



**The Corporation of the Town of Saugeen Shores
Municipal Heritage Committee Meeting Minutes**

**Wednesday, September 25, 2024, 1:00 p.m.
Rotary Hall, The Plex
600 Tomlinson Drive, Box 820
Port Elgin, Ontario**

Present: Diane Huber, Acting Chair
Frances Barrick
Joyce Johnston
Linda Doll
Neil Menage

Members Absent: Bud Halpin
Cheryl Grace
Merri Fergusson

Staff Members: Morgan McCulloch, Licensing and
Records Clerk
Jay Pausner, Manager, Planning and
Development
Frank Burrows, Manager, Parks and
Facilities

1. Call To Order

Acting Chair D. Huber called the meeting to order at 1:00 p.m.

2. Land Acknowledgement

Member N. Menage read the Land Acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

No disclosures of pecuniary interests were declared.

4. Additions, Deletions, or Amendments

By majority consensus by the Committee, Item 8.1 was addressed first on the agenda to accommodate the time of the Marine Heritage Society Board Members.

5. Adoption of Minutes

Moved by: N. Menage
Seconded by: F. Barrick

That the Municipal Heritage Committee approve the minutes of August 22, 2024, as presented.

CARRIED

6. Report of Municipal Officers/Committees

6.1 Draft Cultural Heritage Master Plan Presentation

The Committee received a presentation by Jay Pausner, Manager of Planning and Development, and Denise Horne, Senior Heritage Planner of NPG Planning Solutions, regarding the draft Saugeen Shores Cultural Heritage Master Plan.

The Committee provided feedback and recommended the following for the Draft Plan:

- A Cemetery Plan;
- Prioritize heritage Town-Owned property into an established policy;
- Include background material as appendices to condense the Plan;
- Include more regarding Port Elgin and Saugeen Township, to make it more inclusive of the entire community; and
- Include more intangible items and ensure the retention of oral histories are being represented in the Plan.

Moved by: N. Menage
Seconded by: F. Barrick

That the recommendations of the Municipal Heritage Committee be considered for the Draft Heritage Cultural Master Plan.

CARRIED

6.2 Update to the Committee

The Committee received an update from Chair C. Grace regarding the June Callwood Award Presentation to recognize Vicki Tomori for receiving

this award for outstanding volunteerism, and details on the History of the Port Elgin Fair Interpretive Plaque unveiling that is taking place during Pumpkinfest on October 5 at 10:00 am.

Moved by: F. Barrick
Seconded by: J. Johnston

That the Committee receive the Chair's Report - Update to the Committee report for information.

CARRIED

7. Unfinished Business

7.1 Saugeen Shores 25th Anniversary Interpretive Plaque Sub-Committee Creation

An interpretive plaque to commemorate the 25th Anniversary was selected as a 2024 plaque. There is a need to establish a sub-committee to research and design the content for this plaque.

Moved by: J. Johnston
Seconded by: F. Barrick

That the Municipal Heritage Committee form a sub-committee to design the 25th Anniversary interpretive plaque; and

That Cheryl Grace, Neil Menage, and Linda Doll be appointed as members to this sub-committee.

CARRIED

8. New Business

8.1 Heritage Lighthouses within the Town of Saugeen Shores Presentation

At the August 22, 2024 meeting, the Committee suggested inviting Town staff and Members of the Marine Heritage Society Board to the next Committee meeting to provide an update on the condition of the Rear and McNabb Range Lights, specifically the McNabb Range Light to receive information on the Rear Light restoration plan.

The Committee received a presentation from Wayne Kaufman, Scott Good, and Eric Tolton, regarding Saugeen Shores Heritage Lighthouses. Frank Burrows, Manager of Parks and Facilities also attended to answer any questions.

A discussion was held regarding the future of McNabb Range Light and it was suggested that Staff consider a future report with recommendations on how to proceed.

Moved by: F. Barrick
Seconded by: M. Fergusson

That the Heritage Lighthouse within the Town of Saugeen Shores presentation be received for information.

CARRIED

8.2 Municipal Heritage Property Plaque Program Application - 20 Beach Road, Southampton

The Committee received a Property Plaque Program application for consideration, from resident Marilyn Stephenson of 20 Beach Road, Southampton. This is the first property plaque request received for 2024. The Town of Saugeen Shores' Heritage Property Plaque Program Policy outlines the procedure for these plaques, as well as what is to be included in the design.

The budget for these plaques allots for up to 15 plaques, subsidized by 50% by the Committee.

Once approved, staff will proceed with the property plaque process as outlined in the approved Procedure.

Moved by: F. Barrick
Seconded by: J. Johnston

That the Committee approve the Heritage Property Plaque request for 20 Beach Road, Southampton.

CARRIED

9. Communications for the Committee

10. Date of Next Meeting

11. Adjournment

Moved by: F. Barrick
Seconded by: J. Johnston

That this Municipal Heritage Committee meeting of September 25, 2024, hereby adjourns at 3:16 pm.