



**The Corporation of the Town of Saugeen Shores  
Regular Council Meeting Minutes**

**Monday, August 12, 2024, 6:35 p.m.  
Nuclear Innovation Institute  
620 Tomlinson Drive, Port Elgin, Ontario**

Present: Luke Charbonneau, Mayor  
Diane Huber, Deputy Mayor  
Mike Myatt, Vice Deputy Mayor  
Dave Myette, Councillor  
John Divinski, Councillor  
Cheryl Grace, Councillor  
Bud Halpin, Councillor

Members Absent: Justin Duhaime, Councillor  
Rachel Stack, Councillor

Staff Members: Kara Van Myall, Chief Administrative Officer  
Dawn Mittelholtz, Clerk  
Jim Bundschuh, Director, Corporate Services  
Tammy Grove, Municipal Solicitor  
Ed Melanson, Director, Fire Services/Fire Chief  
Mark Paoli, Director, Development Services  
Matt Prentice, Director, Operations  
Kristan Shrider, Director, Community Services  
Jill Roote, Manager, Strategic Initiatives  
Janice Stubbs, Manager, Human Resources  
Ruhul Amin, Manager, Engineering Services  
Sarah Bonderud, Deputy Clerk

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**1. Call To Order**

Mayor L. Charbonneau called the meeting to order at 7:55 p.m.

**2. Disclosure of Pecuniary Interest and Nature**

Councillor J. Divinski declared a pecuniary conflict of interest on two Closed to Public items.

**3. Additions, Deletions, Amendments**

None.

**4. Adoption of Minutes**

**Resolution Number: 183-2024**

Moved by: M. Myatt  
Seconded by: C. Grace

That Council adopt the minutes of the Regular Council Meetings of July 8 and July 15, 2024, and note and file the minutes of the Committee of the Whole Meeting of July 8, 2024, as presented.

**CARRIED**

**5. Public Meeting**

**6. Closed to Public**

It is recommended that Council move into a Closed to Public Session under Section 239 of the Municipal Act, 2001, to discuss the following:

- A plan, procedure, or instruction to be applied to negotiations on a confidential matter.
- A confidential legal matter concerning potential litigation and is subject to solicitor-client privilege.
- A position or instruction to be applied to negotiations with local physicians.

Councillor J. Divinski having declared pecuniary interests did not take part in two closed to public items.

**Resolution Number: 184-2024**

Moved by: D. Myette  
Seconded by: J. Divinski

That Council move into a Closed to Public Session in accordance with the Municipal Act, 2001, Section 239 (2) (e), (f), and (k):

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

**CARRIED**

**6.1 Disclosure of Pecuniary Interest and Nature**

**6.2 Adoption of Closed to Public Meeting Minutes**

**6.3 Closed to Public Staff Reports**

**6.3.1 Plan, Procedure, or Instruction to be Applied to Negotiations on a confidential matter**

**6.3.2 Confidential Legal Matter Concerning Potential Litigation and is Subject to Solicitor Client Privilege**

**6.3.3 Position or Instruction to be Applied to Negotiations with Local Physicians**

**7. Business Arising from Closed to Public**

Mayor L. Charbonneau reported that Council received a report on a plan, procedure, or instruction to be applied to negotiations on a confidential matter, that Council gave direction on a confidential legal matter concerning potential litigation and is subject to solicitor-client privilege, and that Council gave direction on a position or instruction to be applied to negotiations with local physicians.

## **7.1 Resume Regular Council Meeting**

### **Resolution Number: 185-2024**

Moved by: D. Huber

Seconded by: M. Myatt

That Council arise from the Closed to Public Session and resume the Regular Council Meeting.

**CARRIED**

## **8. Report of Committee of the Whole**

### **8.1 July 8, 2024 Committee of the Whole Report**

#### **Resolution Number: 186-2024**

Moved by: D. Myette

Seconded by: B. Halpin

1. That Council receive the 2024 Major Initiatives, Division and Capital Highlights Quarter 2 Update report for information.
2. That Council endorse the 2025 Business Plan Timeline, working toward a final budget presentation in December 2024.
3. That Council receive the Spring Business Camp Summary report for information.
4. That Council receive the Municipal Services Fees and Charges Review – Implementation Plan report for information.
5. That Council receive the Society of United Professionals Condo Activity Update report for information.
6. That Council receive the Healthcare Partnership with Kincardine Program Update report for information.
7. That Council receive the Ontario Community Infrastructure Fund (OCIF) Allocations report for information.
8. That Council direct a By-law be prepared to open the road described as Lane, Lot 21 East of Bradalbane St., Plan of Southampton; being part of PIN 33259-0087(LT); and that Council direct the road be named Kovac Lane.

