



**The Corporation of the Town of Saugeen Shores
Regular Council Meeting Minutes**

**Monday, December 9, 2024, 6:35 p.m.
Nuclear Innovation Institute
620 Tomlinson Drive, Port Elgin, Ontario**

Present: Luke Charbonneau, Mayor
Diane Huber, Deputy Mayor
Mike Myatt, Vice Deputy Mayor
Dave Myette, Councillor
John Divinski, Councillor
Cheryl Grace, Councillor
Bud Halpin, Councillor

Members Absent: Justin Duhaime, Councillor
Rachel Stack, Councillor

Staff Members: Kara Van Myall, Chief Administrative Officer
Dawn Mittelholtz, Clerk
Jim Bundschuh, Director, Corporate Services
Tammy Grove, Municipal Solicitor
Ed Melanson, Director, Fire Services/Fire Chief
Mark Paoli, Director, Development Services
Matt Prentice, Director, Operations
Kristan Shrider, Director, Community Services
Sarah Bonderud, Deputy Clerk

1. Call To Order

Mayor L. Charbonneau called the meeting to order at 9:00 p.m.

2. Disclosure of Pecuniary Interest and Nature

No pecuniary interests were declared.

3. Additions, Deletions, Amendments

3.1 Addition to the Agenda - Item 6.3.3

It is recommended that Council add the CCV Update to the Closed to Public Agenda.

Resolution Number: 313-2024

Moved by: C. Grace

Seconded by: D. Huber

That Item 6.3.3, CCV Update be added to the December 9, 2024 Closed to Public Council Meeting Agenda under section 239 (2) (i) of the Municipal Act.

CARRIED

3.2 Addition to the Agenda - Item 11.5

It is recommended that Council add By-law 99-2024, a by-law to appoint the By-law Enforcement Officer, Weed Inspector, Property Standards Officer, and Livestock Evaluator.

Resolution Number: 314-2024

Moved by: D. Huber
Seconded by: D. Myette

That Item 11.5 be added to the December 9, 2024 Regular Council Agenda.

CARRIED

4. Adoption of Minutes

Resolution Number: 299-2024

Moved by: B. Halpin
Seconded by: J. Divinski

That Council adopt the minutes of the Regular Council Meetings of November 18, November 20, November 25, and November 27, 2024, and note and file the minutes of the Committee of the Whole Meeting of November 25, 2024, as presented.

CARRIED

5. Public Meeting

6. Closed to Public

It is recommended to enter a Closed to Public Session to discuss a proposed acquisition of land by the municipality for parkland north of the Saugeen River, and personal matters about identifiable individuals in relation to Committee Appointments. Further, that the Addition to the Agenda for the CCV Update be discussed relative to commercial or financial information, supplied in confidence to the municipality, which, if disclosed, could reasonable be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group of persons, or organization.

Resolution Number: 300-2024

Moved by: M. Myatt
Seconded by: B. Halpin

That Council move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (2):

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; and

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

- 6.1 Disclosure of Pecuniary Interest and Nature**
- 6.2 Adoption of Closed to Public Meeting Minutes**
- 6.3 Closed to Public Staff Reports**
 - 6.3.1 Potential Opportunities for Parkland North of the Saugeen River**
 - 6.3.2 Striking Committee - 2025-2026 Committee Appointment**
 - 6.3.3 CCV Update**

7. Business Arising from Closed to Public

Mayor L. Charbonneau reported that Council adopted minutes from a previous Closed to Public Council meeting, provided direction on Item 6.3.1 Potential Opportunities for Parkland North of the Saugeen River, and provided direction on Item 6.3.3. Cedar Crescent Village (CCV) Update.

