dispatch agreement with St. Catherines Dispatch Services.

CARRIED

10. Consent Agenda

10.1 Communications

A discussion was held regarding the Toronto City Council resolution regarding buying local and buying Canadian products. The Town is to bring forward a report at the next Council meeting with information and recommendations regarding Purchasing and Procurement from Canada.

It was suggested that the Town refer The City of Woodstock resolution regarding Speeding, Distracted Driving and Impaired driving to the Police Services Board.

Resolution Number: 84-2025

Moved by: B. Halpin
Seconded by: J. Divinski

That the following be received for information:

1. Accessibility Advisory Committee - November 13, 2024 Minutes
2. Municipal Heritage Committee - January 30, 2025- Minutes
3. Saugeen Valley Conservation Authority- January 17, 2025 Minutes
4. Saugeen Mobility Board Meeting - January 17, 2025 Minutes
5. City of Woodstock Resolution- Speeding, Distracted Driving and Impaired Driving

6. Niagara-on-the-Lake Resolution - Amendment of Subsection 29(1.2) of the Ontario Heritage Act

7. City of Toronto Resolution - Buy Local, Buy Canadian Campaign

CARRIED

Resolution Number: 85-2025

Moved by: D. Huber

Seconded by: D. Myette

That the correspondence from the City of Woodstock be referred to the Police Services Board.

CARRIED

11. Motions and Notice of Motions

12. Closed to Public

It is recommended that Council move into a Closed to Public Session to:

1. receive supporting legal opinions, discuss, and provide direction on a confidential human resources matter that is subject to solicitor-client privilege relative to potential litigation and personal matters about identifiable individuals; and
2. receive advice subject to solicitor-client privilege on instructions to be applied to negotiations on behalf of the municipality relative to Shady Lane.

The Closed to Public Agenda was amended to remove a confidential Human Resources matter, originally published on March 6, 2025.

Resolution Number: 86-2025

Moved by: R. Stack

Seconded by: M. Myatt

That Council move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (2):

(b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

12.1 Disclosure of Pecuniary Interest and Nature

12.2 Adoption of Closed to Public Meeting Minutes

12.3 Closed to Public Staff Reports

12.3.1 Legal Opinion and Confidential Human Resources Matter

12.3.2 Shady Lane

13. Report and Business Arising from Closed Session

13.1 Resume Regular Council Meeting

Resolution Number: 87-2025

Moved by: R. Stack

Seconded by: D. Huber

That Council arise from the Closed to Public Session and resume the Regular Council Meeting.

CARRIED

14. By-laws

14.1 By-law 24-2025 - Authorize Aquisition of Land (Bruce Street)

Resolution Number: 88-2025

Moved by: B. Halpin

Seconded by: D. Myette

That By-law 24-2025 is hereby read, passed, and sealed this 10th day of March, 2025.

CARRIED

15. Confirmatory By-law

15.1 By-law 25-2025 - Confirm the Proceedings of March 10, 2025

Resolution Number: 89-2025

Moved by: B. Halpin

Seconded by: J. Divinski

That By-law 25-2025 being a By-law to confirm the proceedings of the Council of the Town of Saugeen Shores is hereby read, passed, and sealed this 10th day of March, 2025.

CARRIED

16. Adjournment

Resolution Number: 90-2025

Moved by: M. Myatt

Seconded by: R. Stack

That this Regular Council meeting of March 10, 2025, hereby adjourns at 10: 16 p.m.

CARRIED

Luke Charbonneau, MAYOR

Dawn Mittelholtz, CLERK