



**The Corporation of the Town of Saugeen Shores
Committee of Adjustment Meeting Minutes**

**Monday, January 13, 2025, 4:30 p.m.
Nuclear Innovation Institute - NOT BROADCASTED ON YOUTUBE
620 Tomlinson Drive, Port Elgin**

Present: Diane Huber, Deputy Mayor
Mike Myatt, Vice Deputy Mayor
Cheryl Grace, Councillor
Richard Beckett
Michael Martin
Hope Wallace
Herb Schmid

Staff Members: Kara Van Myall, Chief Administrative Officer
Mark Paoli, Director, Development Services
Jay Pausner, Manager, Planning and Development
Dana Mitchell, Secretary-Treasurer/Zoning Coordinator
Candace Hamm, Development Services Officer
Jake Bousfield-Bastedo, Planner

1. Call To Order

Chair Huber called the meeting to order at 4:30 p.m.

2. Land Acknowledgement

Member Vice Deputy Mayor Myatt read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

None declared.

4. Additions, Deletions, or Amendments

5. Adoption of Minutes

6. New Business

7. Closed to Public

Moved by: M. Myatt

Seconded by: R. Beckett

That the Committee move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (3.1):

A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).

CARRIED

7.1 Disclosure of Pecuniary Interest and Nature

7.2 Closed to Public Staff Reports

7.2.1 OACA Committee Member Training

7.2.2 Sign Variance Training

8. Business Arising from Closed Session

Chair Huber reported that during the Closed to Public Session the Committee received training materials prepared by Ontario Association of Committees of Adjustment (OACA) and that the Committee determined to defer Volume 6 of item 7.2.1 and item 7.2.2 until the February meeting.

8.1 Resume Regular Committee Meeting

Moved by: R. Beckett

Seconded by: C. Grace

That the Committee of Adjustment arises from the Closed to Public Session and resume the Committee Meeting.

CARRIED

9. Next Meeting

The next meeting will be held on Tuesday, February 18th, 2025 at a time to be confirmed.

10. Adjournment

Moved by: M. Martin

Seconded by: H. Schmid

That this Committee of Adjustment meeting of January 13th, 2025, hereby adjourns at 6:01 p.m.

CARRIED