For Item 6.3.2. Striking Committee - 2025-2026 Committee Appointments, Council provided direction to arise from Closed to Public Session with a recommendation to appoint the 2025-2026 Committee Appointments as follows:

Airport Committee

- Public Appointments: John Willetts, Randall Linton, Kevin Yaraskavitch, and Eric Tolton
- Council Appointments: Councillor D. Myette and Councillor Justin Duhaime (alternate)

Bruce Area Solid Waste Recycling

- Council Appointment: Vice Deputy Mayor M. Myatt

Clean Energy Frontier

- Council Appointment: Councillor J. Duhaime

BIA Port Elgin

- Council Appointment: Deputy Mayor D. Huber

BIA Southampton

- Council Appointment: Councillor J. Divinski

Committee of Adjustment

- Public Appointments: Michael Martin, Richard Beckett, Hope Wallace, and Herb Schmid
- Council Appointments: Deputy Mayor D. Huber (Chair), Vice Deputy Mayor M. Myatt, and Councillor C. Grace

Municipal Heritage Committee

- Public Members: Neil Menage, Linda Doll, Frances Barrick, Merri Fergusson, and Nicole Kewageshig
- Council Appointments: Councillor C. Grace (Chair), Vice Deputy Mayor M. Myatt, and Deputy Mayor D. Huber (alternate)

Saugeen Shores Police Services Board

- Public Appointment: John Woodley
- Council Appointments: Deputy Mayor D. Huber and Councillor R. Stack

Saugeen Mobility and Regional Transit Association

- Council Appointments: Councillor J. Divinski and Councillor B. Halpin (alternate)

Saugeen Rail Trail Association

- Council Appointments: Councillor B. Halpin

Saugeen Shores Chamber of Commerce

- Council Appointment: Vice Deputy Mayor M. Myatt

Saugeen Valley Conservation Authority

- Council Appointments: Councillor B. Halpin and Councillor D. Myette

Westario Power

- Council Appointment: Mayor L. Charbonneau

Nuclear Innovation Institute

- Council Recommendation: Mayor L. Charbonneau

Resolution Number: 315-2024

Moved by: D. Huber

Seconded by: D. Myette

That Council appoint Committee Members as recommended in the 2025-2026 Committee Appointment report.

CARRIED

7.1 Resume Regular Council Meeting

Resolution Number: 301-2024

Moved by: C. Grace

Seconded by: B. Halpin

That Council arise from the Closed to Public Session and resume the Regular Council Meeting.

CARRIED

8. Report of Committee of the Whole

8.1 Committee Report - Fire Master Plan, Public Art, High St and Cenotaph, Variance to Budget, and Lottery Licence Procedure

Resolution Number: 302-2024

Moved by: D. Huber

Seconded by: C. Grace

1. That Council approve the 2025-2035 Saugeen Shores Fire Master Plan; and That Council adopt By-law 95-2024, a by-law to authorize the implementation of the 2025-2035 Saugeen Shores Fire Master Plan.
2. That Council adopt the Public Art Policy.
3. That Council approve the Final Design for the High Street Reconstruction and Cenotaph Upgrade, as amended; and

That Council refer the cenotaph matter to the Striking Committee to appoint a Cenotaph Ad Hoc Committee; and

4. That Council approve the Final Design for the High Street Reconstruction and Cenotaph Upgrade, as amended; and That Council direct staff to retain parallel parking from Huron Street to Front Street.
5. That Council receive the 2024 Third Quarter Variance to Budget report for information.

6. That Council receive the Lottery Licence Procedure Update report for information.

CARRIED

8.2 Committee Report - Fair Share Resolution

Resolution Number: 303-2024

Moved by: D. Myette

Seconded by: B. Halpin

That Council endorse the resolution from the Town of Aurora regarding the request for the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding; and

That this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, Minister of Finance Peter Bethlenfalvy, Minister of Municipal Affairs and Housing Paul Calandra, MP Ben Lobb, MPP Lisa Thompson, the Federation of Canadian Municipalities, and the Association of Municipalities of Ontario.

CARRIED

8.3 Committee Report – Municipal Support Resolution for CANDU Reactors

Resolution Number: 304-2024

Moved by: B. Halpin

Seconded by: J. Divinski

That Council endorse the resolution from Bruce County regarding the Municipal Support for the CANDU Reactors, and

That this resolution be forwarded to Premier Doug Ford, Prime Minister Justin Trudeau, Federal Minister of Natural Resources Jonathon Wilkinson, Minister of Energy and Electrification Stephen Lecce, Minister of Rural Affairs Lisa Thompson, Ministry of Natural Resources Graydon Smith, Bruce County local municipalities, and neighbouring counties.

