



**The Corporation of the Town of Saugeen Shores
Committee of Adjustment Meeting Minutes**

**Tuesday, February 18, 2025, 5:00 p.m.
Online Only
Zoom**

Present: Diane Huber, Deputy Mayor
Mike Myatt, Vice Deputy Mayor
Richard Beckett
Michael Martin
Cheryl Grace, Councillor
Herb Schmid

Members Absent: Hope Wallace

Staff Members: Mark Paoli, Director, Development
Services
Jay Pausner, Manager, Planning and
Development
Dana Mitchell, Secretary-
Treasurer/Zoning Coordinator
Morgan McCulloch, Licensing and
Records Clerk
Candace Hamm, Development Services
Officer

1. Call To Order

Chair Huber called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

Member Beckett read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

None declared.

4. Adoption of Minutes

4.1 Committee Minutes - December 16, 2024 and January 13, 2025

Moved by: M. Myatt
Seconded by: R. Beckett

That the Committee of Adjustment approve the minutes of December 16, 2024 and January 13, 2025, as presented.

CARRIED

5. New Business

5.1 2025 Committee of Adjustment Calendar

Moved by: C. Grace
Seconded by: H. Schmid

That the Committee approve the 2025 Committee of Adjustment Calendar.

CARRIED

6. Closed to Public

Moved by: R. Beckett
Seconded by: M. Martin

Recommendation:

That the Committee move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (3.1):

A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

CARRIED

6.1 Disclosure of Pecuniary Interest and Nature

6.2 Closed to Public Staff Reports

6.2.1 OACA Committee Member Training

6.2.2 Sign Variance Training

7. Business Arising from Closed Session

7.1 Resume Regular Committee Meeting

Chair Huber reported that during the Closed to Public Session the Committee received training materials prepared by Ontario Association of Committees of Adjustment (OACA) and materials prepared by Town staff on the Sign By-law Variance process.

Moved by: M. Myatt

Seconded by: R. Beckett

That the Committee of Adjustment arises from the Closed to Public Session and resume the Committee Meeting.

CARRIED

8. Next Meeting

The next meeting will be held on March 17, 2025.

9. Adjournment

Moved by: M. Martin

Seconded by: H. Schmid

That this Committee of Adjustment meeting of February 18, 2025, hereby adjourns at 5:57 p.m.

CARRIED