



**The Corporation of the Town of Saugeen Shores  
Regular Council Meeting Minutes**

**Tuesday, October 15, 2024, 6:35 p.m.  
Nuclear Innovation Institute  
620 Tomlinson Drive, Port Elgin, Ontario**

Present: Luke Charbonneau, Mayor  
Diane Huber, Deputy Mayor  
Mike Myatt, Vice Deputy Mayor  
Dave Myette, Councillor  
Justin Duhaime, Councillor  
John Divinski, Councillor  
Cheryl Grace, Councillor  
Bud Halpin, Councillor  
Rachel Stack, Councillor

Staff Members: Kara Van Myall, Chief Administrative Officer  
Dawn Mittelholtz, Clerk  
Jim Bundschuh, Director, Corporate Services  
Tammy Grove, Municipal Solicitor  
Ed Melanson, Director, Fire Services/Fire Chief  
Mark Paoli, Director, Development Services  
Matt Prentice, Director, Operations  
Kristan Shrider, Director, Community Services  
Jill Roote, Manager, Strategic Initiatives  
Morgan McCulloch, Licensing and Records Clerk  
Jay Pausner, Manager, Planning and Development

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**1. Call To Order**

Mayor L. Charbonneau called the meeting to order at 9:46 p.m.

**2. Disclosure of Pecuniary Interest and Nature**

No pecuniary interests were declared.

**3. Additions, Deletions, Amendments**

None.

**4. Adoption of Minutes**

**4.1 Regular Council and Committee of the Whole Minutes – September 16 and September 23, 2024**

**Resolution Number: 242-2024**

Moved by: J. Divinski  
Seconded by: C. Grace

That Council adopt the minutes of the Regular Council Meetings of September 16 and September 23, 2024, and note and file the minutes of the Committee of the Whole Meeting of September 23, 2024, as presented.

**CARRIED**

**5. Public Meeting**

**6. Closed to Public**

It is recommended that Council enter into a Closed to Public session to provide direction on a confidential legal matter concerning potential litigation that is subject to solicitor-client privilege and includes confidential commercial or financial information supplied to the Town that could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**Resolution Number: 243-2024**

Moved by: D. Huber  
Seconded by: M. Myatt

That Council move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (2), as follows:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**CARRIED**

**6.1 Closed items**

**6.1.1 Disclosure of Pecuniary Interest and Nature**

**6.1.2 Adoption of Closed to Public Minutes**

**6.1.3 Closed to Public Reports of Municipal Officers**

**6.1.3.1 Confidential Legal Matter**

**7. Business Arising from Closed to Public**

Mayor L. Charbonneau reported that Council adopted closed minutes from the September 23, 2024 meeting and provided direction to staff on a confidential legal matter.

**Resolution Number: 244-2024**

Moved by: D. Huber  
Seconded by: R. Stack

That Council arise from the Closed to Public Session and resume the Regular Council Meeting.

**CARRIED**

**8. Report of Committee of the Whole**

**8.1 Committee Report - Bruce County Official Plan Review, AWC Fundraising, and AMO Delegation Recap**

**Resolution Number: 245-2024**

Moved by: B. Halpin  
Seconded by: R. Stack

1. That Council receive the Bruce County Official Plan Review and Consultation report for information;
2. That Council receive the Aquatic and Wellness Centre Fundraising Update report for information; and
3. That Council receive the 2024 AMO Delegation Recap report for information.

**CARRIED**

**8.2 Committee Report - AMCTO Provincial Updates to the Municipal Elections Act**

**Resolution Number: 246-2024**

Moved by: C. Grace  
Seconded by: R. Stack

That Council endorse the resolution from the Township of Russell regarding the AMCTO Provincial Updates to the Municipal Elections Act; and

That this resolution will be forwarded to the Minister of Municipal Affairs and Housing Paul Calandra, the Minister of Education Jill Dunlop, the Minister of Public and Business Service Delivery and Procurement Todd McCarthy, Minister of Finance Peter Bethlenfalvy, Premier Doug Ford, MPP Lisa Thompson, and the Association of Municipal Managers, Clerks and Treasurers of Ontario.

**CARRIED**

**9. Report of Municipal Officers / Committees**

**10. Motions and Notice of Motions**

**11. By-laws**

**12. Confirmatory By-law**

**Resolution Number: 247-2024**

Moved by: R. Stack  
Seconded by: C. Grace

That By-law 80-2024 being a By-law to confirm the proceedings of the Council of the Town of Saugeen Shores is hereby read a first, second, and third time and finally passed and sealed this 15th day of October, 2024.

**CARRIED**

**13. Adjournment**

**Resolution Number: 248-2024**

Moved by: D. Huber  
Seconded by: R. Stack

That this Regular Council meeting of October 15, 2024, hereby adjourns  
at 10:14 p.m.

**CARRIED**

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Luke Charbonneau, MAYOR

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Dawn Mittelholtz, CLERK