**CARRIED**

## **9. Report of Municipal Officers / Committees**

### **9.1 Connecting Links Agreement for Goderich Street Resurfacing**

The Town was awarded \$2,691,000 under the Ministry of Transportation (MTO) Connecting Links Program to resurface 4.25 km of Goderich Street (Highway 21) from Concession 6 to Concession 10 in Port Elgin. This report recommends authorizing the Mayor and Clerk to sign the Connecting Links Contribution Agreement.

#### **Resolution Number: 187-2024**

Moved by: B. Halpin

Seconded by: M. Myatt

That Council adopt By-law 62-2024 to authorize the Mayor and the Clerk to sign the Connecting Links Program Contribution Agreement (2024-25).

**CARRIED**

## **9.2 Interim Traffic and Parking By-law Updates**

This report provides updates to the Traffic and Parking By-laws including changes arising out of the Safe to School recommendations, housekeeping items, and changes recommended to be examined as part of the Transportation Master Plan updates in 2025.

Council discussed Schedule "I" Rates of Speed and recommended that Saugeen Beach Road be removed from the updated Traffic By-law 58-2024.

### **Resolution Number: 188-2024**

Moved by: M. Myatt  
Seconded by: B. Halpin

That Saugeen Beach Road be removed from the updated Traffic By-law.

**CARRIED**

### **Resolution Number: 189-2024**

Moved by: B. Halpin  
Seconded by: C. Grace

That Council adopt By-law 58-2024, a By-law to authorize Interim Traffic By-law Updates, as amended; and

That Council adopt By-law 59-2024, a By-law to authorize Interim Parking By-law Updates.

**CARRIED**

## **9.3 Authorize Municipal Funding Agreement on the Canada Community-Building Fund**

This agreement renews an expiring agreement with the Association of Municipalities of Ontario (AMO) for the transfer and use of the Canada Community-Building Fund. The by-law and agreement are in the by-law section of the Council agenda.

### **Resolution Number: 190-2024**

Moved by: C. Grace  
Seconded by: D. Myette

That Council adopt By-law 60-2024, to authorize the Municipal Funding Agreement on the Canada Community-Building Fund between The Association of Municipalities of Ontario and the Town of Saugeen Shores.

**CARRIED**

## **9.4 Striking Committee Report - Accessibility Advisory Committee Mandate Update**

### **Resolution Number: 191-2024**

Moved by: C. Grace  
Seconded by: D. Huber

That Council adopt the Accessibility Advisory Committee Mandate, as presented.

**CARRIED**

**9.5 Accessibility Advisory Committee - Accessibility Standards for Customer Service Policy**

**Resolution Number: 192-2024**

Moved by: B. Halpin  
Seconded by: C. Grace

That Council approve the Accessibility Standards for Customer Service Policy amendments, as presented.

**CARRIED**

**10. Motions and Notice of Motions**

**11. By-laws**

**11.1 By-law 58-2024 - Authorize Traffic By-law Amendment**

**11.2 By-law 59-2024 - Authorize Parking By-law Amendment**

**11.3 By-law 60-2024 - Authorize Canada Community-Building Fund Agreement**

**11.4 By-law 61-2024 – Authorize Road Opening for Kovac Lane**

**11.5 By-law 62-2024 - Authorize Connecting Links Agreement for Goderich Street Resurfacing**

**Resolution Number: 193-2024**

Moved by: B. Halpin  
Seconded by: C. Grace

That By-laws 58-2024, as amended, 59-2024, 60-2024, 61-2024, and 62-2024 are hereby read a first, second, and third time and finally passed and sealed this 12th day of August, 2024.

**CARRIED**

**12. Confirmatory By-law**

**Resolution Number: 194-2024**

Moved by: J. Divinski  
Seconded by: B. Halpin

That By-law 63-2024 being a By-law to confirm the proceedings of the Council of the Town of Saugeen Shores is hereby read a first, second, and third time and finally passed and sealed this 12th day of August, 2024.

**CARRIED**

**13. Adjournment**

**Resolution Number: 195-2024**

Moved by: J. Divinski  
Seconded by: D. Huber

That this Regular Council meeting of August 12, 2024, hereby adjourns at 9:36 pm.

**CARRIED**