



**The Corporation of the Town of Saugeen Shores
Business Plan Meeting
November 22, 2023**

The Business Plan Meeting (Day 1) of the Corporation of the Town of Saugeen Shores was held on **November 22, 2023** at 9:00 AM at Council Chambers.

Present:

Mayor Luke Charbonneau
Deputy Mayor Diane Huber
Vice-Deputy Mayor Mike Myatt
Councillor John Divinski
Councillor Cheryl Grace
Councillor Bud Halpin
Councillor Dave Myette
Councillor Rachel Stack

Staff Members:

Kara Van Myall, Chief Administrative Officer
Dawn Mittelholtz, Manager, Legislative Services / Clerk
Jim Bundschuh, Director, Corporate Services
Mark Paoli, Director, Development Services
Kristan Shrider, Director, Community Services
Matt Prentice, Director, Operations
Kevin Zettel, Police Chief
Janice Stubbs, Manager, Human Resources
Jill Roote, Manager, Strategic Initiatives
Daniel Waechter, Manager, Finance / CFO
Darren Hill, Manager, Information Technology
Frank Burrows, Manager, Parks
Josh Planz, Manager, Building / CBO
Larry Gill, Manager, Operations
Lisa Billing, Manager, Recreation
Peter Knechtel, Manager, Public Works
Ruhul Amin, Manager, Engineering
Jay Pausner, Manager, Planning and Development
Sarah Wilson, Deputy Clerk
Morgan McCulloch, Licensing and Records Clerk

Absent:

Councillor Justin Duhaime

1. Call to Order

Mayor L. Charbonneau called the meeting to order at 9:00 a.m.

2. Land Acknowledgement

Mayor L. Charbonneau read the land acknowledgement.

3. Disclosure of Pecuniary Interest and Nature

Councillor C. Grace declared a pecuniary interest in Item 5.6. The discussion of this item occurred on November 29, 2024 (Day 2) of the budget deliberations.

4. Adoption of Minutes

5. Budget Overview

5.1. Introduction

The CAO regarding the proposed 2024 Business Plan. The Director of Corporate Services and the Director of Development Services provided an overview of Operating, Capital, and Reserves.

5.2. Office of the Chief Administrative Officer

CAO provided an overview of the Office of CAO 2024 Business Plan.

5.3. Community Services

Director of Community Services provided an overview of the Community Services 2024 Business Plan.

5.4. Operations

Director of Community Services provided an overview of the Operations 2024 Business Plan.

5.5. Fire Services

This section will be discussed on November 29, 2023, as Day 2 of the budget deliberations.

5.6. Development Services

This section will be discussed on November 29, 2023, as Day 2 of the budget deliberations.

5.7. Corporate Services

This section will be discussed on November 29, 2023, as Day 2 of the budget deliberations.

5.8. Police Services

This section will be discussed on November 29, 2023, as Day 2 of the budget deliberations.

5.9. Conclusion

This section will be discussed on November 29, 2023, as Day 2 of the budget deliberations.

5.10. Addendum #1

Council was provided Addendum #1 which contained Citizen Survey Feedback, Requested Proposed Fees and Charges, Requested AWC Operating Forecast Clarification, and Requested Overview of Donations Received.

6. Adjournment

The meeting adjourned at 4:07 p.m.

Luke Charbonneau, Mayor

Dawn Mittelholtz, Clerk