CARRIED

8.4 Committee Report - Protection of Agricultural Lands and Sustainable Development Resolution

Resolution Number: 305-2024

Moved by: J. Divinski

Seconded by: C. Grace

That Council endorse the resolution from the Township of Puslinch regarding the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices; and

That this resolution be forwarded to Premier Doug Ford, Minister of Environment, Conservation and Parks Andrea Khanjin, Minister of Agriculture, Food, and Agribusiness Rob Flack, and the Minister of Rural Affairs Lisa Thompson.

CARRIED

9. Report of Municipal Officers / Committees

9.1 Walker House Encroachment Agreement

An encroachment agreement is recommended to allow a porch and balcony to be installed at the ramp to the High Street entrance to the Walker House.

The inclusion of an encroachment fee for this agreement was discussed and noted that charging a fee is aligned with similar encroachments.

Resolution Number: 306-2024

Moved by: C. Grace

Seconded by: B. Halpin

That Council adopt By-law 98-2024, a by-law to authorize the execution of an encroachment agreement for 146 High Street, Southampton.

CARRIED

9.2 Single Source Purchase – Parks Garbage Truck

As part of the Fleet Replacement Schedule in the 2025 Business Plan, Council allocated funds towards the replacement of the Parks Garbage Truck. The report outlined the recommendation to single source a Parks Garbage Truck directly from Nexgen Municipal Inc. to replace the unit currently in the Department that has reached the end of its useful life.

Resolution Number: 307-2024

Moved by: D. Myette

Seconded by: C. Grace

That Council approve the single source purchase of a Parks Garbage Truck from Nexgen Municipal Inc. as included within the 2025 Business Plan.

CARRIED

9.3 Innovation Park

This report summarized policies relevant to the sale of lots in Innovation Park and directed the method of valuation.

Resolution Number: 308-2024

Moved by: C. Grace

Seconded by: B. Halpin

That Council direct that the valuation of the lands in the Innovation Park, shown as Parts 1-18 and 20 on Plan 3R-10829, be determined through a formal appraisal process.

CARRIED

9.4 Municipal Heritage Committee - Saugeen Shores Lawn Bowling Club Heritage Designation Request

Resolution Number: 309-2024

Moved by: C. Grace

Seconded by: J. Divinski

That Council direct staff to designate the property at 34 Victoria Street North, Southampton, known as the Saugeen Shores Lawn Bowling Club, under Part 4 Section 29 of the Ontario Heritage Act for its historical, associative, contextual, and physical value.

CARRIED

10. Motions and Notice of Motions

11. By-laws

11.1 By-law 95-2024 – Authorize Saugeen Shores Fire Master Plan

11.2 By-law 96-2024 – Authorize 2025 Fees and Charges

11.3 By-law 97-2024 – Authorize Ontario Clean Water Agency Agreement

11.4 By-law 98-2024 – Authorize Walker House Encroachment Agreement

11.5 By-law 99-2024 - Authorize By-law Enforcement Officer, Weed Inspector, Property Standards Officer, and Livestock Evaluator

Resolution Number: 310-2024

Moved by: M. Myatt

Seconded by: B. Halpin

That By-laws 95-2024, 96-2024, 97-2024, 98-2024, and 99-2024 are hereby read a first, second, and third time passed and sealed this 9th day of December, 2024.

CARRIED

12. Confirmatory By-law

Resolution Number: 311-2024

Moved by: J. Divinski

Seconded by: D. Myette

That By-law 90-2024 being a By-law to confirm the proceedings of the Council of the Town of Saugeen Shores is hereby read a first, second, and third time and finally passed and sealed this 9th day of December, 2024.

CARRIED

13. Adjournment

Resolution Number: 312-2024

Moved by: C. Grace

Seconded by: B. Halpin

That this Regular Council meeting of December 9, 2024, hereby adjourns at 10:28 p.m.

CARRIED

Luke Charbonneau, MAYOR

Dawn Mittelholtz, CLERK