



Town of Saugeen Shores Cenotaph ad hoc Committee Mandate

Town of Saugeen Shores
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Cenotaph ad hoc Committee

Mandate

1) Mandate

The Cenotaph is a focal point on the picturesque streetscape of High Street in Southampton. Residents, visitors, and businesses all recognize the significance of the monument in honouring the men and women of Southampton and Saugeen First Nation who gave their lives in World War I and World War II. Its importance to the community cannot be understated.

The Cenotaph site and elements (Cairn and Cross) are currently within the scope of the High Street reconstruction project and to be included in that project, a path forward needs to be approved by Council by June 2025. In that spirit, the Cenotaph ad hoc Committee's mandate is to provide recommendations for Council's consideration on works to be done to upgrade, rebuild, restore, and / or replace the Cenotaph, Cairn and/or Cross.

2) History

The Committee will consider the history of the cenotaph redesign that has been ongoing since the early 1980's to establish a shared understanding and starting point for the Committee's work.

3) Committee Composition

The Members of the Committee will be selected by Council upon recommendation from the Striking Committee. And will be comprised of the following:

- a) Three (3) Council Representatives (one of whom shall be appointed Chair); and
- b) Four (4) citizen members.

Quorum for meetings will be a majority of Members.

The municipal administration will provide a staff resource to record the proceedings of the Committee.

4) Duties of the Committee

- a) The Committee will evaluate the four proposed versions of the cenotaph elements presented to Council and take them into consideration when making a final recommendation.
- b) The presented Options are listed below along with the community preferences presented by R.J. Burnside on November 25, 2024. Options include:
 - Option 1 – Rebuild or Restore the Existing Cairn and Cross (Legion proposal) – 49%

- Option 2A – Proposed 2 Stone Columns (designed by the Cenotaph Committee) – 23%
- Option 2B – Proposed 2 Stone Columns with Existing Cairn and Cross (designed by the Cenotaph Committee) - 2%
- Option 3 – Rebuild/Restore the Existing Cairn and Cross with a Memorial Wall – 26%

5) Authority

- a) The Committee members shall only be appointed for the specific purpose of preparing recommendations as described in these terms of reference.
- b) The Committee shall not have the authority to direct municipal staff in the carrying out of their duties.
- c) Approval and implementation of the Committee's recommendations will be at the discretion of Council.

6) Budget

The Committee does not have a dedicated budget and no expenses are anticipated in the carrying out this Mandate. Remuneration for Council members shall be in accordance with the Council Remuneration Policy.

7) Reporting

- a) The Committee will present the recommendations to Council in their final form no later than April 2025 in order to meet project deadlines.
- b) Council will make the final design determination for the cenotaph.
- c) The Committee will be dissolved when its final recommendations are presented at a meeting of Council.